

**R I C H M O N D S E L E C T B O A R D
S P E C I A L M E E T I N G
O c t o b e r 2 4 , 2 0 1 6 M I N U T E S**

Members Present: Ellen Kane; Bard Hill; Lincoln Bressor; David Sander; Steve May

Absent: None

Others Present: Geoffrey Urbanik, Town Manager; Town Planner Clare Rock; Chris Granda; Heidi Bormann; Bruce LaBounty; Wright Preston; and the meeting was not taped or televised.

Ellen Kane called the meeting to order at 7:00 PM.

1. Welcome and Public Comment

Ms. Kane asked if there were any comments from the public, but there were none.

2. Land Development Review & Approval Training

Clare Rock discussed development review procedures and the interim zoning regulations for Jolina Court, to prepared the Selectboard for their role in the application process.

Buttermilk, LLC had submitted an application that was still being reviewed for completeness, however, a warning was posted and published for a November 7, 2016 public hearing date. Under interim zoning, the Selectboard took the place of the DRB for review and approval. Ms. Rock had several documents distributed to provide guidance to the Selectboard on how to approach this. The Manager made it clear that this meeting was not a review of Buttermilk’s application and only a procedural training.

The board, Ms. Rock and members of the original interim zoning committee interacted with each other to determine how to proceed with certain aspects of review and the original intent of various parts of the interim zoning. No official decisions were made beyond how to approach the review.

3. Adjourn

Motion by Mr. May to adjourn the meeting at 9:00 p.m. Seconded by Mr. Bressor. So voted.