



# TOWN OF RICHMOND

## RICHMOND TOWN CENTER

203 Bridge Street, P.O. Box 285

Richmond, Vermont 05477



September 25, 2020

The Bid Opening took place 9/17/2020 at Town Center. Bids were opened by Town Manager Josh Arneson and Town Clerk Linda Parent at 1:05pm.

DC Energy Innovations

5072 Route 2

North Hero, VT 05474

802-372-9514

[bgordesky@dceivt.com](mailto:bgordesky@dceivt.com)

Bid Amount: \$30,348

MEI Electrical Contractors

1571 VT Route 100

Waitesfield, VT 05874

802-988-9678

[adam.fortier@mei-vt.com](mailto:adam.fortier@mei-vt.com)

Bid Amount: \$38,000

Pratt & Smith, Inc.

578 Route 7S

Milton, VT 05468

802-893-1437

[prattandsmith@comcast.net](mailto:prattandsmith@comcast.net)

Bid Amount: \$19,960

E & S Electric LLC

50 Beartown Rd.

Underhill, VT 05489

802-448-3485

[geneatwood@eselectriccompany.com](mailto:geneatwood@eselectriccompany.com)

Bid Amount: \$27,100



**RICHMOND TOWN DUAL-HEAD ELECTRIC VEHICLE CHARGING STATION  
BID FORM**

**Submit this page along with supporting documents as your complete bid proposal**

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The undersigned, having become familiar with the scope of work as outlined in the Project Description, hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and services required to perform the proposed EV project as outlined, all for the lump sum price for work in place.

**Lump Sum Price for all work as outlined in this document:** \$19,960.00

**The Town of Richmond reserves the right to accept or reject any or all bids, or parts thereof, or to select the bid to be in the best interest of the Town.**

**Identification of sub-contractors**

The following sub-contractors will be utilized in the completion of this contract:


Sub-contractor	Specialty
<u>Louko's Plowing &amp; Excavation</u>	<u>Excavation &amp; concrete</u>
_____	_____

**Bid submitted by:**

Contractor: Pratt & Smith, Inc.

Address: 578 Route 7 S - Milton, VT 05468

Phone: 802-893-1437 E-mail: prattandsmith@comcast.net

Contractor Authorized Agent Signature: 

Printed Name and Title: Jeffrey M. Stuart - Estimator

Date Bid Signed: 09/14/20



**PRATT & SMITH, INC.**  
ELECTRICAL CONTRACTORS  
578 Route 7 South – Milton, VT 05468  
TEL. (802) 893-1437 FAX (802) 893-1438  
E-MAIL: prattandsmith@comcast.net

Date: September 14, 2020  
To: Town of Richmond  
Project: Town of Richmond EV Charging Station  
Subject: Electrical Quote

Quote# R091420-01

We are pleased to provide the following quote for the project listed above.

**Scope of Work:**

- All work per Invitation to Bid for the EV Charging Station

**Exclusions:**

- Sales tax
- Any costs associated with existing code violations
- State Prevailing or Davis Bacon Wages

**Notes:**

- Price based on work to be completed during normal working hours 7:00am – 3:30pm M-F
- Work to be completed within 6 weeks after submittal approval
- Electrical permit fee is included

**LUMP SUM PRICE: \$19,960.00**

Quote is valid for 90 days.

Thank you for the opportunity to provide this quote. Feel free to call with any questions.

PRATT & SMITH, INC.

Jeffrey M. Stuart  
Estimator

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Signature of acceptance

Date

**RICHMOND TOWN DUAL-HEAD ELECTRIC VEHICLE CHARGING STATION  
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Lump Sum Price for all work as outlined in this document: \$ 38,000.00

**The Town of Richmond reserves the right to accept or reject any or all bids, or parts thereof, or to select the bid to be in the best interest of the Town.**

**Identification of sub-contractors**

The following sub-contractors will be utilized in the completion of this contract:

Sub-contractor	Specialty
<u>ECI</u>	<u>Excavation</u>
_____	_____
_____	_____

**Bid submitted by:**

Contractor: MEI Electrical Contractors

Address: 1571 VT-100, Westfield, VT 05874

Phone: 802.988.9678 E-mail: adam.fortier@mei-vt.com

Contractor Authorized Agent Signature: 

Printed Name and Title: Adam Fortier, President

Date Bid Signed: 9/17/2020



# MEI ELECTRICAL CONTRACTORS MEI SYSTEMS INTEGRATORS

**Main Office:**  
1571 VT-100 • Westfield, VT 05874

**Branch Office:**  
338 Boyer Circle • Williston, VT 05495

Toll Free: 888-988-9678  
Phone: 802-988-9678 | Fax: 802-988-9679  
Email: [info@mei-vt.com](mailto:info@mei-vt.com)  
Website: [www.mei-vt.com](http://www.mei-vt.com)

