

Richmond Selectboard Minutes
8/3/2020

Members Present by Zoom: Christine Werneke, Katie Mather, Bard Hill, David Sander, Roger Brown

Members Present by phone: none

Absent: none

Others Present by Zoom: Josh Arneson, Town Manager; Kathy Daub-Stearns, Admin. Assist.; Kyle Kapitansky, acting Police Chief; Connie Bona, Finance; Pete Gosselin, Highway; Rebecca Mueller, Library; Linda Parent, Town Clerk; the meeting was recorded for MMCTV Channel 15, also present: Marshall Paulsen, Jay Furr, Martha Nye, Jeff Forward, Chris Granda, Lou Borie, Betsy Emerson & Jane, Tim & Marie Schonholtz, John Cohn, Jean Bressor, Judy Bush, Ruairi Hutchison, Liz Metayer, Jon Lowe, Ethan Tapper, Brad Elliott, Jake Marin, Rebecca Rouiller, Judy McVickar, Jessie Heiser, Laurie Dana, Cindy Preston, Julie Toth, Darcy Buret, Jase Roberts, Jeremy Hoff, John Johnston, Kathleen Templin, Matt, Sau, Bonny Steuer, Rachael Gray, Patty Brushett, Jake Marin, Charlotte Phillips, Darcie Rankin, Jenna Bisset, Elysse Parente, Stephanie Spaulding, Eliza Wood, Alex R., Diane Mariano

Scott Silverstein, Sasha

Called to Order: 7:01 PM

Welcome by David.

Comments from the public:

Josh said he wanted to follow up on the BLM sign investigation that was prompted when he saw someone standing over the sign at Town Center. Josh said the police were able to contact the person who owns the license plate and he did not have much to say. Josh said that what he saw was not a crime, so the case has been closed.

I. Additions or Deletions to Agenda -none

II. Items for Presentation or Discussion with those present

a) Update on upcoming timber sale at the Andrews Community Forest

Josh reported:

- that part of the forestry plan included logging
- that Ethan Tapper will have more details
- that Ethan will back to board in two weeks looking for approval of a logger

Ethan Tapper reported:

- that he works with the town for forest management
- that he likes to showcase good forest management
- that the plan is moving forward with ecological logging
- that bids have been received from 3 loggers
- that he will submit a draft contract for approval in 2 weeks
- that this is a complicated project and he has provided materials on the project that can be viewed on the town website

Discussion included:

- Bard asking if we followed the town's procurement policy, Josh responded that we followed it by getting bids adding that this is not one we are paying for, but we did follow the policy.
- that Josh said Ethan has a standard contract he has used with other towns and is comfortable using it but wondered if the board wanted a legal review. Roger said he read through it and it looked comprehensive. Josh said it has been reviewed by Bolton then it has already been reviewed by our attorney because they are the same attorney.
- that Christine asked how often the forest is logged. Ethan replied that this is 80 acres and would be about every 20 years. He said that the forest is mapped out in different areas, sensitive areas, natural areas, he said it is a conservative plan.
- Christine asked if the logger would take anything that is already on the ground. Ethan said that once it is on the ground it is left there because as it rots it creates an ecological base.
- that Ethan said there are videos available and will be drone footage and a self-guided tour available during the process.
- that someone asked if there be any firewood available from the sale? Ethan said, there is a provision in the contract to reserve 50 cord adding that community volunteers would have to process it.
- John Lowe asked if any effort has been made to look at recreational roads, trails, etc. He also asked if the work will be happening before hunting season. Ethan replied late Aug through Nov. then resuming in frozen conditions sometime in Jan through March. He said there would be no work beginning 4/1 through the spring. Ethan added that the first trail will be done as part of this.

b) Update on Fall Recreational Soccer from coordinator Liz Metayer

Liz Metayer reported that she is the organizer of Richmond Soccer. She said she has never brought a plan to anyone before but with COVID, she wanted to get ahead of any issue the Town has. She said she has put together a packet of information for families to make decisions and opening registration would be this week.

