

1 Richmond Planning Commission

2 Wednesday, September 20, 2017

3 Unapproved Minutes

---

4 **Members Present:** Sean Foley, Mark Fausel, Brian Tellstone, , Joy Reap, Alison Anand

5 **Absent:** Lauck Parke

6 **Others Present:** Geoff Urbanik

7  
8 Public Comment – n/a

9  
10 Administrative Items & Updates

- 11  
12 - Approve meeting minutes –September 6, 2017.

13  
14 Motion by Fausel to approve the September 6, 2017 minutes, as amended seconded by Tellstone  
15 all in favor. So voted.

- 16  
17 - Updates

18 PC membership – The PC agreed that a Front Porch Forum post to fill the current vacancy  
19 should be done.

20  
21 Town Planner Vacancy and Recruitment – discussion with Town Manager

22 Urbanik stated that the Town Planner ad had been posted and some response received. The PC  
23 urged the Manager to utilize Front Porch Forum and the White & Burke list also.

24  
25  
26 Town Plan

- 27 - The PC reviewed part of the Goals and Actions and the Housing Almanac.  
28 The PC agreed that this format was coming together but was anxious to see  
29 the entire first draft. Some comments made were: "Vision to Action" (2b)  
30 items to be listed alphabetically (PC)  
31 - Include an explanation on how to read the plan - for example, how you can  
32 look at the Vision to Action and then see where those goals and actions are  
33 placed, etc. (PC)  
34 - On Page 9 of Our Vision under Youth and Seniors, we want those terms used  
35 together in each instance, not just focusing on one or the other as they are  
36 now. (PC)  
37 - On Page 21 - Protect and Restore, we felt there were so many bullet points -  
38 any way to condense a couple of those? (PC)  
39 - Add a goal on mobility, which mentions planning for our "4 corners"  
40 intersection. (PC)  
41 - There was a specific statement on inclusion at our last Town Meeting. (PC)  
42 - Include page # on all as well as a Draft + date in a footer

43  
44 The PC reviewed the draft timeline from the previous meeting and recognized how close it was.  
45 More materials were requested in advance of the next meeting date on October 4<sup>th</sup>.

46

1 Adjourn

2 Fausel made a motion to adjourn, seconded by Tellstone, all in favor. So voted.

3

4 The meeting ending at 8:00 pm

5 Submitted by Geoffrey Urbanik, Town Manager

6