

**R I C H M O N D S E L E C T B O A R D
R E G U L A R M E E T I N G
A p r i l 3 , 2 0 1 7 M I N U T E S**

Members Present: Lincoln Bressor; Bard Hill; Stephen Ackerman; Steve May

Absent: David Sander

Others Present: Geoffrey Urbanik, Town Manager; Mary Houle; Maureen Kangley; Marie Thomas; Susan Whitman; Tom Broido and KL Ward, Richard Tom Foundation; Clare Rock, Town Planner; Katelin Brewer-Colie, Local Motion; Richard Bernstein & Linda Donovan, Richmond Opiate Task Force; and Ruth Miller was present to videotape the meeting for MMCTV Channel 15.

Lincoln Bressor called the meeting to order at 7:00 PM.

1. Welcome and Public Comment

Mr. Bressor asked if there were any comments from the public.

Marie Thomas thanked everyone for the dedication to Our Community Cares Camp in the Town Report, it was a great honor for the organization.

2. Items for Discussion with those Present

Opiate Task Force Update

Dr. Richard Bernstein explained that they had run the needle exchange for seven Sundays at Richmond Rescue with little participation. He also noted fewer calls for resuscitation at this time but he did not suspect that there was any connection to the level of drug use. The Task Force now wants to move to syringe deposit boxes in strategic locations in town, such as the Park and Ride, Town Center, Volunteers Green, the Round Church Green and other places. Linda Donovan of the Task Force suggested under the bridge also.

The Selectboard discussed the issue and was agreeable to placement of needle collection boxes in various town locations – and to work with the Task Force to install them.

Richard Tom Ride

Tom Broido and Karen Ward were present to explain the charity bike ride, plans to improve signage and request for a temporary road closure for Cochran Road. Mr. Broido explained that the closure on Cochran Road would be from 11am to 1pm on May 20th, from the Cochran’s Ski Area (staging location) to Dugway Road, and was intended to make the road safer for a children’s ride. They discussed better signage than last year, the various adult ride routes, and discussed some concerns raised from the previous Selectboard meeting.

The board was concerned about running stop lights and alternate routes. Mr. Broido and Ms. Ward assured the Selectboard that rules would be enforced and laws respected during this year’s ride. Mr.

1 Broido explained that he understood that the police would close the road and the organization would
2 be responsible for associated costs.

3
4 Mr. May offered a motion to approve the road closure of Cochran Road for May 20th from 11am to
5 1pm, between Cochran's Ski Area and Dugway Road and was seconded by Mr. Hill.

6 Local Motion – Temporary Crosswalk and Sidewalk Project

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8
9 Katelin Brewer-Colie from Local Motion presented proposals for temporary sidewalk and crosswalk
10 improvements for Bridge Street. The presentation focused on new sidewalks on the east side of
11 Bridge Street, as well as crosswalks at Pleasant Street and Jolina Court. The board discussed
12 strategies for pedestrians, width of the improvements and necessity. The movement of large trucks
13 was especially focused. Local motion was prepared to implement these temporary measures, using
14 chalking and cones or bales of hay. They requested some local support in the way of set-up,
15 maintenance and storage of materials.

16
17 The Selectboard thanked Ms. Brewer-Colie for the presentation and decided to take the matter up on
18 final design approval at the April 17th meeting.

19 **3. Other Business**

20 Police Contract with Bolton

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24 The Manager explained that the contract had been reviewed by VLCT and by Richmond's attorneys,
25 and approved in form by Bolton's Selectboard. The Richmond Selectboard spent considerable
26 discussion on the \$45 hourly rate for the 8 hours per month of coverage requested by Bolton, and
27 whether or not it accurately reflected the costs of providing this service and whether those costs were
28 correctly calculated and were not less than Richmond's taxpayer support of the police department.

29
30 After consideration, and the fact that the contract would expire on June 30, 2018, the Selectboard
31 agreed to move forward and review these figures and success of the contract prior to it being renewed.

32
33 Mr. Hill offered a motion to approve the contract for police services with the Town of Bolton, and was
34 seconded by Mr. May and the motion carried 4-0.

35 Representative Town Meeting

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38 Mr. May offered a suggestion to mitigate poor attendance at Richmond's annual meeting, which was a
39 representative town meeting similar to what Brattleboro enacted some time ago where the voters elect
40 a number of representatives to decide the budget or other issues at Town Meeting. The other options
41 would be to move Town Meeting from during the daytime on a Tuesday to some other time to boost
42 attendance but the voters at this year's Town Meeting rejected that idea.

43
44 Mr. Bressor said this might be great for Brattleboro but didn't see how adding a layer to Town
45 Meeting would help Richmond.

46
47 Mr. May said our concerns are different than Brattleboro's but if we continue to keep Town Meeting
48 on a Tuesday we'll continue to lose participation.

49

1 Mr. Hill suggested we vote this up or down at next year's Town Meeting, or Mr. May could suggest
2 placing this on a ballot item.

