



Josh Arneson  
Town Manager  
Town of Richmond  
P.O. Box 285  
Richmond, VT 05477  
April 22, 2019

Dear Josh,

I am writing to formally request that Green Mountain Athletic Association have permission to hold our 40<sup>th</sup> Annual Richmond Round Church Women's Run on July 27, 2019. This is a charitable event that benefits Girls on the Run. In addition to providing them with a financial contribution from the proceeds of our race registrations, this run offers young runners an opportunity to see role models coming out to race. In addition, many GotR participants also sign up for this event to run with an adult woman they know or even on their own.

As you suggested, I have contacted the Richmond Historical Society for permission to use their parking area. I have also contacted Heidi Bormann from Mann & Machine; they have allowed us to use their parking area to stage the start/finish area of the race.

Here is some detailed information about the race:

Date: Saturday, July 27, 2019

Time: 8:30am – 11:00

Start: Farr Rd, behind Mann & Machine

Finish: Farr Rd, behind Mann & Machine

Distances: 5k turn on Cochran Rd 19'4" west of utility pole #110404; 10k turn at 3022 Cochran Rd

Public spaces requested to close: Round Church parking area, Farr Rd, Thompson Rd, Cochran Rd

Other requests: Police presence at both ends of the race course from 8:15am – 9:15am.

You may recall that this is my first year as Race Director. I am familiar with many aspects of this race, as the past Co-Director, however I may have omitted some information that would be useful for you to have. Please feel free to email me or call with any questions.

Sincerely,

A handwritten signature in blue ink that reads "Hillary Holmes".

Hillary Holmes