

## MEMORANDUM

TO: Richmond Selectboard and Town Manager Josh Arneson  
FROM: Cathleen Gent, Richmond Transportation Committee Co-Chair  
DATE: April 15, 2020  
RE: Transportation Committee Items for 4/20/2020 Selectboard Meeting

CC: Richmond Transportation Committee members  
Town Planner Ravi Venkataraman

The Richmond Transportation Committee has been meeting since October and has refined a draft Transportation Implementation Plan as well as a Public Participation Plan for guiding the Transportation Committee's efforts to engage and educate Richmond residents, business owners, and stakeholders about potential transportation improvements in town.

1. **Richmond Transportation Implementation Plan** (draft dated April 15) This plan incorporates elements of Richmond's Town Plan, a list provided by the Selectboard, and the Richmond Transportation Committee's goals. The Transportation Implementation Plan includes projects (some new and some that have been contemplated for years) to construct based on feasibility studies and current cost estimates, with funding support from the town, state and federal governments.
2. **Public Participation Plan** (draft dated April 15) This plan lays out public participation goals and outreach strategies for engaging stakeholders and community members in prioritizing elements and adding/removing items in the Transportation Implementation Plan.

Within the current COVID-19 environment, our committee plans to wait to actually implement the Public Participation Plan. But we want to be ready with both the Transportation Implementation Plan and an array of ways to engage the public in the coming months.

We look forward to meeting with the Selectboard next week to get your input for these two documents in advance of moving forward to the public in the coming weeks/months. In addition, the Committee would like to review our general progress, including the status of the two applications for the UPWP grant program and efforts to incorporate E-vehicle charging stations in a public parking area.

Thank you.