3 4 Volunteer Board Preview

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6 The Manager introduced the item. The Board discussed vacancies, and directed the Manager to place
7 an announcement on Front Porch Forum one more time and appointments would be made at the May
8 1st meeting. Interviews would be conducted for new applicants to the Development Review Board and
9 Planning Commission as well as any boards with more applicants than open seats.

10 11 Reports from Selectboard and Town Manager

12
13 The Manager noted the Police Report.

14
15 The Manager noted that Chittenden Solid Waste Representative Adam Sherman had forwarded a
16 report on organic waste separation. The Selectboard agreed to move forward with CSWD plans on the
17 matter and not seek a small-town exemption. The law would go into effect in 2020 but steps towards
18 implementation of the law would begin this year.

19
20 Mr. Bressor spoke to the issue of stabilizing the Winooski River bank at Volunteers Green. He
21 explained that the river bank was eroding and he wanted to see a rip rap project stabilize the bank for a
22 couple hundred feet from the bridge. He spoke with the Conservation Commission about this, since
23 the Selectboard intended to request funds from the Conservation Reserve Fund to complete this project
24 to protect Volunteers Green. The Conservation Commission was not in favor of the project, and some
25 concern existed about shifting the erosion problem to other areas. The commissioners felt that a
26 "revetment" system of logs might be less destructive to the shoreline vegetation and be a better
27 solution. The board discussed and agreed to explore the revetment design for feasibility. The board
28 wanted to see a plan for it with pay estimates and a timeline.

29
30 Mr. Bressor then announced that at the March 20th meeting the board entered executive session and
31 discussed an item that was identified as not topical. No action was taken and once identified, the topic
32 was not discussed further. Mr. Bressor offered that the remedy was to properly identify all executive
33 session topics in the future and ensure they are eligible under the law.

34
35 The Manager then noted that at the April 17th meeting two development review applications would
36 come before the Selectboard, adding to the agenda. Buttermilk, LLC wanted a site plan amendment
37 and Sonoma Station was leaving and a new business was locating there with a different business
38 model that required conditional use approval under Interim Zoning for Jolina Court.

39 40 Approval of Minutes

41
42 Mr. Ackerman noted a correction to the spelling of his name. Mr. Hill offered a motion to approve the
43 minutes of March 20, 2017 as amended and was seconded by Mr. May and the motion carried 4-0.

44
45 Mr. Hill offered a motion to approve the Highway Department's Summer Work Plan and was
46 seconded by Mr. Ackerman and the motion carried 4-0.

47 48 Approval of Warrants

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50 Warrants were reviewed and approved. Mr. Hill noted several purchase orders for approval.

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2 Mr. Hill offered a motion to approve Purchase Order 3347 to MES for firefighter SCBA testing in the
3 amount of \$1,179.86 and was seconded by Mr. May and the motion carried 4-0.

4
5 Mr. Hill offered a motion to approve Purchase Order 3346 to MES for SCBA repairs in the amount of
6 \$1,865.85 and was seconded by Mr. May and the motion carried 4-0.

7
8 Mr. Hill offered a motion to approve Purchase Order 3348 to US Bank for debt service in the amount
9 of \$28,273.79 and was seconded by Mr. Ackerman and the motion carried 4-0.

10
11 Mr. Hill offered a motion to amend Purchase Order 3242 to Reynolds & Sons for added costs, for a
12 new total of \$22,038.64 and was seconded by Mr. Ackerman and the motion carried 4-0.

13
14 Approval of Local Emergency Operations Plan (LEOP)

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16 The Manager explained that this was primarily a list of contacts and first-response instructions for
17 emergencies and it had been updated to reflect current information. Mr. Hill offered a motion to
18 approve the updated Local Emergency Operations Plan and was seconded by Mr. Ackerman. The
19 motion carried 4-0.

20
21 Access Permit 17-015 for 4 Cochran Road

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23 Mr. Bressor recused himself from this item and stepped away from the dais.

24
25 The Manager explained that this was an updated access for 4 Cochran Road which was being changed
26 from a single family home into a duplex. The existing access was being changed in width and location
27 on the Thompson Road side of the property and the existing garage would be removed. Highway
28 Foreman Peter Gosselin had no issues and it met sight distance and location requirements.

29
30 Mr. Ackerman offered a motion to approve Access Permit 17-015 and was seconded by Mr. May. The
31 motion failed 2-0-1 with Mr. May abstaining.

32
33 Mr. Bressor returned to the dais.

34
35 Liquor License Renewals

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37 The Manager explained two licenses were renewing as paperwork came in following the last board
38 meeting – Sonoma Station and Stone Corral. Mr. Ackerman offered a motion to approve the liquor
39 licenses for Sonoma Station and Stone Corral and was seconded by Mr. Hill and the motion carried 4-

40
41 **4. Adjourn**

42 Motion by Mr. Ackerman to adjourn the meeting at 9:25 p.m. Seconded by Mr. Hill. So voted.