

**RICHMOND WATER AND SEWER
COMMISSION MEETING
September 19, 2016 MINUTES**

Members Present: Bard Hill, Chair; David Sander; Lincoln Bressor; Fran Huntoon; Bob Reap

Members Absent: None

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Brad Washburn, Green Mountain Engineering; Maureen Kangley; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 6:00 pm.

Welcome and Public Comment

Mr. Hill asked if there was any comment from the public.

Maureen Kangley objected to the idea of selling Richmond's water, saying it was a resource that we should protect. Mr. Hill spoke about water in disposable containers was becoming more and more unpopular and would probably not be sustainable in the long run.

East Main Street Update

Brad Washburn of Green Mountain Engineering explained that the water line work was proceeding and they would finish their work in the intersection this week. Today was a particularly difficult day but the next few should not be as bad. Paving the street openings will take place next week, and by the second week in October the East Main Street project should be finished.

Mr. Washburn also talked about Pleasant Street, and the chance to complete the work by way of a change order but the State had a self-imposed regulation of 20% over the bid price for change orders. GME would be working to see if there is leeway on that cap.

There was discussion about the estimated costs of Pleasant Street, which were about \$250,000. There was around \$190,000 left under the original loan, leaving a funding gap. Mr. Chamberlin urged the Commissioners to enter into a short-term note to fund this project, while the Manager remembered that State law allows the board to pass a resolution to fund an additional \$75,000 above voter approval in situations like this to cover shortfalls. He would have this information for the next meeting.

West Main Street

The Manager explained that he was having difficulty developing the financial plans for a new rate for the West Main project. He had been proceeding under the assumption that the debt service for the new line on top of the established rates would be too high, or prohibit gateway properties from tying on. However, it now seems like that may be the only way, although the mobile home park feels that the hook-on fee at the current rate is too high. So, an equal hook-on fee with up-front investment from the park may be the best way, with the debt service added on to the existing rates. This would provide an immediate benefit to the existing system, and future development would need to be able to cover that cost.

The potential levels of subsidy from USDA were also discussed. The funding models would need to show varying scenarios and what they would cost, and we could inquire as to whether property

1 owners would hook on at which levels. There was some additional discussion, and the Manager
2 would develop an intent letter with various funding options.

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4 Well Site Rip Rap

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6 The Manager explained that he had two responses to his request for re-permitting the well site rip rap
7 project, and he would make his decision and move forward shortly.

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9 Superintendent Report

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11 Mr. Chamberlin reported that the largest East Main connection had been made. The creamery folks
12 were meeting with him tomorrow to discuss water supply and needs for the cleanup. Septage
13 remained "good."

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15 Sewer Allocation – 524 Bridge Street

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17 The Manager explained that at the previous meeting the new homeowner required additional water
18 allocation for a 4th and 5th bedroom. Since then, the applicant's engineer explained this was for a new
19 apartment. The apartment would needs its own sewer allocation, so this request was for 140 gallons
20 of sewer capacity, which had been pre-paid.

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22 Mr. Sander offered a motion to approve the request for an additional 140 gallons per day of sewer for
23 524 Bridge Street, and was seconded by Mr. Bressor and the motion carried 5-0.

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25 Warrants

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27 The warrants were reviewed and approved.

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29 Purchase Orders

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31 Ms. Huntoon offered a motion to approve Purchase Order 3301 to Green Mountain Engineering in the
32 amount of \$21,534 for work on East Main Street and was seconded by Mr. Bressor. The motion
33 carried 5-0.

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35 Mr. Sander offered a motion to approve Purchase Order 3302 to Desroches Construction in the
36 amount of \$193,071.89 for work on East Main Street. Mr. Bressor seconded the motion, and the
37 motion carried 5-0.

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39 Next Agenda: East Main; Pleasant Street; West Main; rip-rap update; budget.

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41 Adjourn

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43 Mr. Sander offered a motion to adjourn at 7:00 pm and was seconded by Mr. Reap. So voted.
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