Roger thought it was important to have sports for the kids and thanked her. Kathy asked that she and Liz have a conversation about the soccer plan. Liz agreed.

c) Consideration of approving proposal for Library HVAC System and update on estimated cost of moisture mitigation in the Library basement

Josh reported:

- that Town Center and Library committee recognize the need to replace the library heating system
- that BreadLoaf provided some solutions and one was selected to proceed with
- that JJ (John Johnston), from BreadLoaf, went through the proposals and suggestions for mitigation of moisture in basement
-

Discussion included:

- Roger asked what the necessity was to the project now since we paused our paving project. Josh said that the heating system is failing and there is concern that it will completely fail. John Johnson said the tubing in the concrete is failing, that the connections are failing, and it is surprising that it is still functioning. Rebecca Mueller said that 2 of the zones do not work at all. Roger asked if there

- were temporary measures we can take. Rebecca said we could keep our fingers crossed. Roger said he just wanted to see what the need was.
- John said a bunch of electric heaters could be plugged in. He said 4 or 5 systems were looked at with the committee and that one was chosen and then they went out to bid. The bidders were vetted, and bids were all within the same range. He said that in reviewing the bids, NE Air Systems had the highest efficiency equipment in their proposal.
 - that Bard asked what the source of the funds would be for this. Josh replied, that there were a few options including using some money that is in the library reserve fund, taking a loan, borrowing from town center fund would require the money be paid back with at least .25% interest, or the use of unassigned funds, or a combination. Josh said he would suggest waiting until after audit and tax revenue is seen in September before deciding where funds should come from. He also wondered if an application should be made to the conservation committee to use some funds for this building.
 - Bard asked how the board wanted to go forward since he was not certain Town Center funds could be used. He asked what authority the Selectboard had to fund the project. Josh responded that he has looked at Minutes from past meetings and shared them with the town attorney who concurred that any money taken from that fund, not used for Town Center, would have to be repaid. Josh said that the Selectboard can borrow up to \$150,000 without a bond vote.
 - Christine said that as the liaison between committees she is comfortable with putting the contract through for the HVAC, then get better understanding about moisture control in the basement. She proposed advancing the HVAC recommendation with the understanding that there will be additional costs for the basement. She thought that using a combination of funding that Josh laid out would work.
 - David asked if there have been any thoughts about increased costs due to COVID. He asked if there was anything in the contract that would prohibit that kind of thing. John J. responded that he has not seen increases in HVAC systems, mostly there have been residential increases in wood.
 - Bard said he is supportive of spending the money but it needed to be clear where the source of the funding would come from he wondered if there was a way to do this without using Town Center Funds adding we have a large pending project in the Town Center itself. Roger said our money in that account is always under inflation. Whether we borrow for the Library now or the Town Center later is arbitrary. He wondered if there was enough cash from somewhere else and asked if anyone had looked at alternative funding?
 - Connie said the Library has immediate needs, so does the Town Center we have spent a lot of years limping around making repairs.
 - Christine said if we use \$100,000 and we need \$600,000 she did not think that small loan would make any difference. She said what she did not know about was voters being upset by use of the money in the past for non-Town Center things. Bard said the voters decided that Town Center revenues would go to maintenance and upgrades of only the Town Center adding if we borrow from it from there it would require a safety net for the money to go back into the fund. Christine said it was more a borrowing from ourselves.
 - Laurie Dana said she just had Rebecca Mueller do a quick calculation, and if money had been going into the Library Fund and not to the Town Center fund from space rentals since 2015 there would be about \$60,000 to do the project. Connie

responded that rent from the school district, Post Office and \$400 year from Radiate Art was the only money that goes into the Town Center Fund.

- Laurie D. said the rental of the community room does not go to a library account. Bard said there was no agreement that the money would go back to the Library. Laurie said that the library board will be issuing a letter to the Selectboard reflecting their desire to have it changed. Bard said that the voters made the specific request. Jenna Bisset said that if the money were in a lockbox fund then there would be an ability to make repairs. Connie said that the town does pay for the Library since their budget is paid by the Town. Rebecca said that is what is supposed to happen that it is statutorily appropriate for the town to be funding the operations of the library. Jenna said it is what the Town wants. She said a lot of our budget is maintenance, that Rebecca works hard at keeping the building intact. Bard said roles and responsibilities are not as clear as they should be saying it is not only the maintenance but financial responsibilities too. Rebecca M. said the Library Trustees came to the Selectboard with document that stated that the Selectboard would provide sufficient funds when necessary. Bard said presenting something is not the same as adopting something. Bard said what we need to decide is where funds will come from and whether there is a need to go to the voters.
- Christine asked if we could do one project and then go to the voters? Bard replied yes, we have constraints. Josh said, yes, \$150,000 can be borrowed. He said it could be viewed as 2 projects. He did not know if there were the same limitations borrowing from ourselves. Christine proposed that the board move forward with NE Air systems borrowing from ourselves. She explained that she was not making a motion since she felt she has a conflict of interest.
- Josh said the Town Center money would need to be repaid. Unassigned funds would not need to be repaid. He saw a few paths to approve the contract tonight.
- Connie recommended not using unassigned funds. She recommended borrowing from the Town Center Fund then make it part of the Library budget to get it repaid. John Johnston said if you want to do this before the heating season it need to move forward.

