

Town of Richmond

Policy Regarding the Use of the Town Center Meeting Room

This policy was adopted to ensure the orderly and efficient use of the Town Center Meeting Room.

The highest priority use of the Town Center Meeting Room shall be for Town government business, including all regular business of Town departments, commissions, boards, committees or groups.

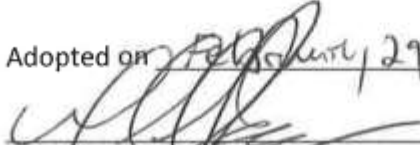
Special municipal activities, such as public hearings or meetings of other regional or state governmental organizations, and local groups with an affiliation with Richmond shall be permitted as a lesser priority.

Groups who are not affiliated with the Town may use the Meeting Room but if a group with a higher priority also requests the use of the Meeting Room and cannot find a suitable alternative, the lower priority group could be bumped without notice, if circumstances require it.


In all cases, the use of the Meeting Room shall be scheduled through the Town Clerk's office.

This policy shall be posted at the Town Center and within the Town Clerk's office and shall become effective as of this date.

Adopted on February 29 ²⁰¹⁶ by the Richmond Selectboard.



David Sander, Chair




Ellen Kane, Vice Chair



Taylor Yeates



Bard Hill



Lincoln Bressor