

Richmond Transportation Committee
Special Meeting – Richmond Town Center
Minutes
February 25, 2020

In attendance: Cathleen Gent (co-chair), Chris Cole (co-chair), Erik Filkorn, Jon Kart, Peter Gosselin (Highway Foreman), Josh Arneson (Town Manager), Ravi Venkataraman (Town Planner)

Co-chair Cole opened the meeting at 8 AM.

EV Charging Stations - The Committee discussed EV charging station locations on public property with Peter Gosselin, Josh Arneson, and Ravi Venkataraman. Gosselin explained there are three potential public locations in Richmond village. Based on available parking spots, nearby power, and logistical considerations for EV cars to remain in the spots for sufficient charging time, the group agreed that the public lot on Depot Street looked to be a suitable location. The meeting then moved to the Depot Street lot to assess the best location for the EV charging station, which will serve two parking spaces. There was agreement that the charging station should serve two current 24-hour parking spots, closest to the power pole. Chris Cole discussed the optimal set up and the group discussed the potential mechanisms for the Town of Richmond to charge for the use of the charging stations. The committee then returned to the Town Center. Josh Arneson left the meeting at this time. There was additional discussion about potential funding sources, with Chris Cole pointing out that there might need to be a number of small grants pooled together for the project. Ravi Venkataraman will research the potential for grants via the Chittenden County Regional Planning Commission, VEIC, and other sources. Chris Cole will research the VW settlement funds. Certain planning-focused funds might be able to be used to develop construction drawings. Peter Gosselin left the meeting at this time. The Richmond Transportation Committee members agreed that the conduit should be run along the six (currently 24-hour) parking spaces adjacent to Depot Street to allow for future charging stations to be added easily.

Meeting Minutes: February 6 – Motion by Erik Filkorn, seconded by Chris Cole, to approve the minutes. No changes were offered. The motion approved unanimously: Gent, Cole, Filkorn, Kart.

Hitching Post - The Transportation Committee briefly discussed the hitching post concept and asked Ravi Venkataraman to work with Josh Arneson to research what insurance liabilities or legal liabilities the Town might face if hitching post(s) were set up on town-owned property.

Public Participation Plan – Gent shared the draft plan with the committee. Jon Kart suggested that an introduction be added. Gent will send the draft out to committee members for review ahead of the next meeting. The goal is to finalize all materials for the upcoming Selectboard meeting. Gent will ask Josh Arneson to schedule the Transportation Committee for a Selectboard meeting in April.

The Transportation Committee's next meeting will be Wednesday, March 18, at 5:30 PM.

Adjournment – Motion by Filkorn, seconded by Cole, to adjourn at 8:58 AM.

Minutes taken by Cathleen Gent