Bard moved to award NE Air Systems \$134,750 including \$14,201.00 to BreadLoaf as a management fee; Roger seconded. The amount would not exceed \$148,951.

Discussion with the public included:

- that Marshall Paulsen asked if the HVAC was for the first floor only or the whole building. John Johnston said it was for the first floor only exclusive of the hot water heat in two locations.
- that Jeff Forward said that the history of the building is that when it was a school the Library building was part of the school and that the town acquired them both. He said a plan was approved by the voters to develop the campus into two projects adding that the revenue lockbox for the Town Center rent had been going into the general fund. The intent of the motion was not to be just the Town Center but the campus of both buildings. Bard suggested more research may be needed. Jeff said that who borrows the money makes no difference to the voters he suggested having the subject clarified at Town Meeting next year. He added that delay is not an option for these projects that they are necessary and have been deferred for some time. His recommendation is to figure out how where the money is going to come from.

- that Jon Lowe said as a taxpayer he would like to see it move forward. He asked if the information we get back from the auditors be sufficient to make these decisions. David responded that we agree the work needs to be done but want to take time about how to pay for it. Roger added that his sense is that this round of tax payments will come in as expected but the next two quarters is where he is more concerned. He said he was curious about a \$250,000 commitment without voter input. Roger asked if anyone has looked at the possibility of structural issues with the building. He also asked if there were any historical grant funding available.
- Connie said the Selectboard has authority to spend \$150,000 as many times a year as they want. She said she did not know if that applied only to loans. She added that she has been impressed with how many people have paid their taxes already and said some have paid their taxes for the entire year.
- Christine said she thought the decision should be delayed since the future of the building had never come up in her experience. She said MMTV is interested in renting the upstairs at the Town Center. Christine thought the moisture mitigation expenses need to be looked at more closely and costs separated better. John said they will look at that.
- Roger said he would like to be clear that the town budget is a little over 270k for the library this year already.
- Pete asked if there are any other immediate repairs that the building needed. He thought that if we are going to invest in the library, he felt the roof over the addition is not in good shape and the cost for that should be considered too.
- John J. said the slate roof is at the end of its life, there are other things that need to be done but nothing as urgent as the HVAC and moisture mitigation. Pete said he was talking about the asphalt shingles. Laurie said there is a grant that is going to pay for a lift to inspect the slate and she agreed that the shingles look bad. Pete said he does not want to invest a lot of money and then need to do other major repairs in the spring.
- Jana Brown said she appreciates the Selectboard pushing the project forward
- Christine said she will include Pete's questions at the next committee meeting

d) Follow up on solutions for parking on the eastern end of Cochran Rd.

David said the last Selectboard meeting was on location so the issues could be seen firsthand then turned it over to Josh who reported:

- that Pete was going to look at the cost of expanding the road on the Bombardier Field side and came back with an estimate of about \$1000 for materials plus labor.
- that Ravi is looking at whether there are any zoning issues
- that the 5-lot space was being looked at by the Richmond Land Trust
- that Ordinance changes were discussed
- that the lot the Town owns, the former Houle property, was discussed as possible additional parking
- that installation of a solar powered speed sign was discussed
- that including in Cochran Rd in the towns speed study was discussed

Discussed included:

- that Alex R read a statement the people from Cochran Rd sent to the Selectboard
- that Bard said, if he understands the law, people have a right to park in the legal right of way. Josh said yes. David said people need to have all 4 wheels off the road

