

**RICHMOND WATER AND SEWER
COMMISSION MEETING
April 2, 2012 MINUTES**

Members Present: Amy Lord; Harold Irish; Bruce Bailey
Members Absent: None
Others Present: Kendall Chamberlin, Richmond Water/Sewer Superintendent; Geoffrey Urbanik, Town Administrator and Sheila Bailey.

Amy Lord called the meeting to order at 6:30 p.m.

1. Public Comment

Bruce Bailey opened the floor for public comment but there was none.

2. Other Business

Superintendent's Report

Kendall Chamberlain reported that operations were functioning normally. The work on Jericho Road seemed to be holding up fine although there was one manhole that might need repositioning. The covers on the remaining manholes would need to be replaced with the proper covers.

Mr. Chamberlin then explained the Esplanade Street lining project. Two years ago the company hired to line the sewer line said that there was an offset in the pipe that prevented them from lining the pipe. Therefore the town figured it would need to replace the pipe at a cost of \$23,000. Another company was recently asked to look at this, and they claim to be able to line the pipe for less than \$10,000. This company was Green Mountain Pipeline Services in Bethel. Mr. Chamberlin presented Purchase Order 2945 in an amount not to exceed \$10,000 for this work, from the Sewer Reserve.

Mr. Bailey offered a motion to approve Purchase Order 2945 to Green Mountain Pipeline Services in an amount not to exceed \$10,000, for the lining of a sewer pipe on Esplanade Street. Mr. Irish seconded the motion and the motion carried 3-0.

Browns Court Water Line

Ms. Lord asked if the Browns Court water line was going to be replaced this year.

The Administrator said that this was taken off of the work plan because of the high cost estimate. The Administrator said that the town had applied for a revolving fund loan and would not hear back on this for some time, so he recommended that the project be delayed one more year. Mr. Chamberlin also said that Vermont Gas was coming in and it might be too much work at once, although he was willing to give this a second look.

Unbilled Septage

The Administrator informed the board that in late 2010 two months of septage went unbilled due to the staffing changes in the Finance Director position. There was some discussion of this and the Water Commissioners agreed that an effort must be made to collect this outstanding billing.

Approval of Minutes: March 5, 2012

1 Mr. Irish offered a motion to approve the minutes of March 5, 2012 and was seconded by Mr. Bailey.
2 The motion carried 2-0-1 with Ms. Lord abstaining.
3

4 **3. Adjourn**

5 Motion by Mr. Irish to adjourn the meeting at 6:50 p.m. Seconded by Ms. Lord. So voted.