

**RICHMOND WATER AND SEWER
COMMISSION MEETING
April 16, 2018 MINUTES**

Members Present: Fran Huntoon; David Sander; Bard Hill; Bob Reap; Christy Witters

Members Absent: None

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; and Ruth Miller was present from MMCTV to tape the meeting.

Ms. Huntoon opened the meeting at 6:00 PM.

Welcome and Public Comment

Ms. Huntoon asked for any public comment, but there was none.

Superintendent's Report

Mr. Chamberlin reported that septage was picking up a little with better weather. He wanted to obtain an estimate to rebuild the well pump and inspect the well for possible rehab, at a cost of about \$8,500. The motor would be pulled and inspected with a rebuild of what was required. This had never been done, nor has the well itself been inspected since it was built. The Commissioners agreed he should get an estimate for this inspection and that he could utilize water line repair funds for this project.

He noted that at the last meeting the commissioners approved engineering work to design and bid the Baker Street water line project, and it was now out to bid and would be opened on the 30th.

Other reports included hydrant flushing, roofing repair and landscaping at the new tank. Mr. Chamberlin noted the Champlain Water District tank in Jericho would look similar to what ours will following landscaping.

Mr. Chamberlin said he was looking for someone to investigate the water tank sites for possible cell tower locations, as a way to generate income. Further discussion on this was moved to the May 7th meeting.

Asset Management

Mr. Chamberlin outlined his work on the water system asset management and was moving to the wastewater system. He recommended that the municipal side also take up this asset management and could even use the same software. There was discussion on this, and the board asked for a demo of the new program.

Budget Status

The commissioners reviewed the budget status. Mr. Hill requested a five year history of reserve fund balances for the next meeting.

Approval of Warrants

The Warrants were reviewed and approved.

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Adjourn

Mr. Hill offered a motion to adjourn at 6:49 pm and was seconded by Mr. Sander. So voted.

DRAFT