

**RICHMOND WATER AND SEWER
COMMISSION MEETING
February 3, 2015 MINUTES**

Members Present: Bard Hill, Chair; Chris Granda (arrived 6:35); Bruce Bailey; Robert Fischer
Members Absent: David Sander

Others Present: Geoffrey Urbanik, Town Manager, Kendall Chamberlin, Water Resources;
Katie Loesel; Bob Reap; Terry Boyle; Peter Pochop, Green Mountain
Engineering; Cindy Feloney; Luke Cady; and Matthew Stearn was present
from MMCTV to tape the meeting.

This meeting was rescheduled from February 2nd due to inclement weather.

Mr. Hill called the meeting to order at 5:30 pm.

Welcome and Public Comment

Ms. Hill asked if there was any public comment but there was none.

Executive Session

Mr. Hill said that an executive session was necessary to discuss a potential contract with Riverview Commons mobile home park for a water and sewer extension. Mr. Bailey offered a motion to enter executive session, at 5:37 pm, for contract negotiations and was seconded by Mr. Fischer and the motion carried 3-0. Also present would be the Manager and Mr. Chamberlin.

At 6:05 pm, Mr. Bailey offered a motion to adjourn the executive session and convene the regular session and was seconded by Mr. Fischer, and the motion carried 3-0.

West Main Extension Update

Mr. Hill explained that the Water Commission was in negotiations with Riverview Commons Mobile Home Park to connect to the water and sewer system. This has been the subject of a recent study, and the town was moving forward with an effort to get funding and an agreement in place to make this a reality.

The Manager provided an overview of the project and the bond vote expected for March 3rd. He remained hopeful for a mutually beneficial arrangement.

Superintendent's Report

Mr. Chamberlin reported that he has recently had a fair number of pump failures which were being repaired from sewer reserve funds, which were being depleted. There were also some heater problems being repaired.

Peter Pochop of Green Mountain Engineering provided an update on the water storage tank, which had recently been approved by the Development Review Board. He was finalizing the bid specs and expected to go to bid in March, and construction should be substantially complete by Thanksgiving.

FY2016 Budget

Mr. Chamberlin explained his two versions of the budget, one with additional capital needs addressed and one with mostly operations addressed (baseline budget). There was significant discussion on

1 current and future projects, including revenues, and how they would be addressed in the budget
2 process. The Water Commission requested an analysis of debt on Browns Court and the Water
3 Storage Tank and how they would overlap, or whether they would or not.
4

5 There was also a question as to who agreed to pay for the Topographic Survey commissioned by the
6 board – the town or the board?
7

8 There was a discussion of the next agenda, to include: budget discussion; debt payments; Topo
9 Survey payment; Financial Reports; Minutes; West Main Street update.
10

11 **Adjourn**

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13 Mr. Fischer offered a motion to adjourn at 6:55 pm and was seconded by Mr. Bailey. So voted.