

WATER SERVICE ALLOCATION REQUEST
PRELIMINARY APPROVAL APPLICATION

Landowner	_____	Parcel Code	_____
Road Name	_____	Acreage	_____
Mailing Address	_____		

PLEASE FILL IN ALL BLANKS, THANK YOU.

A. Service is requested for _____
(Describe use of land proposed to be serviced, ie. Single family 4 bedroom, 30 seat restaurant, etc.)

B. Allocation requested: _____ gallons per day based on the State of Vermont Allocation Formula or other officially adopted formula.

C. Number of units to be served _____ based on one unit equal to 450 gallons per day. *(Less than one unit is considered to be one unit, ie. 300 gallons per day is one unit.)*

D. Plans for new improvements must be attached for application to be deemed complete.

Preliminary approval is hereby requested for the above purpose and in the amount listed above. By signing and submitting this Preliminary Application Request it is further understood by the landowner that occupancy and use can not occur until FINAL APPLICATION APPROVAL is received.

No fee is required for preliminary application and approval.

_____	_____
Landowner Signature	Date

(For office use only)

The Richmond Water and Sewer Commission has reviewed the above preliminary allocation request for _____ gallons per day and hereby _____ such request based on the application and applicable ordinances, rules and regulations. Conditions applied to decision: _____

_____	_____
Water and Sewer Commission	Date

If Denied: 1. An appeal may be taken within 15 days to the Chittenden County Superior Court.

If Approved:

1. An appeal may be taken within 15 days to the Chittenden county Superior Court.
2. A Final Allocation Approval Request must be submitted within 60 days of preliminary approval.
3. A Town Treasurer receipt of all applicable fees in the amount of \$ _____ must be attached to the Final Approval Request. *(Multiple checks may be requested)*

WATER SERVICE ALLOCATION REQUEST
FINAL APPROVAL APPLICATION

Instructions: Please fill in information requested below and submit to the Town Administrator. The Water and Sewer Commission meets on the first Monday of each month to review allocation requests.

Landowner _____
Road Name _____
Mailing Address _____

Parcel Code _____
Acreage _____

A. Service is requested for _____
(Describe use of land proposed to be serviced, ie. Single family 4 bedroom, 30 seat restaurant, etc.)

B. Preliminary Allocation Approval granted for _____ gallons per day from the Water and Sewer; Commission on _____, 199__, copy attached.

C. Receipt of fees paid must be attached to this application.

D. Final plans and all conditions of preliminary approval must be met and attached. If not complete, the application will be returned **WITHIN 7 DAYS** with missing items noted.

Final approval is hereby requested for the above purpose.

Landowner Signature

Date

(For office use only)

The Richmond Water and Sewer Commission has reviewed the above final allocation request for _____ gallons per day and hereby _____ such request based on the application and applicable ordinances, rules and regulations on this _____ day of _____, 199__. Conditions applied to decision:

THE WATER AND SEWER COMMISSION

CHAIRPERSON

MEMBER

MEMBER

If Denied: 1. An appeal may be taken within 15 days to the Chittenden County Superior Court.

If Approved: 1. An appeal may be taken within 15 days to the Chittenden county Superior Court.
2. The Superintendent of the Water and Sewer Department must be contacted **48 hrs. prior to use of any new connection** so that the Town may conduct a final inspection of improvements or modifications. Failure to follow the approved plans and specifications may result in revocation of this allocation approval.

Call 434-2178 for Town Inspections.

3. All service modifications after town inspection must receive prior town approval.

SEWER SERVICE ALLOCATION REQUEST
PRELIMINARY APPROVAL APPLICATION

Landowner _____ Parcel Code _____
Road Name _____ Acreage _____
Mailing Address _____

PLEASE FILL IN ALL BLANKS, THANK YOU.

A. Service is requested for _____
(Describe use of land proposed to be serviced, ie. Single family 4 bedroom, 30 seat restaurant, etc.)

B. Allocation requested: _____ gallons per day based on the State of Vermont Allocation Formula or other officially adopted formula.

C. Number of units to be served _____ based on one unit equal to 450 gallons per day. (Less than one unit is considered to be one unit, ie. 300 gallons per day is one unit.)

D. Plans for new improvements must be attached for application to be deemed complete.

Preliminary approval is hereby requested for the above purpose and in the amount listed above. By signing and submitting this Preliminary Application Request it is further understood by the landowner that occupancy and use can not occur until FINAL APPLICATION APPROVAL is received.
No fee is required for preliminary application and approval.

Landowner Signature _____ **Date** _____

(For office use only)
The Richmond Water and Sewer Commission has reviewed the above preliminary allocation request for _____ gallons per day and hereby _____ such request based on the application and applicable ordinances, rules and regulations. Conditions applied to decision: _____

_____, Chairperson _____ Date _____
Water and Sewer Commission

If Denied: 1. An appeal may be taken within 15 days to the Chittenden County Superior Court.

If Approved: 1. An appeal may be taken within 15 days to the Chittenden county Superior Court.
2. A Final Allocation Approval Request must be submitted within 60 days of preliminary approval.
3. A Town Treasurer receipt of all applicable fees in the amount of \$ _____ must be attached to the Final Approval Request. (Multiple checks may be requested)

**SEWER SERVICE ALLOCATION REQUEST
FINAL APPROVAL APPLICATION**

Instructions: Please fill in information requested below and submit to the Town Administrator. The Water and Sewer Commission meets on the first Monday of each month to review allocation requests.

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Mailing Address _____

Parcel Code _____
Acreage _____

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THE WATER AND SEWER COMMISSION

CHAIRPERSON

MEMBER

MEMBER

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