- Jeremy Hoff said the Richmond Land Trust spent a considerable amount of time putting together a temporary plan that considered and addressed: the safety issue, conservation values, access to recreation resources, concern over permanence of “temporary” parking solutions, and provide an opportunity to explore alternatives, Jeremy asked that the Selectboard consider how bad is the problem is and the duration of the need so that the solution was not overbuilt. He added that putting in gravel to extend roadway could become permanent and the solutions are ones that will have to be lived with. The Richmond Land Trust proposal included 20 spaces of temporary parking on mowed grass in the Bombardier Field 5 car lot area. Jeremy said the easement holder has responded favorably but that this is not a permanent solution. The proposal called for the Town lot on Cochran Rd to do the same thing, put in temporary parking for other users, bikers, hikers with the understanding that on Oct. 1 the meadow would go back to its natural condition. Jeremy stressed that this was a temporary solution to provide time for permanent solutions.
- Bard asked Jeremy how he saw the Beacon Preserve lot fit in since the presentation was silent on that location. Jeremy said Beacon parking is used heavily he said if people have ideas how to expand it he is open to hearing about it. Lou Borie said there is an easement on the parcel as well and there has been no discussion about expanding the parking yet. Bard noted that the parking could be more effective there.
- Jeremy showed a map of the proposed parking. Lou Borie reviewed the Bombardier Field map showing the proposed 20 car temporary parking lot.
- Bard asked where the access point from the road would be? Lou pointed out where it would be. Jeremy said the location was chosen for safety reasons.
- David asked if there was a trail to get there in place. Lou said it would require some gravel, but that people have driven down through there before. Pete asked if Richmond Land Trust would you be looking to the town for help with the access. Lou replied yes. The area is just going to be mowed he said. Pete thought defining the access would be important as well as defining the parking area. Jeremy said marking the lot with posts and signs that said parking from dawn to dusk only. Pete thought it was a good proposal.
- Jase Roberts said they have been using the road area to park for years, he said over the weekend he went looking for alternative parking and did not find any. He felt that if we move to a temporary 20 car parking lot and lose the shoulder parking that would be a problem.
- Jane said that she was happy for the temporary solution but had concerns about people turning around in her driveway. She would like to have some cooperation from neighboring towns. She said Mary is not an easy person to put things next to. She felt there could be an intense reaction from her.
- John Rankin said he was favorably impressed with the proposal and agreed it would be best to gather information, but the proposal should be seriously considered.
- Marie Schonholtz was impressed with the proposal also. John Cohn said he appreciated the proposal and would like for it to replace the street parking. He said he appreciated the compromises that are being made.
- Kyle said he wanted to note that anything occurring in Bombardier Field would not be enforceable by the police dept.
- Bard asked how quickly the proposal could be enacted. Lou said that if the town can assist with the access, posts and ropes then maybe this weekend. Pete said