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## Scope Letter

Richmond Town EV Charging Station – 203 Bridge St, Richmond, Vermont  
September 17<sup>th</sup>, 2020

### Scope of Work:

- Furnish/Install (2) 40A electrical power feeds to (1) EV charger station.
- Furnish/Install (1) bollard.
- Furnish/Install (1) 1" spare conduit from the existing panel to the EV charger station location for a future installation. This excludes the charger, charger base, wiring and panel breakers for the future charger.
- Restripe parking lot row located next to charger.

### Exclusions/Clarifications:

1. MEI is a certified HUBZONE contractor.
2. All plan check and engineering fees are excluded.
3. 6% Vermont sales tax has been excluded on all material in this proposal.
4. This quote is valid for 90 days from the date shown above.
5. All painting of electrical cabinets, equipment or conduits; except for touch up of standard factory finishes is by others.
6. All work is assumed to be during normal working hours from Monday to Friday. Work to be performed during nights, weekends and holidays are excluded.
7. This proposal excludes all costs associated with Davis Bacon and 2020 VT Prevailing Wage requirements.
8. This proposal excludes all costs associated with Buy-American Act requirements.
9. This proposal excludes all costs associated with existing code violations not associated with this scope of work.
10. This proposal excludes all Utility company charges.
11. This proposal excludes any costs in manufacturing of materials or delays due to COVID-19/Tariff changes.
12. This proposal includes a payment/performance bond.

This project is estimated to be completed approximately 4-5 weeks after award assuming typical product lead times.

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Licensed in VT & NH

*Commercial • Industrial • Residential • Service • Design Build  
Fire Alarm • Network • Security Systems • Access Control • Surveillance*



**RICHMOND TOWN DUAL-HEAD ELECTRIC VEHICLE CHARGING STATION  
BID FORM**

**Submit this page along with supporting documents as your complete bid proposal**

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The undersigned, having become familiar with the scope of work as outlined in the Project Description, hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and services required to perform the proposed EV project as outlined, all for the lump sum price for work in place.

Lump Sum Price for all work as outlined in this document: \$27,100<sup>-</sup>

The Town of Richmond reserves the right to accept or reject any or all bids, or parts thereof, or to select the bid to be in the best interest of the Town.

**Identification of sub-contractors**

The following sub-contractors will be utilized in the completion of this contract:

Sub-contractor	Specialty
<u>FRESH COAT ASPHALT SERVICES</u>	<u>LINE STRIPING</u>

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**Bid submitted by:**

Contractor: EFS Electric LLC  
Address: 50 Beartown Road Underhill VT 05489  
Phone: 802-448-3485 E-mail: geneatwood@eselectriccompany.com  
Contractor Authorized Agent Signature: Eugene A. Wood  
Printed Name and Title: Eugene A. Wood JR ESTIMATOR  
Date Bid Signed: 9/16/20



# PROPOSAL / CONTRACT

## E & S ELECTRIC COMPANY, LLC

1016 MAIN STREET, COLCHESTER, VERMONT 05446

Phone (802) 310-3846 / Fax (802) 878-4775

E-MAIL: GeneAtwood@ESElectricCompany.com

September 16, 2020

Page 1 of 2

Town of Richmond  
PO Box 285  
Richmond VT 05477  
802.434.6851 phone  
802.xxx.xxx fax

Attn: Josh Arneson

Re: EV Charging Station

E&S Electric Company LLC proposes to furnish materials and labor in accordance with the job description identified in this Proposal / Contract. If awarded this project would be completed for the sum of Twenty Seven Thousand-One Hundred (\$27,100.00) dollars.

**Bid Breakdown:**

Labor:	\$	2,700.00
Material:	\$	24,400.00

### Proposal is based on the following:

#### Inclusions:

01. Provide Installation Per Invitation to Bid "EV Charging Station" Richmond
02. Provide Performance Bond

#### Exclusions:

Buy American  
Municipal, VT Prevailing & Davis.Bacon Wage Rates  
ANR Permits  
Utility Fees (power & phone)

Acknowledge Addenda: N/A

NOTE: Project Schedule 180 Days from Notice to Proceed

This proposal includes the VT Electric Permit and Sales Tax

WE PROPOSE to perform the work as stated in this contract in accordance with the specifications and plans submitted and completed in a workmanlike manner, for the sum of:

**Twenty Seven Thousand-One Hundred 00/100** ----- dollars \$ **27,100.00**

Payment to be made as follows:

**NET 30 DAYS**

**ACCEPTANCE OF PROPOSAL:** The above prices, specifications, terms and conditions are hereby accepted. E&S Electric is authorized to do the work as specified.

