

Water Commission Minutes
6/21/2021

Members Present in person: Bard Hill

Members by Zoom: Fran Huntoon, David Sander, Cody Quattrocci

Absent:

Staff Present in person: Josh Arneson, Town Manager;

Staff Present by Zoom: Kathy Daub-Stearns, Admin. Assist.; Kendall Chamberlain, Water & Sewer; Superintendent

Others Present in person:

Others Present by Zoom: Bob Reap

the meeting was recorded for MMCTV Channel 15

PLEASE NOTE: The CHAT dialog is attached at the end of the minutes.

Called to Order: 6:15 PM

Welcome by Bard with information related to the power outage that delayed the meeting and reviewed agenda topics

Comments from the public: none

2. Additions or Deletions to the Agenda: none

3. Items for Presentation or Discussion with those present

a. Consideration of final approval of Water and Sewer Allocation for BR0039 (Big Spruce)

Kendall reported:

- that no water allocation should be approved without the customer being in good standing adding that this customer is in arrears
- that when other customers were in the same position they were held to that standard
- that Bard said the allocation is for 42 seats and one of the things that could be done is to make the approval contingent on bringing the account up to date, David thought there should be a timeline, Bard said it could be done in the wording of the motion, Kathy suggested using "that the account be in good standing" with someone providing oversight, Josh said Connie Bona usually approves customer agreements, Kendall would be happy if Connie was happy

David moved to approve water and sewer allocations at 39 Bridge St. for 42 restaurant seats serving two meals per day for a total gallons per day and cost as outlined in the June 17, 2021, letter to Mr. Firman, contingent on the account being in good standing as approved by the Town Financial Director; Cody seconded. Roll Call Vote: David, Cody, Fran, and Bard voted affirmatively; Motion passed.

b. Discussion of recruitment to fill the second customer seat on the Water and Sewer Commission

Bard reported:

- that with Fran filling one of the residency seats, the Selectboard will need to appoint another member to fill the other resident seat while recruitment continues to have another customer representative
- that the Commission also needed to suggest to the Selectboard the approval of the current members- all commission members agreed

c. Discussion of draft Preliminary Engineering Report for the Gateway Sewer Expansion Project

Bard reported:

- that due to the shortage of time this item would be a quick update
- that he had reviewed the report and noted:
 - that the narrative did not describe a revote and should be consistent with legal advice that has been received
 - that there are tables need to be updated
 - that the language in 5.0 be reviewed where it refers to “easements” and be made clearer
 - that construction numbers have not been updated yet
 - that as a work in progress there was no action needed

Discussion included:

- that Kendall asked if the town was going to send out the interest letters as had been done previously, Bard said the interest of the businesses is less relevant than the resident’s interest and until the cost structure was determined contacting businesses should wait. It will be added to the timeline.
- that Bard said Green Mountain Engineering (GME) has been engaged to do work for Riverview Mobile Home Park. He did not see that there was an inherent conflict but thought there could be some economy of scale benefit to having GME do both engineering. He asked if the members were comfortable with GME doing both engineering adding that there is a code of ethics engineers adhere to, Kendall said that as long as our interests align there should be no problem.
- that this topic will come back once more complete

d. Superintendent’s Report

Kendall reported:

- that the apprentice is now a fully certified grade 1 technician
- that Aaron successfully completed the grade 3 certification and could operate the facility if something happened to Kendall while a grade 4 certified person could be found
- that “Women Works” was contacted for inclusion in their program
- that a private sewer issue that had been resolved

4. Approval of Minutes, Warrants and Purchase Orders

a. Minutes of 5/18/21 Annual Meeting

David moved to approve the Minutes of 5/18/2021; Fran seconded. Roll Call Vote: David, Cody, Fran, and Bard voted affirmatively; Motion passed.

b. Minutes of 6/7/21

David moved to approve the Minutes of 6/7/2021; Fran seconded. Roll Call Vote: David, Fran, Cody, and Bard voted affirmatively; Motion passed.

Purchase Orders

David moved to approve PO 4039 to Various Chemical Suppliers for chemicals in an amount not to exceed \$80,000; Fran seconded. Roll Call Vote: Fran, Cody, David, and Bard voted affirmatively; Motion passed.

Fran moved to approve PO 4040 to CSWD for dewatered sludge removal in an amount not to exceed \$120,000.; Cody seconded. Roll Call Vote: Cody, David, Fran, and Bard voted affirmatively; Motion passed.

Fran moved to approve PO 4172 to Various Contractors for budgeted water leak repairs in an amount not to exceed \$25,000; David seconded. Roll Call Vote: Cody, David, Fran, and Bard voted affirmatively; Motion passed.

Fran moved to approve PO 4168 to Green Mountain Engineering for the gateway expansion report in an amount not to exceed \$13,600.; David seconded. Roll Call Vote: Cody, David, Fran, and Bard voted affirmatively; Motion passed.

Josh noted that there was a grant awarded to help with the engineering expense.

Warrant

Fran moved to approve the warrant as presented; David seconded. Roll Call Vote: Cody, Fran, David, and Bard voted affirmatively; Motion passed.

5. Discuss Items for Next Agenda and Adjourn

preliminary engineering report

customer seat on commission

review of timeline

no meeting next week- July 6th next meeting

Adjourn

David moved to adjourn; Fran seconded. Roll call vote: David, Fran, Cody, and Bard voted affirmatively. The meeting adjourned at 6:49 PM.