

Town of Richmond
Recreation Committee Meeting

AGENDA

Tuesday, Jan 4, 2021 at 7 - 8310 PM

Town Office Meeting Room, 3rd Floor, Main Conference Room, or online at:

Join Zoom Meeting: <https://us02web.zoom.us/j/86357302307>

Join by phone: (929) 205-6099

Meeting ID: 863 5730 2307

- I. Call to Order (by 7:05pm)
- II. Welcome and Roll Call
- III. Public comment for non-agenda items (7:05-7:15)
- IV. Approval of Minutes from previous meeting (7:15-7:20): [Dec 7, 2021 Draft Minutes](#)
- V. Updates and Announcements (7:20 - 7:40)
 - a. Updates
 - i. Annual Report (Kate)
 - ii. 4th of July - help with set up, games, and events/programming (Ravi)
 - iii. Snowshoe Promotion (Stephanie, Chrissy, and Sheri)
 - iv. Planning Commission - Is there an item to communicate with Lisa Miller?
 - b. Announcements
 - i. Bicycle/pedestrian master plan with assistance from a consultant and CCRPC: [Richmond Bike, Walk, and Trails Plan - CCRPC \(ccrpcvt.org\)](#) (Ravi)
 - ii. Williston America Rescue Plan Act (ARPA) Scoping Study for community center (Sheri)
- VI. Setting work plan priorities for the year (7:40 - 8:30): select up to three activities for next 6 - 12 months in each area. Refer to work plan table.
 - a. Area: Outreach and Education: Are there things missing in this area?
 - b. Area: Volunteer's Green: Are there things missing in this area (e.g., 4th of July)?
 - c. Area: Funding/Grant Writing: Are there things missing in this area?
 - d. Set Agenda items for next meeting and Adjournment
 - e. Motion to Adjourn: 8:30

Members:

- | | |
|---|---|
| ● Chrissy Keating (Bolton Representative) | ● Kate Anderson (Co-Chair) |
| ● Mark Fausel | ● Kate Kreider |
| ● Stefani Hartsfield | ● Sheri Lynn (Huntington Representative) (Co-Chair) |
| ● Harland Stockwell | |

Town of Richmond Recreation Committee
Vision, Mission, and Objectives

Vision Statement

To provide community members with boundless opportunities to spend their leisure time.

Mission Statement:

We serve the Communities of Richmond, Huntington, and Bolton by overseeing and designing a variety of diverse recreational programs accessible to all residents. These programs shall enhance community cooperation and resilience, and encourage active mind, body and spirit.

Goals

1. *Improve access to a variety of recreational activities that promote wellbeing through increasing awareness of opportunities in the Richmond, Bolton, and Huntington community.*
2. *Promote collaboration in offerings to the community in addressing the health related social needs of a diverse population.*
3. *Increase community engagement by designing positive, cost-effective programs for all residents that promote wellbeing and resiliency.*
4. *Guide the creation and management of aesthetically pleasing, safe, healthful, and enjoyable public areas in Richmond, Bolton, and Huntington*

Rec Committee Work Plan Table

Areas	Objectives	Mark X for priority	Subcommittee if needed
Outreach & Education supports Goals 1 - 4	NEW		1. Sheri 2. Mark 3. Kate 4. Chrissy
	NEW		
	Create an education and outreach plan designed around engaging residents in all three towns		
	Finalize Recreation Brochure		
	Create a feedback/inquiry form		
	Reach out to Mount Mansfield Unified Union School District (MMUUSD) school board or high school to gauge interest in mentorship or community service, internship opportunities in our community.		
	Explore what other recreation departments are doing state (Williston, Essex, Hinesburg, Colchester, etc.) & nationally to keep		

Areas	Objectives	Mark X for priority	Subcommittee if needed
	communities mentally and physically well in rural areas.		
	Collaborate with Lake Iroquois Recreation District		
	Review the Community Senior Center’s programs to determine areas of collaboration or how they may be able to support other Rec Committee objectives		
	Create a PR plan to educate the community and visitors of Richmond’s recreational opportunities through the town website and social media.		
Volunteers Green supports Goals 1 & 4	NEW 4th of July Activity??		1. Kate K 2. Community Advisors 3. Trish
	NEW		
	Continue to allow for public events such as festivals, parades, and vendor fairs and create a streamlined approval process for such uses		
	Create a park use/event form including clear guidelines and information resources for permit applicants, clarifying requirements and steps for permitting and approval.		
	Create a 12-month work plan for Village Green		
	Update the Municipal Park Ordinance		
	Ensure that Volunteers Green is maintained and publicly accessible/usable for residents and visitors		
	Assess for signage needs at Volunteers Green		
Funding/ Grant writing supports Goals 2 & 4	NEW		1. Kirsten 2. Chrissy 3. Ravi 4. Community Advisors
	NEW		
	VOREC (Vermont Outdoor Recreation Economic Collaborative) application		
	Identify possible methods of funding further recreation and community engagement opportunities		