

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
January 20, 2015 MINUTES**

Members Present: Bard Hill, Chair; David Sander, vice Chair; Chris Granda; Bruce Bailey

Members Absent: Bob Fischer

Others Present: Geoffrey Urbanik, Town Manager, Kendall Chamberlin, Water Resources; Peter Mumford; Bob Marquis; George Gifford; Gary Bressor; Sheila Bailey; Marie Thomas, and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 6:00 pm.

**Welcome and Public Comment**

Ms. Hill asked if there was any public comment but there was none.

**Superintendent's Report**

Mr. Chamberlin reported that he had a drawing for Thompson Road that showed the pipe material being PVC in the area that Mr. Bressor dug. Mr. Chamberlin said it was a mistake, obviously, but this was all he had to rely on. There was some discussion about the "best information available" but the board did not reverse its decision on reimbursement of part of Mr. Bressor's costs for that delay. Mr. Chamberlin said that from now on he would say materials would be subject to a "field determination."

**FY2016 Budget**

Mr. Chamberlin clarified his budget request, and provided a revised version for the board to review. Mr. Granda noted he made some changes to this to make the formulas more accurate.

There was significant discussion on whether or not to show any costs or revenues from the West Main Extension in this budget. Mr. Hill felt that it was premature to examine this, and what he really wanted was more of an apples to apples budget, without the extension lines or modified operations and maintenance they would cause. The board asked for two budgets, one with the extension mods and one without.

Mr. Chamberlin noted that our septage revenue was good and was worth his figures in the budget. He spoke at length for the need to keep good reserves for repairs, and noted that sludge press repairs in other towns were over \$100,000 and we have only ¼ of that in reserve now.

**West Main Utility Extension**

Mr. Hill updated the board on negotiations progress and said that things looked promising. The income survey would be under way shortly and the Manager updated the board on the bond question, which the Selectboard would consider at their meeting following this one.

There was quite a bit of discussion on the project, and everyone's commitment and how that would be memorialized. Mr. Granda said he wasn't in agreement on a lower negotiated rate and instead we should focus on the creamery parcel to generate more water revenue. It was agreed to hold an executive session on February 2<sup>nd</sup> to discuss this further, and to start the meeting at 5:30.

1 **Approval of Minutes**

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3 Mr. Sander offered a motion to approve the minutes of December 15, 2014 and was seconded by Mr.  
4 Granda, and the motion carried 4-0.

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6 Mr. Sander offered a motion to approve the minutes of January 5, 2015 and was seconded by Mr.  
7 Granda. The motion carried 4-0.

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9 The financial reports were reviewed. Warrants were reviewed and approved.

10  
11 **Adjourn**

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13 Mr. Sander offered a motion to adjourn at 7:00 pm and was seconded by Mr. Bailey. So voted.

DRAFT