

# Richmond Transportation Committee

Meeting Minutes – December 3, 2020

All participants attended the meeting remotely.

Committee members: Cathleen Gent (chair), Erik Filkorn, James Floyd, Allen Knowles

Absent: Mark Damico, Chris Cole, Jon Kart

Others present: Ravi Venkataraman

Cathleen Gent opened the meeting at 5:47PM.

Meeting Minutes: December 17, 2020 Minutes moved by Filkorn, seconded by Knowles. Approved unanimously with minor amendments.

**Additions to Agenda:** VNRC Smart Growth Grants, Town Report

## **UPWP Project Updates**

Bridge Street – Working on data gathering and surveys. Holiday lag is apparent. Alternatives presentation is planned for March. No firm date yet.

Bike/Ped – Gathering comments and feedback via wiki map. Don't be shy. Comment sooner than later. We expect to see a plan/alternatives mid-February or early March when we will have another public meeting. Floyd noted that the charge for participation on the map is a little vague and open-ended. Wish it was more intuitive.

## **FY22 UPWP Applications**

Ravi spent some quality time with the Selectboard late last year. They approved what we submitted. No major concerns expressed as we had prepared them for what to expect. Josh has prepared a letter of support. Later in the meeting there was discussion of parking and they and the parking advisory committee has been established and populated. We should anticipate some mutual concerns and should communicate as appropriate.

There are two applications and no additional vote is necessary. South End Bike/Ped is good to go. Ravi has drafted the sidewalk application and Floyd will review next. Cathleen already has some changes tracked. Deadline for review is January 14.

## **Other Business**

Open meeting law needs to be observed. We need to be careful not to discuss items over email. Reply all=electronic quorum.

Parking committee was covered above.

VNRC Small Grants for Smart Growth – could be used for UPWP match. Community engagement activities are eligible.

Motion by Knowles to pursue a grant from the VNRC Small Grants for Smart Growth fund in the amount of \$3,000 to support the Bridge Street UPWP project. Seconded by Floyd. Approved unanimously, no abstentions. Knowles volunteered to develop the initial draft that will be reviewed by Gent. Application is due by February 1. Ravi will bring a memo to the Selectboard on January 19.

Motion by Filkorn to submit our annual report as drafted by Gent. Seconded by Floyd. Approved unanimously. No abstentions.

Motion to adjourn by Floyd , Seconded by Filkorn . Approved unanimously. No abstentions.

-Erik Filkorn