



April 29, 2022

Josh Arneson  
Richmond Town Manager  
203 Bridge Street  
Richmond, VT 05477

Dear Mr. Arneson:

According to the bylaws of the Chittenden County Regional Planning Commission, the term of the representatives and alternates will be for two years beginning July 1. Communities whose beginning letter falls between L-Z shall appoint a representative in odd numbered fiscal years (*FY23*).

We are requesting that you have your legislative body take action to appoint/reappoint a representative and an alternate to the following **three** committees for a term of two years beginning July 1, 2022 through June 30, 2024.

- 1. CCRPC Board of Representatives**
- 2. CCRPC Transportation Advisory Committee**
- 3. CCRPC Clean Water Advisory Committee**

The CCRPC strives for diversity and equity in our representation, and we encourage municipalities to consider CCRPC Board and committee members and alternates who represent our increasingly diverse populations.

We ask that you complete the included appointment form and submit it via email to [evaughn@ccrpcvt.org](mailto:evaughn@ccrpcvt.org) by May 31, 2022.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Vaughn', is written over a light blue horizontal line.

Emma Vaughn  
Communications Manager

*Attachment*

cc: Current CCRPC Board Representative: Bard Hill  
Current CCRPC Board Alternate: Roger Brown  
Selectboard Chair: June Heston