

SMOKING & TOBACCO POLICY TOWN OF RICHMOND, VERMONT

The Town of Richmond has established this policy to protect workers by prohibiting smoking and use of smokeless tobacco products in the workplace.

The Town of Richmond understands the importance of providing a smoke-free workplace. With this in mind, the following is a specific policy regarding smoking in the workplace.

The Town of Richmond does not allow smoking on town property for employees. Any area an employee must visit on a regular basis shall not be considered a smoking area.

Smoking is permitted during normal break times only, and is NEVER permitted on the premises of any town facility. This smoking policy is intended for every member of our organization, there will be no exceptions.

As your employer, we are responsible for carrying out the provisions of the smoking policy. We anticipate the cooperation of every employee & welcome suggestions. The Town Administrator is responsible for enforcement of this policy. – Geoffrey Urbanik, 434-5170.

The VT Department of Health may be available to answer questions regarding the interpretation & implementation of smoking laws. The VT Chapter of the American Lung Association can provide assistance on the law, as well as educational materials on the hazards of smoking & information on smoking cessation classes.

For information call: VT State Dept. of Health 802-863-7200 or
VT Chapter of the American Lung Association 802-863-6817

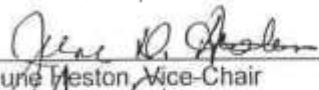
This policy applies to all employees, clients, and contractors. Copy of this policy may be found at the Town Clerk's Office.

DATED AT RICHMOND, VERMONT, THIS 2 DAY OF July, 2012

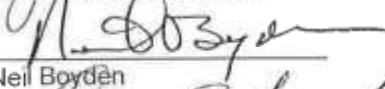
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