

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
March 6, 2017 MINUTES**

---

Members Present: Bard Hill, Chair; David Sander, Vice Chair; Lincoln Bressor; Bob Reap

Members Absent: Fran Huntoon

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Brian Brunelle; Heidi Bormann; Alan Huizenga and Matthew Gardner of Green Mountain Engineering; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 6:00 pm.

**Welcome and Public Comment**

Mr. Hill asked if there was any public comment, but there was none.

**Asset Management**

Alan Huizenga of Green Mountain Engineering, and his assistant, Matthew Gardner, presented their work on the Asset Management Grant – explaining the methodology and work so far. The Selectboard thanked Mr. Huizenga and Mr. Gardner for their presentation.

**Buttermilk Water/Sewer Allocation Request**

The Manager explained that Buttermilk, LLC had submitted preliminary allocation requests for 2,529 gallons per day of water and 2,148 gallons per day of sewer. Kendall Chamberlin explained that several years ago, the water account was in arrears and the town took action to cancel the account. Therefore, there was no creditable allocation and it must all be purchased new.

There was some discussion. Mr. Hill summarized that there was no vehicle in which to waive the allocation fees but also no support to do so by the board or the public present. He requested that Buttermilk be contacted and for the allocation request forms to be signed before further action is taken.

**Superintendent's Report**

Mr. Chamberlin discussed the condition of the anoxic mixers at the treatment plant, which were originally installed around 2002. Fifteen years later, one had failed and the other had been repaired recently but there was no chance of further repairs. Therefore he requested that he be allowed to replace them for \$5,000 to \$7,000 each. The board agreed this was necessary.

Mr. Chamberlin reported that Bolton continued its purchase of water, and their difficulty in finding the problem required that they continue to do so. Sales this year could be as much as \$30,000.

**Approval of Warrants**

The warrant was reviewed and approved.

For the next agenda, discussions on West Main financial plans, water sales and board memberships would be discussed.

1  
2  
3  
4

**Adjourn**

Mr. Sander offered a motion to adjourn at 6:45 pm and was seconded by Mr. Bressor. So voted.

DRAFT