

## American Rescue Plan Act Funding (ARPA) Committee

### Committee Purpose

- Determine appropriate spending avenues for the ARPA funds and make recommendations to the Selectboard.

### Responsibilities and Activities

- Read and understand ARPA criteria and guidelines
- Educate public on ARPA criteria and guidelines
- Develop criteria, for approval by the Selectboard, for the purpose of scoring spending opportunities. This may be a 1 – 10 or a yes/no.
- Outreach to staff, community members, business owners and other stakeholders in Richmond to gather proposals for projects which may qualify for ARPA funding.
- Investigate opportunities to leverage State or Federal funds in addition to ARPA funds on select projects
- Committee will meet at least once per month for one hour. Committee may meet more frequently as needed.

### Membership

- Selectboard Member Jay Furr
- Selectboard Member June Heston
- Town Manager Josh Arneson
- Finance Director Connie Bona
- A Richmond business owner
  - Applicants must submit a letter of interest. Ideal applicant will serve as a representative for the business community as a whole in Richmond.
- Four at large seats to be filled by Richmond Residents
  - The four at large seats will be by people who will represent many segments of the Richmond community
  - Applicants must submit a letter of interest which will include why they are interested in being on the Committee. Letter should include community service that has been performed by the applicant which may include volunteering for an organization, serving on a Town committee, or other service.
- Letters of interest are due by the end of the day October 20 to the Town Manager at [jarneson@richmondvt.gov](mailto:jarneson@richmondvt.gov)
  - Existing four members of the Committee will meet on Tuesday, October 26 to review candidates and make recommendations to the Selectboard.
  - Selectboard will appoint members at their November 1 meeting.

### Deliverables

- Provide the Selectboard with a list of qualified projects ranked by the scoring criteria.