

**TOWN OF RICHMOND PARKING PERMIT  
VEHICLE REGISTRATION**

*All vehicles obtaining a parking permit through the Town of Richmond, prepaid by their landlord/ landowner, must provide proof of current state/ province motor vehicle registration and insurance. Vehicle owners and operators must comply with all Town of Richmond Ordinances. Vehicle owners and operators must comply with maintenance and snow removal schedules at the direction of the Town's Highway Foreman or Town Manager. Non-Compliant vehicles may be ticketed and/or towed at the owner's expense. Large scale commercial vehicles may not be authorized. The Town of Richmond is not responsible for any damage to vehicles.*

**VEHICLE OWNER:** \_\_\_\_\_

**VEHICLE OPERATOR:** \_\_\_\_\_

**VEHICLE MAKE/BRAND:** \_\_\_\_\_

**VEHICLE MODEL and YEAR:** \_\_\_\_\_

**VEHICLE COLOR:** \_\_\_\_\_

**LICENSE PLATE No.:** \_\_\_\_\_

**LANDLORD/ LANDOWNER:** \_\_\_\_\_

**VEHICLE OPERATOR ADDRESS:** \_\_\_\_\_

**VEHICLE OPERATOR PHONE:** \_\_\_\_\_

**RECEIVED BY (initial):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ATTACH PHOTOCOPY OF STATE REGISTRATION AND VALID  
VEHICLE INSURANCE TO THIS FORM.**

**APPROVED (Highway):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED (Police):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**APPROVED (Town Manager):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PERMIT NUMBER ISSUED** \_\_\_\_\_

**PARKING SPACE LOCATION** \_\_\_\_\_