

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
February 6, 2012 MINUTES**

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Members Present: Jon Kart, Chair; Erik Filkorn, Vice-Chair; Harold Irish; Bruce Bailey  
Members Absent: Chris Granda  
Others Present: Kendall Chamberlin, Richmond Water/Sewer Superintendent; Geoffrey Urbanik, Town Administrator and Ruth Miller was present to videotape the meeting for MMCTV Channel 15.

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Chair Kart called the meeting to order at 6:30 p.m.

**1. Public Comment**

Chair Kart opened the floor for public comment but there was none.

**2. Other Business**

Approval of Minutes: January 3, 2012

Mr. Filkorn offered a motion to approve the minutes of January 3, 2012 and was seconded by Mr. Irish. The motion carried 4-0.

Superintendent's Report:

Kendall Chamberlin reported that the plant was running fine. Recently, a power surge had damaged some lighting and the overhead door motor. There was no apparent explanation but staff continued to investigate.

Mr. Chamberlin added that Allan Bullis had completed the Energy Efficiency Community Block Grant project, which was mostly thermal envelope improvements to the Wastewater Treatment Facility. Also, Selene Crow was hired as a part-time person and will start on February 9<sup>th</sup>.

Mr. Chamberlin noted he wanted permission to increase his polymer purchase order, due to the increase in septage he was taking in. He was told to work up a dollar amount for approval.

The Administrator explained that a resident, Walter Brownsword, had called and said that J. Hutchins, Inc. had used his garden hose to clean some equipment, with his permission. However, there was nothing to reimburse him for this. Kendall Chamberlin noted that this was done at the pediatrician's also. The Administrator noted Mr. Brownsword wanted some sort of credit to his water bill for this, but Mr. Chamberlin said that it had been the board's policy to not give credits and this should be between Mr. Brownsword and J. Hutchins.

The board deliberated and decided that this was primarily a matter between Mr. Brownsword and J. Hutchins.

Chair Kart noted the septage report provided in the packet.

**3. Adjourn**

Motion by Mr. Irish to adjourn the meeting at 6:45 p.m. Seconded by Mr. Bailey. So voted.