

1. What is Discretionary Funding?

Discretionary funding is a duly-appropriated sum of money in the Town's expense budget allocated to an eligible not-for-profit organization by the Selectboard and approved at Town Meeting.

2. What Types of Organizations May Receive Discretionary Funds?

Discretionary funds may only be allocated to not-for-profit; community-based social services providers. In order to receive discretionary funds directly, an organization must be incorporated as a not-for-profit and registered with the State of Vermont., unless exempt and have a Federal Employer Identification Number (EIN).

3. What Types of Organizations May Not Receive Discretionary Funds?

For-profit entities may not receive discretionary funds, except when the primary non-profit contractor subcontracts with a for-profit entity as part of the delivery of services. Such subcontracts, however, must be only an ancillary part of the program to be funded, not the primary basis for the discretionary award, and must be approved by the contracting agency.

4. What are the Restrictions on the Use of Discretionary Funds?

All public funds, however awarded, must be used for a Town purpose. In general, a Town purpose is defined as an activity or service that is open to all members of the public, regardless of race, creed, gender, religious affiliation, etc., without restriction, and which does not promote a particular religion.

Programs and services provided by religious or religiously-affiliated organization must be able to demonstrate that the program is open to non-members, is not a religious program, and does not promote the religion.

Closed membership groups, which are those to which membership is restricted or subject to eligibility based upon prohibited factors, may generally not receive funding.

Groups that serve a particular population, for example, those age 65 and above in a particular community; are not considered a closed membership group, as long as the program is open and accessible to all seniors in the community. Similarly, tenant organizations in public housing may also receive funding, as long as they provide equal access to all residents of the public housing units they serve.

Funds may only be allocated for a public purpose and may not support political activities and private interests.

5. How to Apply for Discretionary Funding?

All organizations that wish to receive discretionary funding must submit a "Request for Special Appropriations" application to the Town Manager. The application elicits information about an organization's experience, qualifications, and integrity, and the project or service for which the organizations is requesting support. The form is available on the Town website under DOCUMENTS, then, APPLICATIONS or by emailing Kathy Daub-Stearns, Administrative Assistant, at: kdaubstearns@richmondvt.gov . Deadline for submission is the end of the day, October 4, 2019.

Town of Richmond

Request for Special Appropriations

Request for Fiscal Year: 2021

Organization's Name: Lake Iroquois Association
Address: att: Christopher Conant, president P.O.Box 569
City, State, Zip: Hinesburgh VT 05461
Website address: www.lakeiroquois.org

A. GENERAL INFORMATION

1. Program Name: Eurasion Milfoil Mitigation

2. Contact Person/Title: Christopher J. Conant, President

Telephone Number: 802-316-6714
E-mail address: dmconant@aol.com

3. Total number of individuals served in the last complete fiscal year by this program:
92 Homeowners and 100's of Boat users Greeter Program at the Boat Access

4. Total number of the above individuals who are Town residents: 25% of the Users
Please, attach any documentation that supports this number.

Percent of people served who are Town residents: 25% of the Users

5. Amount of Request: \$1000.00

6. Total Program Budget: \$20,000.00 Percent of total program budget
you are requesting from the Town of Richmond: 5%

7. Please state or attach the mission of your agency: Eurasion Milfoil Mitigation program promotes education
and user awareness to help stop the spread of invasive aquatic plants in waterways in Vermont. LIA Greeter program
is a program that educates Lake Users, boater about the spread of Invasive species. Boat Inspection is critical

8. Funding will be used to:
Maintain an existing program XXXXXXXX Expand an Existing Program
Start a new program

9. Has your organization received funds from the Town in the past for this or a similar
program? Yes \$600. per year for a number of years, and \$1000. for FY 2020

If yes, please answer the following:

a. Does the amount of your request represent an increase over your previous
appropriation? If yes, explain the reason(s) for the increase.
No same amount as previous year

b. Were any conditions or restrictions placed on the funds by the Selectboard? No
If yes, describe how those conditions or restrictions have been met.