- this was an easy and quick thing to do. He said he has only 3 stakes left but that they are in stock. He could look at it on Thursday if it is dry.
- Darcy asked if parking were allowed on the edge of the road did that mean people could park off the travel portion again. Kyle said the way the ordinance is written you can park there provided you are not parking on the travel portion of the lane. Bard said the posts and ropes are not within the ordinance so yes. Roger said he would like to try the proposal and see how it works and what the impact is.
 - John Cohn said if the Richmond Land Trust can make it available can we make a request that people not be allowed to park on the side of the road. He said that if there is parking in both places it would change the neighborhood. Bard said the stakes and ropes could be moved and there would be no law broken because we did not have the right to put them up. John said that is true but by respect we can ask people not to. He would like to leave the posts and ropes to keep a certain quality.
 - Darcy Buret said it comes down to having the right to use nature. Marie Schonholtz said the river is beautiful because it is not overcrowded and there needs to be a balance to allow access and distancing.
 - David said it sounds like everyone agrees with the proposed temporary parking. Josh said we might need a site plan review for the parking from Zoning.
 - David asked if the Board wanted to pursue expansion of the roadside. Roger said no, let's go with proposal. All members of the Board agreed to table the roadside expansion if the field parking could be opened in days, not weeks. Roger did not think adding gravel made sense.
 - Roger said concern about neighborhoods is a town wide concern
 - Bard said expanding the gravel is not the same as parking on the shoulder adding that there are places that can be parked off the road.
 - Jeremy said that parking on the shoulder is something that the Richmond Land Trust does not want.
 - David asked if the Board wanted to explore changing the Parking Ordinance. John Bard stated that usually the Board would start with a draft ordinance. John Rankin asked if the Board was going to ignore the suggestion to wait. David said no, clarifying that he was asking about whether to table it for now.
 - David said moving to the 1-acre parcel on Cochran Rd. Bard thought the Board should schedule the matter and invite adjacent owners to discuss it and explore the topic adding that Pete should be there also. Katie agreed with that, she would like to have some pictures available too. Bard added that someone from the Transportation Committee should also be available.
 - Jeremy Hoff said that the Richmond Land Trust had acted incredibly quickly and did not think it was appropriate for the Town to kick the Houle lot down the road. Bard responded that he was concerned with making the adjacent landowners aware. Jeremy said if the Town was not going to provide the 20 spaces at the other lot then we should be looking at the permanent solution again. Pete said there needs to be a permit, its in the flood plain, it is a permanent parking lot that will take some time. David said we need to take the next step to have parking there it is just not something we can do tonight. Jeremy said he did not understand the difference. Bard said one lot permanent, one is temporary. Jeremy said no, both were intended to be temporary. Bard said he would not vote for having the parking on the Town lot without being inclusive of the adjacent landowners. Bard said our due process for getting a parking lot means having the discussion at the next meeting. Jeremy said the temporary solution will just sit there until the Town

decides. David moved on to the next item after letting Jeremy know he was offended by the statement.

- David asked if it was possible to add a solar powered sign to Cochran Rd. Pete said yes. Kyle said the sign was supposed to go on East Hill Rd but the more immediate problem so putting it at the entrance of the 25 MPH zone makes sense. Making repairs to the other sign should be looked at. Pete said the new one is a permanent install. Katie asked how much the portable one's cost. Pete said they are \$3-7,000 each.
- Katie said she was concerned that East Hill Rd residents not be abandoned. Kyle said the sign location had been chosen due to feedback at the time so his opinion was using the sign on Cochran Rd. would make more sense. Pete asked if it was the will of the Board to have the sign installed? David said yes. Pete said he would look at having the portable unit repaired. Kyle said he would see if the Governors Highway Safety money could be used to repair it. Pete asked if the Sheriff's Office had any that could be borrowed for a few months. Kyle said he would make a call.
- Jeremy said the Richmond Land Trust Board asked him to put forward a 3-prong solution adding that he did not have authority to separate them. He felt that a comprehensive solution had been put forward and said there is a meeting on Thursday where it can be addressed. Katie said she appreciates the package being put together and asked how long it took to put the package together? Jeremy said they have been looking at it for a few weeks and have been engaged in finding a solution. Katie told Jeremy that he was asking the Selectboard to do in an hour what the Richmond Land Trust took over a week to do. Jeremy said that the Selectboard has had conversations about the property previously and he thought they would be able to move forward. David said he felt that Jeremy's all or nothing.. Christine interrupted and said Jeremy does not have authority and we are all trying to do what is best. We took quick temporary action and we are all trying to find the right solution. We can come back in two weeks. She did not see why the division. Jeremy agreed saying it was not a quid pro quo, it was a package adding that the Richmond Land Trust would meet on Thursday and might agree to go ahead. He would let Josh know on Friday.
- Diane Mariano, she is personally exhausted and there is a lot of tension all around. If the Richmond Land Trust, as a board, feels the need to continue on this then maybe the ropes come down near the bridge for parking.

e) Discussion of artwork on town property

Josh reported:

- that this is a follow up from a previous discussion
- that for the last few years Radiate had put up artwork and the question is should that continue?
- that right now it is limited and the Selectboard has authority over topics
- that the library was suggested to curate the art but the Trustees were not interested and suggested another committee be formed as curators

Discussion included:

- that Bard said we have looked at the lease, spoken to our attorney and have asked the library to curate. The options are, we can let the artwork stand, paint it over, or develop a way to curate the art. He said he has wrestled with who gets to say what and feels conflicted because he doesn't disagree but can imagine that there

