

**RICHMOND WATER AND SEWER
COMMISSION MEETING
July 17, 2017 MINUTES**

Members Present: Fran Huntoon; David Sander; Lincoln Bressor; Bob Reap

Members Absent: Bard Hill

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Linda Parent, Town Clerk; and Ruth Miller was present from MMCTV to tape the meeting.

Ms. Huntoon called the meeting to order at 6:00 PM.

Welcome and Public Comment

Ms. Huntoon asked for any public comment but there was none.

Department Vehicles

Mr. Chamberlin explained that the replacement car had been purchased, which was a 2007 Ford Focus. The vehicle is working out well but the radio and lights still needed installation.

No decision had yet been made on the pickup/van for the department. He feels that in the short term the pickup may be fixed with some minor body work. He wanted to wait and see what reserves there were following the audit to see what the department could afford.

Superintendent's Report

Mr. Chamberlin said that he needed to pick up the replacement mixer but it was repaired and will be used as a spare in case the current one goes down. Ian Buckley had been hired as the part-time laborer. The department was working with Buttermilk, LLC on their utility plans and coordinating the in-street work that needed to be done.

There had been no further movement from SD Ireland on the epoxy repairs, but the tank seemed to have stopped all or most of the seepage.

Approval of Warrants

The warrant was approved.

Items for discussion at the next meeting:

- Budget Status
- West Main Utility Extension
- Upcoming Projects
- Capital Plan
- Water Tank Update

Adjourn

Mr. Sander offered a motion to adjourn at 6:25 pm and was seconded by Mr. Bressor. So voted.