It is understood and agreed that this work is not provided for in any other agreement and no other contractual rights arise until this proposal is accepted in writing.

Date of Acceptance \_\_\_\_\_

*Respectfully submitted,*

By \_\_\_\_\_

By \_\_\_\_\_

By

Eugene Atwood, Estimator

Note: This proposal may be withdrawn by us if not accepted within 30 days.

# PROPOSAL / CONTRACT

## TERMS AND CONDITIONS

September 16, 2020

Page 2 of 2

1. Electrical work shall be installed to standards of the National Electric Code and is guaranteed free from short circuits for one year. No other warranties are expressed or implied in this contract.
2. E&S Electric Company LLC is not responsible or liable in any way, for any part of the existing electrical system.
3. E&S Electric Company LLC shall make holes in the building to gain access for routing cables & conduits and shall not be held liable in any way for labor or costs incurred for painting, texturing, repairing walls or ceilings. Debris/trash paid by Owner(s).
4. Time and materials work shall be charged \$50.00 per hour plus materials. Overtime rate will be set at \$75.00 per hour.
5. Electrical permits, inspections required for this work are the responsibility and liability of E&S Electric Company LLC, paid by the owner(s) or the party accepting this proposal.
6. Change orders: Any alteration or deviation from the above specifications involving extra costs will be made only upon written agreement, and will become an extra charge above the contract price to be paid immediately.
7. Delay: E&S Electric Company LLC will be excused for any delay beyond our control. These delays may include, but are not limited to Acts of God, labor disputes, inclement weather, acts of owner or public authority, or other unforeseen contingencies.
8. Right to Stop Work: If any payment under this contract is not made when due, E&S Electric Company LLC may suspend work on the job until such time as all payments have been made. Any failure to make payment is subject to a claim against the property.
9. It is agreed that payment to E&S Electric Company LLC shall not be withheld due to any delay or failed payments to the party accepting this proposal.
10. Malicious mischief and vandalism on the job is the responsibility of the party accepting this proposal. E&S Electric Company LLC shall not be responsible for any damage resulting therefrom. Party submitted to shall carry needed insurance.
11. Overdue accounts will be charged a late charge at the rate of 1.5% per month, plus 1% penalty or the maximum rate permitted by law, whichever is greater. Vermont Statutes Prompt Pay Bill.
12. In the event any party to this contract commences any action, legal or otherwise, to collect the contract price, the prevailing party shall be entitled to recover attorneys fees and all other costs incurred in connection with the action.
13. This proposal shall be effective for thirty days from the date set forth above. If this proposal is not accepted within this time it shall be expired. This Proposal may be withdrawn any time before acceptance.
14. The language of all parts of this contract shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the parties. No provision shall be deemed dependent upon any other.
15. If any provision of this contract is held by an arbitrator or court to be unenforceable, invalid or illegal, said provision shall be deemed to be deleted and shall not affect the validity of the remaining provisions of this contract.
16. Party submitted to shall give written notice of a back charge to E&S Electric Company LLC within ten days of the act giving rise to a back charge. If no such notice is given within the ten day period the back charge shall not be allowed.
17. In the event party submitted to does not request work to begin and/or the project is not in good condition to commence the work within 30 days after the acceptance of this contract, E&S Electric Company LLC shall have the option to terminate this contract.



*Electric Vehicle Supply Equipment  
Installation  
In Richmond Vermont  
RFQ Response*

*September 16, 2020*

*Submitted by:  
Gene Atwood  
50 Beartown Road  
Underhill Vermont  
Phone: (802) 448-3485  
Fax: (802) 899-2249*



### *Our mission:*

E&S Electrical is a client focused and value driven full service commercial, industrial, communications and residential electrical contractor (EC) servicing customers in Vermont and the adjoining states.

Established in April 2008, E&S Electrical has successfully completed electrical contracting projects in a variety of industrial and commercial project settings: Schools, Banks, Office Environments, Health Care Facilities, Airports, Military and renewable energy.

Our mission: to provide excellent electrical contracting services using a deep knowledge of electrical design, EC best practices, the current National Electric Code, adhering to OSHA safety provisions that govern our work, resulting in high quality fair priced and on-time results. E&S maintains a safe work environment for all involved and our clients also benefit from our relentless pursuit of cost effective solutions to their needs.