- would be other topics he would disagree with. He does not want to destroy the art but doesn't want anyone to be able to put up anything they want either.
- that Rebecca Rouiller said the panels are not a public forum or there would be political posters everywhere. Rebecca R. said Radiate has painted the murals 4 times and understands the Town wants a more formal way to manage them. Radiate she said would like to be the manager stating that Radiate has a dedicated number of volunteers who could help. They would adhere to guidelines that she suggested there be no corporate or political slogans, no religious, no hate. She said she would like the ability to curate until the windows are replaced with permanent windows.
 - Christine said her thought process is different than Bards. She said she starts with what are we seeking? How does the Town want to view the Town Center? Is it a place where we want to have the ideas and messaging of our town displayed or do we decide that brings complications on how to represent all of the Towns people's messages? Should we be agnostic? Then follow the process how to get there. The question becomes, is the Town Center the place for messages to be carried out or should there be a separate place.
 - Katie asked Rebecca R. if you were curators would there be a process for others to bring ideas to fruition as murals. Rebecca R. said yes. They have collaborated with others in the past. Bard said the attorney suggested if someone other than the Selectboard curated then there should be a policy and a time frame that could be negotiated.
 - Katie said the legality of the first amendment is foremost in her mind. She asked Rebecca R., if we did move forward to your organization we would need to make sure that there is a way for all persons to have their opinions expressed. Sean Witters asked what we mean by that. Messages that could be hurtful and dehumanize people? Katie said that if we went by what was proposed then Pro-life is an example. Bard said that the advice is that there be a way to set boundaries and process where if someone wanted to have their ideas shown they could.
 - Linda Parent said the comments that people have been calling with are very nasty ones that she wouldn't repeat. She said it is clear that not everyone has the same belief. She feels that what people are hollering about is that not everyone believes the same thing and at this time in history the mural information is felt to be political. It is not about the quality of the art. She said she knows that there is nothing in writing but people feel it is a political statement. Linda said the town is not supposed to be on one side or another. She has had people say they are going to paint right over it with what they want to say and she felt it is because it is on the Town Center property. Christy Witters said that it is not political, it's facts and it's educational and tactfully done. She said things are being politicized and that is unfortunate. Christy said it is human rights and has every right to be on our Town Center.
 - Bard said there should be a structured way the people who want to share an image have a way to do it. Linda said that the people that call believe the murals are political statements and no one would want to hear the comments she's getting. Jay Furr said he wouldn't trade places with her adding that those people who are calling in are racist. Sean Witters agreed. He said he wanted to hear from Linda about the comments. He did not want Linda to have to shoulder the comments alone. He said he is proud of the conversation that is being had. Darcie Rankin echoed what Sean said, she wants the art to move people and sometimes it moves

- people in a way we don't expect. She offered adding a caption that the murals were done by Radiate.
- Connie said she wanted to ask how everyone on the call would feel if "All Lives Matter" was painted on the murals instead. She said that at Town Center we do not get to express our own opinions that we try to remain neutral putting our own feelings aside. Connie added that people are now not viewing the building and space as a safe place. If it were the reversed how would everyone feel? Chris Granda, responded to Connie, he disagreed that Town Center should be a values free place. He said he could not agree that putting "All Lives Matter" is an equal value. Connie said exactly my point, you just told me you would not like it. She said we are there to serve ALL the town and we are trying to find a way to do that.
 - Jay Furr said it is inappropriate for people to be calling Linda.
 - Jenna Bissett said there is a need for education, and she would trust Rebecca R. to curate but thought there could be an art group that could be formed, and the Library Trustees could have a member.
 - Heiser said there are political issues that have views on both sides and equity does not fall to one side or another. She said the murals show the conditions that all of us have a stake in. She said racial equity does not have a side. She said that the space, as a non-public forum, it absolves the Selectboard from having to decide and we can be clear it is not a free for all space and it is not a first amendment issue. Bard said that to clarify the advice was to avoid it being a public forum. Heiser said there are two issues, existing art and how to move forward. Bard said he spoke with the previous Town Manger and his permission was not intended to be forever adding that the lease cannot be changed with a verbal agreement. Bard thought there needs to be a policy, an agreement to move forward. Darcie Rankin asked why Rebecca R.'s proposal does not solve the problem. Sean Witters said we should agree that Radiate needs to display the work and due to COVID it needs to be outside. He thought Radiate should be named as curator.
 - Katie said she wants to know that the group would accept being provoked on topics they do not agree with. Judy Bush said that the process can come from a topic, not a message, that the art should cause people to think.
 - Bard asked to have Radiate draft an agreement that can be worked on at the next meeting. David thought it was a good idea. Rebecca R said they would put something together.

