

**RICHMOND WATER AND SEWER
COMMISSION MEETING
July 5, 2017 MINUTES**

Members Present: Fran Huntoon; David Sander; Bard Hill; Lincoln Bressor

Members Absent: Bob Reap

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Alan Huizenga, Green Mountain Engineering; and Ruth Miller was present from MMCTV to tape the meeting.

Ms. Huntoon called the meeting to order at 6:00 PM.

Welcome and Public Comment

Ms. Huntoon asked for any public comment but there was none.

Water Tank Discussions

The Manager explained that the one-year warranty on the water storage tank was ending, and SD Ireland had offered to extend the warranty an extra six months. However, there would be no additional performance guarantee offered. The Manager felt that this would not be a problem, since the contract only called for a one-year performance guarantee and there wasn't a way to compel SD Ireland to offer an additional bond, and that in the instance of a failure that the town needed to make a claim on the performance guarantor would want to mitigate and litigation would ensue regardless.

Mr. Huizenga explained that most of the work had been done but there were a few items to be addressed. There was some discussion on addressing seepages and some failed plantings.

The Manager also noted that the final amendment to the loan for the East Main water line had arrived. The Selectboard would act, but noted the amendment was for the full \$1,275,000 at -3% for 30 years. The board agreed this should be acted upon by the Selectboard.

Superintendent's Report

Mr. Chamberlin said that the well pump motor had been rebuilt, and the mixer was in from Sweden. There were no issues with the plant and high-water recently (in the Winooski) but the outlet pipe for the effluent had a manhole under second base and it bubbled out, causing some concern from residents but there was no worry. Mr. Chamberlin also noted the car purchase was expected to be complete by July 10th.

There was some discussion on vehicles. The board requested a truck versus van update for the next meeting.

Review of Budget

The Manager noted that septage was down but otherwise this was a good year for the department. Septage revenue was anticipated to be lower in the FY2018 budget.

1 Ms. Huntoon asked about the asset management program. Mr. Chamberlin noted that the program
2 itself was a little difficult to use but the goal was to implement for both water and wastewater to
3 develop a better capital plan.

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5 Approval of Warrants

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7 The warrant was approved.

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9 Mr. Sander offered a motion to approve purchase order #3385 to Desroches Construction in the
10 amount of \$108,944.12. The Manager noted that this was from the same water line project but a new
11 purchase order for the new fiscal year. Mr. Hill seconded the motion, and the motion carried 4-0.

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13 Items for discussion at the next meeting:

14 Vehicle Replacements

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16 Adjourn

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18 Mr. Sander offered a motion to adjourn at 6:25 pm and was seconded by Mr. Bressor. So voted.