### *At our best, E&S Electrical:*

1. Is a highly sought after EC by clients in search of the right electrical contracting partner,
2. Is relentless in its commitment to project and work place safety,
3. Is sufficient profitability to engender mutually successful long term employee relationships while providing the level of service we know our clients prefer,
4. Always places integrity, honesty, forthrightness as highest order daily behaviors,
5. Remains passionate for deploying EC best practices and producing excellent EC work results,
6. Completes projects on time with the intentional pursuit of minimal to no change orders,
7. Has a sustained client referral base,
8. Is friendly and having fun.



### *Attributes that we always provide to Our Clients:*

1. Knowledge driven, resourceful and focused on mutual success,
2. A formal commitment to quality assurance and tireless commitment to on-time zero punch list results,
3. Highly skilled employees, our training is on-going and our front line personnel are set up for success,
4. Cost effective materials procurement,
5. Experience based value engineering inputs - helping our clients spend their money wisely.

### *Electrical Specialties and Tele-Data Specialties*

- ✓ Electrical Service Installations
- ✓ Electrical Power Distribution
- ✓ Lighting and Lighting Controls
- ✓ Tooling Controls
- ✓ New Construction
- ✓ Generators & UPS Systems
- ✓ Fire Alarm Systems
- ✓ Camera & Security Installations
- ✓ Renovations
- ✓ PV Solar Systems: Utility scale, commercial and residential solar (DC, AC, MV)
- ✓ Data Racks & Frames
- ✓ Voice Trunk Installations
- ✓ CAT-3 thru CAT-6 Cabling
- ✓ Cable Tray Systems
- ✓ Cross-connect wiring
- ✓ Multi-Mode & Single Mode Fiber

Experienced including the following settings:

- Government facilities for GSA
- Military locations such as Camp Johnson
- Industrial environments such as Hayward Tyler
- Commercial environments such as Best-buy
- Schools settings such as South Burlington School District



*Clients and Projects benefiting from E&S Services:*

E&S Electric has been working in partnership with Solar EPC's since September 2010. As of December 31, 2019 we had participated on over 450 projects. Commercial solar projects that have been completed to date in a full service (DC, AC and MV) EC role:

- 2.71MW Ground Mounted System for Saint Albans Solar Partners, Saint Albans, VT
- 2.5MW Ground Mounted System for Gestamp PV Farm, Williamstown, VT
- 1MW Ground Mounted System for BMW Huntington Rd LLC, Hadley, MA
- 1MW Ground Mounted System for Ferrisburgh Solar Farm, Ferrisburgh, VT
- Over 65 - 500KW Ground Mounted Sites located throughout Vermont
- 6 - 200 to 500KW Rooftop Sites located in Vermont, New Hampshire & Mass
- Over 50 - 40 to 150KW Ground and Rooftop Sites located throughout Vermont

The 370 residential projects that have been completed to date range in size up to 10KW. These projects were mostly roof mounted systems with a few ground mounted, delivering of full scope of services.



Saint Albans Solar Site



### Contact & Bio Info

Allen Simard - Owner/Estimator

Phone: (802) 316-6818 Fax: (802) 899-2249 [ASimard@ESElectricCompany.com](mailto:ASimard@ESElectricCompany.com)

41 years' experience in the electrical trade

Formal training in fiber and data installations

Richard Ethier - Owner/Project Manager

Phone: (802) 316-6377 Fax: (802) 433-1522 [RichardEthier@ESElectricCompany.com](mailto:RichardEthier@ESElectricCompany.com)

25 years' experience in the electrical trade

Formal training in data installations

### Financial References

- NBT Bank - 150 Bank Street, Burlington, VT Phone: (802) 318-9133
- Dun & Bradstreet: #827463287
- SAM Contractor Registration: CAGE# 5GZQ2
- NAICS# 238210, SIC# 1731
- Needham Electric: 276 East Allen Street Winooski, VT 05404 (802) 655-4433
- Graybar Electric: 58 Miller Lane Williston, VT 05495 (802) 660-9900
- Green Mountain Electric Supply: 356 Rathe Road Colchester, VT 05446 (802) 338-9336

### Business References

- **Camp Johnson**, Contact: Thomas Moore, Phone: (802) 318-3481  
Power, Lighting, Fire Alarm, Phone and Data cabling, Fiber Optics  
General maintenance & new installations
- **Alliance Mechanical**, Contact: Shaun Patnaude, Phone: (802) 864-4000  
HVAC unit installations and replacements
- **Green Mountain Power**, Contact: Tim Harte, Phone: (802) 747-5710  
Lighting and HVAC energy efficiency upgrades  
General maintenance & new installations  
24/7 on call service for their Generator & UPS systems  
Phone & Data Cabling / Fiber Optic Installation

STATE OF VERMONT  
OFFICE OF SECRETARY OF STATE

Certificate of Good Standing

I, James C. Condos, Vermont Secretary of State, do hereby certify that according to the records of this office

E & S ELECTRIC COMPANY LLC

a Domestic Limited Liability Company formed under the laws of the State of VERMONT, was filed for record in this office on Apr 09, 2008.