B. PROGRAM OVERVIEW

1. Statement of Need: Identify the issue or need that the program will address (use statistical data to justify the need for the program). To what extent does this need or problem exist in the Town of Richmond? The Users of Lake Iroquois realize that there is a significant problem with Milfoil in the lake, through our greeter program and boat inspection program we are able to help deter the spread of Milfoil and other aquatic invasive species in the state waterways. there are over 50 aquatic invasive species in Vermont we continue to work hard through our greeter program to inspect all vessels coming into Lake Iroquois and leaving the lake.

2. Program Summary:

a. Identify the target/recipients of program services. Specify the number of Town residents your program will serve during the fiscal year and explain the basis upon which this number is calculated. Indicate any eligibility requirements your program has with respect to age, gender, income or residence. Currently we inspect 100's of boats each season at the

State fishing access, and many of these users are Richmond residents. The beach users are also Richmond residents We continue to support the lake Iroquois Recreation area with such programs that allow us to monitor and expand the

beach area which is also used by many of the Richmond residents.

b. Identify what is to be accomplished or what change will occur from participating in the program. How will people be better off as a result of participating in the program? Describe the steps you take to make the project known to the public, and make the program accessible and inclusive? We are currently expanding the Greeter program to increase the number of days that we are able to inspect vessels. We have added a day on Fridays to the program but have found that our funding has limited the days to only be able to do a partial day on Friday instead of all day, this funding would allow for a full day of funding for the season.

3. Program Funding:

a. Identify how Town funds, specifically, will be used (i.e., funds will provide "X" amount of units of service.) We will use this \$1000. to again continue to increase the education programs surrounding the users of Lake Iroquois for our Greeter program at the state fishing access area.

b. List the other agencies to whom you are submitting a request for funds for this program and the amount requested. How would this program be modified should revenues be lost? we are soliciting the four towns of Hinesburg, Williston, Richmond and St. George. We also are fortunate to recieve funding for this program through other grant oppurtunities such as lake Champlain Basin Project.

C. ORGANIZATIONAL CAPACITY

1. Describe your agency's capability to provide the program including its history, previous experience providing this service, management structure and staff expertise. We are a board of directors of twelve individuals representing many of the 92 property owners on the lake which also includes many residents from Richmond this allows us to work with the Lake Iroquois Recreation Distric which

has 100's of users from Richmond each year. We continue to support these programs with hiring a director that
is responsible of hiring not only the Greeter program personnell, but also the public beach personnell.

2. How will you assess whether/how program participants are better off? Describe how you will assess program outcomes. Your description should include: what (what kind of data), how (method/tool for collecting the data), from whom (source of data) and when (timing of data collection). Each year we work with the State of Vermont to conduct proper training and evaluation of our greeter program. We have been recognized by the state of Vermont DEC as one of the best greeter programs in VT. we not only take this program very serious in the prevention of Invasive species spread through out Vermont but we continue to report monthly electronicall all of our data of the number of vessels that we inspect and wash and we continue to develop education programs to share with our users and residents through the State Programs available.

3. Summarize or attach program and or service assessments conducted in the past two years. Again our program is in year number five as we have developed this program of inspection and boat wash program we continue to increase the number of hours we are available to inspect boats and educate the users of the spread of invasive species throughout Vermont. Without expeanding our program, we may only inspect a small portion of the boats coming and leaving the lake. Extra days from funding such as Richmond provides allows us to increase this program/

4. Does your organization have a strategic plan and a strategic planning process in place? we have a five year plan If yes, please attach your plan.

The strategic plan should include a mission statement, goals, steps to achieve the goals, and measures that assess the accomplishments of the goals.

5. What is the authorized size of your board of directors? 14 Members
How many meetings were held by the board last year? 12 Month Meetings are held.

I, the undersigned, confirm the information contained herein is accurate and can be verified as such. I understand and agree that if the requested funds are approved, the disbursement of funds are subject to all conditions established by the Richmond Selectboard.

Signature of Applicant Christopher J. Conant Date 10/2/19
President lake Iroquois Association

Print Name of Applicant and Title

