

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
July 18, 2016 MINUTES**

Members Present: Bard Hill, Chair; David Sander; Lincoln Bressor; Fran Huntoon; Bob Reap

Members Absent: None

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Alan Huizenga, Green Mountain Engineering; Mary Houle; Maureen Kangley; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 5:30 pm.

Welcome and Public Comment

Mr. Hill asked if there was any comment from the public, but there was none.

West Main Street

The Manager explained that the final USDA application items were submitted. Following that, USDA requested more information, specifically an agreement with the mobile home park to connect to the system. This had generated discussion and more questions, since this was a chicken and the egg type deal – where the financial thresholds making it worthwhile to connect were unknown until the amount of USDA funding we may receive was known. Negotiating a contract was difficult without knowing the federal subsidy.

Mr. Hill said that this has been going on for two years now – first the Preliminary Engineering Report, then the bond for \$2.5 million and finally the income survey and USDA application. The expansion is dependent on getting the USDA funding approval, negotiating an agreement and then construction of the expansion – in that order.

The board discussed the new developments in the USDA application process. It was discussed how to expand the service area, either by vote or agreement. Alan Huizenga of GME suggested that USDA may go for a loan/grant option also, with more loan than grant. The board agreed that the Manager should arrange an in-person meeting with USDA personnel and representatives from the town.

Update on Water Storage Tank

Alan Huizenga of GME reported that the water storage tank was complete and accepted, with only a small punchlist left for warranty items. There was a one-year warranty from SD Ireland, which was typical for this type of project.

East Main Street

Mr. Huizenga reported that Change Order #1 and Pay Request #1 were submitted and approved. Things are maybe one week behind schedule at this point, due to complex items beneath the ground and the need for the Pleasant Street valve. They are looking at an October 11<sup>th</sup> completion date.

Mr. Chamberlin said it was difficult finding what's underground but the contractor was doing a fine job in working around things. He said he was now recommending the town top the open cuts at Pleasant Street with asphalt. The contract still had three months to go and the rains were washing the gravel

1 out, creating a constant maintenance issue. There was some discussion on how to cheaply do this,  
2 and Bob Reap suggested someone he knew that could do the job.

3  
4 Superintendent's Report

5  
6 Mr. Chamberlin reported that most other things were running well. The SCADA system was still not  
7 upgraded but would be soon. Mr. Chamberlin suggested that Casella might be willing to demo the  
8 steel storage tank at a low cost. The Manager said we should still wait since we won't know where  
9 the fund is financially until November.

10  
11 The Manager reported that he reached out to telecommunications companies, namely the attorney  
12 representing AT&T, regarding use of the town water tank sites as possible cell locations. He said that  
13 AT&T was not interested, since their projects in the area had been approved, but suggested some  
14 other companies might be. The Manager was waiting to hear more.

15  
16  
17 Warrants

18  
19 The warrants were reviewed and approved.

20  
21 Purchase Orders

22  
23 Mr. Sander offered a motion to approve Purchase Order #3282 to Green Mountain Engineering for  
24 construction oversight on East Main Street for the water line and was seconded by Ms. Huntoon, and  
25 the motion carried 5-0.

26  
27 Mr. Bressor offered a motion to approve Purchase Order #3285 to Desroches Construction for the  
28 East Main Water Line, plus Add Alternate #1 (small section of existing pvc to be replaced), plus  
29 Change Order #1 (Pleasant Street valve), in the amount of \$730,590.80. Ms. Huntoon seconded the  
30 motion. The motion carried 5-0.

31  
32 Next agenda items were reviewed, with project reports and superintendent report.

33  
34 Adjourn

35  
36 Mr. Sander offered a motion to adjourn at 6:40 pm and was seconded by Ms. Huntoon. So voted.