I further certify that the company has perpetual duration, that its most recent annual report is on file, and that as of this date, articles of dissolution / withdrawal have not been filed.

January 14, 2020

Given under my hand and seal of office, at Montpelier, the State Capital.

*James C. Condos*

James C. Condos  
Vermont Secretary of State



Business ID: 0022290  
Certificate Number: 2013660954001





State of Vermont  
LICENSE

Master Electrician  
EM-04657

Division of Fire Safety  
1311 U.S. Route 302 - Berlin, Suite 600  
Barré, VT 05641-2351  
firesafety.vermont.gov  
802-479-7564

For the period from 09/30/2017 to 09/30/2020, unless suspended or revoked, under the provisions of 26 V.S.A. Chapter 15.

To  
ALLEN E. SIMARD  
1016 MAIN STREET  
COLCHESTER, VT 05446

NOT VALID UNTIL  
OFFICIALLY STAMPED

*Michael Spornchen*



State of Vermont  
LICENSE

Division of  
Fire Safety

ALLEN E. SIMARD  
Master Electrician  
EM-04657

For the period  
09/30/2017 to 09/30/2020  
NOT VALID UNTIL  
OFFICIALLY STAMPED

*Michael Spornchen*

Better Business Bureau®

**Start With Trust®**

## **Certificate of No Complaints and No Negative Customer Reviews**



As of June 20, 2019

**E & S Electric Company LLC**

has not received a single customer complaint and has not received a negative customer review within BBB's reporting period of 36 months.

BBB Accredited since 7/9/2010.



A handwritten signature in black ink, reading "Kevin J. Sanders".

Kevin J. Sanders, President & CEO

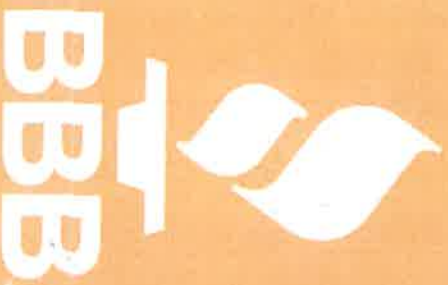
**bbb.org**

**9  
Years!**

*Congratulations!*

*For your commitment to  
integrity and customer service.*

**E & S Electric Company LLC**  
7/9/2010

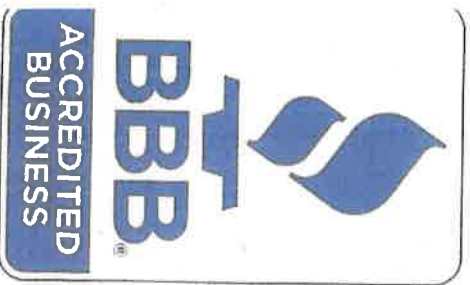


*Thank you for your leadership!*

# Better Business Bureau® Certificate of Accreditation

## E & S Electric Company LLC

**BBB Accredited since 7/9/2010,**  
meets all BBB Accreditation Standards and supports  
the principles of BBB which include ethical business  
practices, honesty, integrity, reliability and trust.



Start With Trust®  
bbb.org

Authorized By:

*Kevin J. Sanders*

Kevin J. Sanders, President and CEO







**Town of Richmond  
Electric Vehicle Charging Station**

**Proposed Project Timeline (from date of signed contract)\***

<b>Milestone</b>	<b>Week</b>
Final Project Design Completed	1
Submit State Building and Electrical Permit Applications	1
Order EV Charger and Other Materials	1
Consult with VT DEC Wetlands Division	2
Receive EV Charger and Other Materials	2
Receive State Building and Electrical Permits	5
Construction Commenced	10
Construction Completed	11
System Commissioned	11
System Inspected	12
System Owner Staff Trained on System Operations and Maintenance	12

*\*An accelerated project timeline may be possible upon request. Some items above are not under the control of DC Energy and their estimated timelines are approximate only.*