## Richmond Planning Commission

Wednesday, February 21st, 2018

Unapproved Minutes

Members Present: Mark Fausel, Alison Anand, Scott Nickerson, Joy Reap, Brian Tellstone

Others Present: Jessica Draper, Town Planner; Virginia Clarke

Called to Order: 7:05pm

Public Comment

 NA

Administrative Items & Updates

 Mark Fausel proposed discussing multiple aspects of the plan beyond the three technical plans scheduled for the Town Plan portion of the agenda

 Brian Tellstone moved to approve the January 17th 2018 minutes, seconded by Scott Nickerson, all in favor, so moved

 Scott Nickerson moved to approve the February 7th 2018 minutes, seconded by Alison Anand, all in favor, so moved

 Joy Reap requested that the minutes of meetings going forward be more specific about proposed changes to the town plan documents

Town Plan

 Mark Fausel suggested that we add Maps and Almanac to a sooner commission meeting, and that we need to hold an informational meeting before we start warning hearings. It was also mentioned that CCRPC will be assisting us in updating data for the plan.

The planning commission decided to keep the survey data in the appendices.

Jessica Draper informed the planning commission that we should be hearing about the Energy section of the plan by tomorrow or Monday.

The planning commission discussed the current state of the town plan maps, and asked the planner to look into having a live digital version of the maps with layers that can be turned on and off.

Jessica Draper and Virginia Clarke gave updates about contacts they had reached out to regarding plan sections. Jessica said she was waiting to hear back from Pete Gosselin and Kendall Chamberlin on the transportation and utilities & facilities sections. Virginia said she was meeting with a group over the weekend about Natural Resources and Future Land Use and hoped to have some material for review in the next week or two. The planning commission advised the planner to do further outreach for almanac material.

Mark Fausel and Alison Anand discussed their attendance at a recent Conservation Commission meeting. They said the meeting was productive and many of their concerns were similar to those the planning commission had and were actively trying to address. The question of compliance with Act 171 was brought up, and the planner explained that CCRPC had assured her that the previous plan draft was compliant, and that she will double check that the new draft is compliant when it is ready for review.

Virginia Clarke mentioned that the CCRPC energy guidelines came out, and there is a lot of data and information in the document.

Jessica Draper mentioned the memo of comments that Emily Nosse-Leirer had provided from reviewing the first 6 plans and provided a copy to the commission members.

Transportation:

* Pg 1, Line 36 change community to commuter
* Need to add more specific reference to existing studies i.e. Park and Ride, Bike/Ped
* Pg 2, Line 28 add “Richmond municipal studies” (listed in almanac)
* Pg 2, Line 16, add “trail connectivity”
* Pg 3, #6 add “and other public trails”
* Pg 3, #5 change to “support interconnectivity of trails and connectivity of trails with destinations such as the market or park and ride”
* Add goal 5: See transportation related energy goals in the Energy Technical Plan
* Add signaling to Pg 3, line 15

Education:

* Goal 2, transportation related, need to elaborate on how school transportation affects educational value
* Add sentence about bus ride length and benefit of shorter rides on children and traffic goals
* Goal 2, #3 move to transportation goal 4 action 6
* Pg 1, Line 41 add new sentence about bus ride length
* Add sentence/action about supporting policies that encourage student prosperity
* Add sentence or paragraph/action about school safety and supporting the SRO

Economic Development:

* Pg 3, Line 5 typo
* Pg 2, Line 4+5, add a colon or an “i.e.”
* Pg 2, line 6 change to “water sewer line extensions would…businesses. Economic development along…”
* Pg2, Action 2 remove “local”
* Joy will send further Economic Development comments

Community Development:

* Add Rod & Gun club to recreation
* Goal 3, line 1, pg 4 add “long standing outdoor recreation opp’s such as Cochran’s and the Rod & Gun club”
* Add laundromat to notable gaps
* Pg 3, line 41, re-word to say “which include…”
* Add to action about zoning to be inclusive of all individuals access to healthcare

Emergency Resilience:

* Pg2, line 15, missing “d” at end of cause
* Line 18, railway or highway have not yet cause a major incident
* Line 1, pg 3 “derailment or spill”
* Goal 2, action 5, merge with 6 (weather proofing/storm proofing)

Housing:

* Line 43, pg 1 remove “and;”
* Pg 2, line 6 “1&2 bedroom units”

The next meeting topics were discussed and agreed on: Historic Resources, Utilities & Facilities, Almanac, Maps. Energy was agreed to move out to a next meeting.

Adjourn

Brian Tellstone made the motion to adjourn, seconded by Scott Nickerson, all in favor, so moved.

Meeting adjourned at 9:10pm

Respectfully submitted, Jessica Draper, Town Planner