

Wednesday, November 17, 2021

David Anderson
Mechanical Engineer
Pearson & Associates
75 North Main Street
Waterbury, VT 05676

RICHMOND TOWN OFFICE RENOVATIONS

Dear Dave,

Per your request, please find below a proposal to provide assistance with projects L-1, L-2, and TC-3 as described in the RFP for Library and Town Center Building Upgrades in Richmond, Vermont.

L-1 (hydration station) and L02 (HVAC in community room) are straightforward. Repairs to the portico are more complicated, and until we complete our first site visit and some exploratory demo is done, the solution to current drainage problems is uncertain. Below I've included my assumptions and an estimated fee to complete the work described.

We assume the following:

- 1) Base drawings in .dwg format will be provided.
- 2) Two (2) Field visits.
- 3) Existing conditions closely follow the drawings attached to the RFP. If existing conditions deviate significantly this could increase the time required to solve the drainage problems.
- 4) Code review by others.
- 5) Historic review by others.
- 6) Environmental review or abatement by others.

Our 2022 hourly rate (in effect for this proposal) is a blended rate of \$95/hour. Any additional services beyond the fee below will be billed at this hourly rate.

A. Schematic Design (1 site visit + report) - 8 hours x \$95 =	\$760
B. Design Development (support engineer) - 24 hours x \$95 =	\$2280
C. Contract Documents (prepare drawings for bid) - 68 hours x \$95 =	\$6460
D. Bidding (answer questions, review proposals) - 4 hours x \$95 =	\$380
E. Construction Review - By engineer, architectural services additional.	
F. Closeout - By engineer, architectural services additional.	
TOTAL =	\$9880

Sincerely,



Sam Beall, RA, AIA
Duncan Wisniewski Architecture