

**RICHMOND SELECTBOARD
REGULAR MEETING
July 5, 2016 MINUTES**

Members Present: Ellen Kane; Lincoln Bressor; Bard Hill; Steve May

Absent: David Sander

Others Present: Geoffrey Urbanik, Town Manager; Mary Houle; Dr. Richard Bernstein; Marcy Harding; and Ruth Miller was present to videotape the meeting for MMCTV Channel 15.

Ellen Kane called the meeting to order at 7:00 PM.

1. Welcome and Public Comment

Ms. Kane thanked the Parade and Fireworks Committee for a successful July 4th event. Ms. Kane also asked if the Selectboard would allow a change to the agenda to have Dr. Bernstein talk about the location of the needle exchange program, and the board consented to the change.

Ms. Kane asked if there were any comments from the public.

Mary Houle asked when will the Selectboard enter negotiations with the police union. The Manager said he had not heard anything from the union, but was planning to speak with the labor attorney this week. Ms. Houle also asked that Chief Buck to come to a meeting to explain the new rules of the road for bicyclists. She said that even during the parade there were bicyclists who weren't obeying traffic signals, causing confusion.

Marcy Harding said she was present for the access permit for 1630 Stage Road.

2. Items for Discussion with Those Present

Opiates Task Force

Richmond Rescue representative Dr. Richard Bernstein was present to discuss the Opioid Task Force's needle exchange program, and the location of the ambulance for that program. During the last meeting, the intent was to try and work with the Richmond Fire Department for a location, but that turned out to not be the best option. Dr. Bernstein reiterated the overall plan for the program which included educational, referral, public health and community activity components and how these benefit Richmond and the Richmond Rescue service area. Dr. Bernstein suggested that he'd like to try the Town Center location again, for six Saturdays, to gauge how well the program was working.

Ms. Kane said that she was appreciative of all the work the task force was doing. She said that typically programs like this needed to identify the population to be served and identify how best to address those needs and host the exchange with other services. She suggested that this population would be more comfortable in a more anonymous location. There was additional discussion on the needs of the location and possible other areas such as Richmond Rescue, the Depot Street lot, the Rogers Lane CSWD location, and the other groups using the Town Center lot. The idea of an open forum on these issues was discussed, and the Selectboard agreed that they would promote such a

1 forum for an August meeting. The Selectboard thanked Dr. Bernstein for his efforts and looked
2 forward to the forum.

3 4 **3. Other Business**

5 6 Municipal Tax Rate

7 The Manager explained that the municipal tax rate was set by the Selectboard, and the State's
8 education tax rates (for homestead and non-homestead) were set by the Department of Education.
9 This year's Grand List value was set at \$4,479,415, the tax requirement was \$3,011,092. Therefore,
10 the tax rate would be \$0.6722. Last year's rate was \$0.6554, making the tax increase \$0.0168 or 1.68
11 cents. At Town Meeting the rate was proposed to be a 1.6 cent increase, depending on the final Grand
12 List value as of April 1st.

13
14 The Education Rate for homesteads was \$1.5298 and \$1.5627 for the non-homestead rate. The
15 combined tax rate for homesteads in town would then be \$2.2020, or 7.05 cents higher than last year's
16 \$2.1315 rate.

17
18 Mr. Bressor offered a motion to approve the municipal tax rate at \$0.6722 and was seconded by Mr.
19 May. The motion carried 4-0.

20 21 Regional Dispatch Resolution

22
23 The Manager explained that the regional planning commission was trying to coordinate a study of
24 regional dispatch services in the county. This resolution was a commitment to participate, and fund
25 (not more than \$5,000) the study. Several other towns were involved, and the issue was primarily the
26 concern of larger towns. Richmond uses Shelburne and the State Police for dispatching, but the State
27 was getting out of that business and we should be aware of future options.

28
29 Mr. Hill said that \$5,000 was a high cost for Richmond. He asked what we spent on dispatching now,
30 and the Manager said about \$7,000 for fire and nothing for police. There was discussion about equal
31 cost sharing on this study versus cost-appropriate sharing based on size of the town. Mr. May said
32 he'd be willing to authorize a \$2,000 maximum participation, while Ms. Kane and Mr. Bressor said
33 they felt \$1,000 was appropriate.

