

**Andrews Community Forest Committee**  
**Meeting Agenda - Monday, July 28th, 2025 - 6:00 to 8:00 PM**  
**Location: Richmond Town Center Meeting Conf Rm A, 3rd Floor, 203 Bridge Street**  
**Meeting will be held in person but may also be joined online or by phone**

**Zoom Meeting** <https://us02web.zoom.us/j/88271351437?pwd=4badNyHSxQmflJtqbjbI1CfuytBh1p.1>

**Meeting ID:** 882 7135 1437

**Passcode:** 419841

**Join by phone:** 1 929 205 6099 **Find your local number:** <https://us02web.zoom.us/u/knhwNSvUI>

Agenda (\* denotes item in ‘packet’) with approximate times (h:mm)

a. 6:00 Committee business – (total 15 minutes):

- Start recording Zoom and unmute, speakers on.
- Roll call and confirm Quorum; Welcome and identify public in attendance.
- Appoint timekeeper and minutes taker
- \*a1, Minutes of July 14th 2025 and any matters arising
- Additions/Changes to Agenda
- Public Comment Period (about non-Agenda items)

Note: Chairperson may recognize a Public Comment period for each Agenda item, based on signals (raised hand) of those present or online.

b. 6:15 Election of future chairperson(s) (20 minutes)

c. 6:35 Conflict of Interest and Open Meeting Law (20 minutes)

Note: All Committees need to allocate time in June – August to review the Code of Ethics and Open Meeting responsibilities. See Duncan Wardwell email of 3/21/2025

d. 6:55 Request for Proposals for MP copy editor: Request to Selectboard for funding (15 minutes)

e. 7:10 Revisions of Management Plan (45 minutes)

Recreation Sections:

- \*e1 Section B6 “B6-2025-7-23.pdf”
- \*e2 MP Recreation Appendix D “Recreation Appendix-D-2025-Jul-23.pdf”

f. 7:55 Topics for upcoming August 25th meeting: (5 minutes)

g. 8:00 Closure

Confirm future meetings: August 25th, September 22nd 2025

Motion to Adjourn

Packet items:

\*a1 July 14th Minutes

[https://www.richmondvt.gov/fileadmin/files/Andrews\\_Community\\_Forest/Meetings/2025/07/A\\_CFC\\_Minutes\\_07-14-25.pdf](https://www.richmondvt.gov/fileadmin/files/Andrews_Community_Forest/Meetings/2025/07/A_CFC_Minutes_07-14-25.pdf)

\*e1 Section B6 “B6-2025-7-23.pdf”

\*e2 MP Recreation Appendix D “Recreation Appendix-D-2025-Jul-23.pdf”