f) Follow up on process to request speed studies

Josh reported that there were a number of requests made by residents for studies.

g) Consideration of approval of including Justices of the Peace on the November ballot

Roger moved to include the Justices of the Peace on the November ballot; Katie seconded. Roll call vote: Roger, Katie, Christine, Bard and David voted affirmatively. Motion passed.

h) Update on Housing Committee

Josh reported:

- the housing committee is moving on.
- 9 people have applied for the housing committee
- Josh gave Ravi a lot of credit for pulling everything together

i) Update on Police Chief hiring process

Josh reported:

- that 15 applications have come in so far
- that the deadline is Aug.7 for submissions
- that 10 letters of interest for 3 resident positions on the hiring committee have come in and that applicants will be notified tomorrow as to who had been selected
- that the first round of interviews will be scheduled in early December

j) Update on Bridge St. infrastructure project

Josh reported:

- that the majority of the initial project is completed
- that the water line on either end of the bridge is functional
- that the punch list of items being addressed
- that work has begun on the water line extension and will take 3 weeks to completion with one-way traffic during that time
- that the historical signoff has been received
- that sidewalks are scheduled to be replaced next year with paving curb to curb done then. He added that the paving patch work was planned.
- that the yellow lines are done by the state, white lines will be done by Pete
- that the waterline extension is being started and will be 3 weeks of one-way traffic

Discussion included:

- that Katie asked if Pete if he could yellow line the bridge. Pete said the problem with painting on concrete is it does not last. He said that reflectors could be imbedded for a lasting mark.

k) Update on Dugway Rd. project

Josh reported:

- that the archaeological review is underway
- that it is looking like a springtime project

l) Update on easement at 74 Pleasant St.

Josh reported:

- that the East Main outfall project is a multi-year project
- that Pete has worked with landowner and the easement has been finalized.

III. Approval of Minutes, Warrants and Purchase Orders

Minutes:

Bard moved to approve the Minutes of 7/20/20, Katie seconded. Roll Call Vote: Katie, Bard, Roger, Christine, and David voted affirmatively. Motion passed.

Katie moved to approve the Minutes of 7/28/20, Bard seconded. Roll Call Vote: Katie, Bard, and David voted affirmatively. Motion passed. Roger & Christine abstained Motion passed.

Invoices and warrants:

Christine noted that the Burlington Free Press was used. Josh said if we want to move to the Williston Observer it would mean that the agenda would have to be set 3 weeks in advance

for DRB meetings. He said that the Times Ink may allow us to submit on a Tuesday. Roger said he was going to email the Times Ink.

Christine said that she noticed that there were a lot of balance dues and wondered if it was a timing thing. Josh agreed that payments and statements are crossing. Christine wondered if there is anything keeping Connie from getting things out in a timely manner.

Roger asked about diesel bids. Bard asked if it could be an agenda item next time. Roger asked about the Staples' invoice \$289.22 with \$219.23 the amount on the warrant. Josh said he thinks it is two invoices paid together, and it was.

Roger moved to approve warrants as presented, Christine seconded. Roll call vote: Roger, Katie, Bard, Christine, and David voted affirmatively. Motion passed.

Josh will send the warrant out for signatures using DocuSign.

Purchase Orders:

Roger moved to approve PO #4020 to Our Community Cares Camp (OCCC) for appropriation funding in the amount of \$20,000; Christine seconded. Roll call vote: David, Katie, Roger, Bard, and Christine voted affirmatively. Motion passed.

IV. Discuss Items for Next Agenda

parking on Cochran Rd

diesel fuel

library HVAC and basement proposals and financing

Town Center Committee update with tenant by fall

Chittenden County forester plan

healthcare

building maintenance

online forms for zoning making them fillable

update racial equity group

V. Executive Session if necessary- none

VI. Adjourn

Roger moved to adjourn; Katie seconded. Roll call vote: Katie, Christine, Bard, Roger, and David voted affirmatively.

The meeting adjourned at 11:37