34
35 Mr. Bressor offered a motion to approve the resolution with the amendment that no more than \$1,000
36 would be offered by Richmond. Mr. Hill seconded the motion, and the motion carried 4-0.

37 38 Big Heavy World Memorandum of Understanding

39
40 Ms. Kane asked how this memorandum was different than the resolution passed at the last meeting?
41 Mr. May explained that this created more detail in the arts relationship.

42
43 Mr. May offered a motion to approve the Memorandum of Understanding with Big Heavy World, and
44 was seconded by Mr. Bressor.

45
46 There was some discussion as to who the contact would be. The board decided it should read the
47 Town Manager. Ms. Kane asked if a motion to approve as amended would be offered, and Mr. Hill
48 offered that motion, seconded by Mr. May. The motion carried 4-0.

49 50 Reports from Selectboard and Town Manager

1
2 The Town Manager noted the police report, spoke about the prior coin drop policy and how it was
3 changed, and noted the Works in Progress.

4
5 Approvals

6
7 Mr. May offered a motion to approve the minutes of June 20, 2016 and was seconded by Mr. Bressor
8 and the motion carried 4-0.

9
10 Access Permit for 1630 Stage Road

11
12 The Manager explained that the owners of this property now wanted to move the access 30 feet further
13 up the hill, necessitating a new permit. He added the same language as before to note the logging
14 easement access, and added a culvert requirement for this location.

15
16 Marcy Harding talked about the construction and how it was confusing what they were doing, and
17 asked if this would still maintain her logging easement access. The Selectboard agreed that the
18 language from before, being added to this new permit, would ensure that her access to the logging
19 easement was the same, wherever that may finally be located. It was agreed that this new permit
20 would supersede the prior permit.

21
22 Mr. Bressor offered a motion to approve the access permit for 1630 Stage Road, and was seconded by
23 Mr. Hill. The motion carried 4-0.

24
25 Access Permit 16-050 for 112 Huntington Road

26
27 The Manager said this access appeared to be located at a yet-to-be numbered parcel with a location
28 150 feet downhill from the Huntington Road/Hinesburg Road intersection. 112 Huntington Road was
29 the address for the home of the applicant. Mr. Bressor offered a motion to approve Access Permit
30 #16-050 and was seconded by Mr. May, and the motion carried 4-0.

31
32 Purchase Orders

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34 Mr. Hill offered a motion to approve Purchase Order 3191 to Hinesburg Sand & Gravel for road
35 gravel in an amount of \$210,702.15 and was seconded by Mr. Bressor and the motion carried 4-0.

36
37 Mr. Hill offered a motion to approve Purchase Order 3189 to Hinesburg Sand & Gravel for winter
38 sand in an amount of \$47,991.75 and was seconded by Mr. May and the motion carried 4-0.

39
40 Mr. Hill offered a motion to approve Purchase Order 3192 to Richmond Home Supply for road fabric
41 in the amount of \$14,112.00 and was seconded by Mr. Bressor and the motion carried 4-0.

42
43 Mary Houle asked the status of legal services interviews. The Manager said they had two scheduled
44 for July 7th. Ms. Houle said that those interviews had to be in public, and the Manager said that a
45 subcommittee to two Selectboard members would be meeting in private.

46
47 The Manager was asked to re-post the DRB and Planning Commission vacancy announcements.

48
49 Bond Anticipation Note – East Main Street water line

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1 The Manager explained that the water fund required additional funding to float the East Main water
2 line project until the loan modification arrived. This quote was from Merchants Bank for \$500,000 for
3 one year, at 1.5% interest.

4
5 Mr. Bressor offered a motion to approve a bond anticipation note with Merchants Bank for \$500,000
6 at 1.5% interest, for the East Main water line project. Mr. May seconded the motion and the motion
7 carried 4-0.

8
9 Mr. May said we should talk about engaging a town engineer. There was a discussion on this, and
10 facilities manager for the town. The Selectboard agreed to agendaize this discussion for August 1st.
11 There was also discussion on the library's capital plans, and the board would be willing to meet with
12 them about this, also in August.

13
14 Warrants were approved and signed.

15
16 Items for the next agenda were reviewed.

17
18 **4. Adjourn**

19 Motion by Mr. Bressor to adjourn the meeting at 8:45 p.m. Seconded by Mr. Hill. So voted.