

**Andrews Community Forest Committee  
Regular Meeting Agenda  
Monday, August 28, 2023 - 6:00 to 8:00 PM**

**Location:** Richmond Town Center Meeting Conf. Room A, 3rd Floor – 203 Bridge Street  
Meeting will be held in person but may also be joined online or by phone

**Zoom Meeting**

<https://us02web.zoom.us/j/87009322152?pwd=QnJLeIlPK0xJN3RlVWlVMEZGMCM9uQT09>

Meeting ID: 870 0932 2152

Passcode: 399802

Join by phone: dial 1 929 205 6099 (NY)

Find your local number: <https://us02web.zoom.us/u/kbn1198GDj>

**Agenda**

6:00 pm Start recording Zoom. Welcome, Roll call, confirm quorum, appoint Minute-taker and Timer for this meeting

6:05 pm Additions/Changes to Agenda; and reminder on provisions for comments etc. from public in attendance. (Public in person please identify themselves).

6:10 pm July 31, 2023 minutes. Discussion to identify ACFC Chairperson(s) and vote to forward to Selectboard. (10 minutes)

6:20 pm Report on Aug 14 special Selectboard meeting with ACFC.meeting (Minutes and recording available at SB page at Town website).

Actions emerging from joint SB/ACFC meeting on August 14<sup>th</sup>. (5 min)

- Recruitment process aligned with both ACFC by-laws and town practices
- Keeping lines of communication open between ACFC and SB
- Review and possible revision of by-laws to be considered in the future, perhaps with CMP revision
- Assistance by Richmond town professionals, e.g. Planner Keith Osborne
- Resources to hire additional assistance on a one-time basis

Public Comment: (5 min)

6:30 pm Recruiting new members: Review procedure (in packet) to review applicants and act on TC and RCC recommendations at September meeting. (10 min)

Public Comment: (5 min)

6:45 pm Filling other voids left by ACFC member resignations.

Identify responsibilities that need new assignments: e.g. Trail Stewardship Committee, Liaison to Velco, Communications, Land Acknowledgement/ Indigenous rights and engagement (10 min)

Public Comment: (5 min)

7:00 pm Subcommittees' reports (In packet):

A. Trail Stewardship Plan (Chase R.)

- Updates on progress by subcommittee (2 min)
- Discussion of unresolved topics by full ACFC (8 min)
- Public comment (5 min)

B. Comprehensive Management Plan (Melissa W.)

- Updates on progress and identification of key issues by subcommittee (10 min)
- Discussion & initial feedback with ACFC (10 min) (Note: This is not an in-depth review of this early draft but rather an opportunity for clarification and input to the process.)
- Planning for review of draft by full ACFC (5 min)

- Public comment (5 min)

7:45 pm Discussion of timeframe and process for public review & comment on both subcommittee reports and finalization prior to incorporation in revised CMP (10 min)

- Assistance in adding revisions to MP prior to review by TC, RCC and VLT
- Assistance from town planner Keith Osborne
- Additional mapping needs?
  - Public Comment: (5 minutes)

Confirm Next meeting: standardize to 4<sup>th</sup> Monday at 6pm as indicated on town website – so September 28<sup>th</sup>.

8:00 pm Adjourn