

Richmond Transportation Committee
Richmond Town Center
Meeting Minutes - March 18, 2020

In attendance on site: Ravi Venkataraman (Town Planner)

Participating by phone: Chris Cole (co-chair); Cathleen Gent (co-chair) Erik Filkorn, Jon Kart

Others participating by phone: Rosy Metcalfe

Co-chair Gent opened the meeting at 5:30 PM.

Meeting Minutes: February 25 – Motion by Erik Filkorn, seconded by Jon Kart, to approve the minutes. No changes were offered. The motion was approved unanimously (roll call vote) Gent, Filkorn, Kart.

Preparation for Upcoming Selectboard Meeting – Cathleen Gent confirmed that the Transportation Committee is scheduled on the April 6 Selectboard meeting for the purpose of presenting the Transportation Implementation Priority List and the Public Participation Plan. Ravi Venkataraman will find out when Town Manager Josh Arneson needs the print materials ahead of that meeting.

Public Participation Plan - The committee reviewed the track changes version supplied by Jon Kart. (Chris Cole joined the meeting at this time.) Committee members provided additional suggestions. Jon Kart will send out a new version of the document for final review in advance of the Selectboard meeting

Transportation Implementation Priority List – Jon Kart suggested that the name of the document be simplified and the committee agreed to change the name to “Transportation Implementation Plan”. Jon Kart explained that he attended a meeting with village business owners, who are concerned about the long-standing lack of parking in the business area. The Committee decided to add a new objective -- to improve the economic vitality of businesses in the village area, as well as a new action statement to ensure sufficient public parking. Other suggested changes were offered. Cathleen Gent will send out a new version of the document for final review in advance of the Selectboard meeting.

Update: EV Charging Stations – Ravi Venkataraman provided an update about his contacts with VEIC, Green Mountain Power, and VNRC. Funding from Green Mountain Power (\$1,500) and VNRC (\$1,500) may be available for the EV Charging Station project on Depot Street. Chris Cole will reach out to VTrans regarding possible funding. (Chris Cole left the meeting at this time.)

Mobile Workshop – Fall NNECAPA Conference - Ravi Venkataraman explained that mobile sessions are offered (half day or full day) during the conference, which takes place in Burlington this year. A number of municipalities have submitted proposals, including Richmond. If Richmond were selected, the focus of the mobile workshop would be to generate ideas among planners for traffic calming and street design concepts for Bridge Street. This would complement the work via the UPWP grant, should that be funded. Rosy Metcalfe said there may be funding for a session facilitator through a program at UVM. Motion by Erik Filkorn, seconded by Jon Kart, to support Richmond’s application for the NNECAPA mobile workshop. The motion was approved unanimously (roll call vote) Gent, Filkorn, Kart.

At 6:50 PM, Jon Kart offered a motion to adjourn, seconded by Eric Filkorn. Motion passed unanimously - Gent, Filkorn, Kart.

Minutes taken by Cathleen Gent