RICHMOND WATER AND SEWER COMMISSION MEETING ANNUAL CUSTOMERS MEETING July 5, 2016 MINUTES

Members Present: Bard Hill, Chair; Lincoln Bressor; Fran Huntoon; Bob Reap

Members Absent: David Sander

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Alan Huizenga, Green Mountain Engineering; Maureen Kangley; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 6:00 pm.

Welcome and Public Comment

Mr. Hill asked if there was any comment from the public, but there was none.

Update on Water Storage Tank

Alan Huizenga of GME reported that the project was complete and a final completion meeting would be held on July 12th. They would develop a punch-list of minor items but the contractor would be looking to have retainage released, and enter the one-year warranty period. There was some discussion, and the board requested some photos of the construction for the next meeting.

East Main Street

Mr. Huizenga reported that the contractor was making progress and had moved out of the intersection. They were installing the 12 inch water main on the north side of Route 2, East Main Street.

Mr. Hill asked if there had been any surprises, and Mr. Chamberlin said there were several connecting lines that weren't previously located, and would need to be capped and taken out of service. It is not known where all of these lines travel to.

Mr. Chamberlin also explained that there was a minor incident with GreenSea systems, where during the re-connection of some intersection work, the lower half of the village was serviced by the well pump. For some reason the pump cut off just at the time that the reconnection was being made, causing Mr. Chamberlin to respond to the well house and leaving Trudy Jones and Allen Carpenter to re-establish the connection. To do this, they needed to release air pressure via the hydrant at the side of GreenSea. For a time, this hydrant was unattended, and it released water as the water was turned on. It took time to close the hydrant but some water entered the basement of the building because of the lay of the land. GreenSea did suffer some water damage and ServePro was called in to dry it out, which the Town Manager said he would pay for (through the water system). Other damages had yet to be established.

Mr. Chamberlin also noted several pavement holes where work had been done, especially at the Pleasant Street/Bridge Street intersection. Mr. Chamberlin said that more work had to be done, but it would be nice to do some work in advance and be able to asphalt patch this hole instead of having to maintain it. The Manager explained that this work was not yet approved under the state loan, which had a pending modification, but Mr. Chamberlin was requesting to pay for this work outside of the

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loan. However, the Manager suggested that the loan modification may come shortly and allow this anyway.

Mr. Hill asked about the status of the sidewalks. Mr. Chamberlin said that VTrans had agreed to allow the town to use temporary hard-packed gravel for walkways over the winter, until the sidewalk project begins next year. This was good news, since the water project would save $30,000 in temporary asphalt paving. However, maintenance of these walks would be more intensive due to their construction type.

West Main Street

The Manager explained that the final additions to the USDA applications were submitted on June 24th by Kendall Chamberlin. We should hear back in a few weeks as to how things are progressing.

Maureen Kangley said that the mobile home park residents were afraid of this project, and how would be do the West Main project if they didn't connect? There was some discussion of the West Main project and how it might proceed, but no new information was discussed.

Superintendent's Report

Mr. Chamberlin explained that the SCADA system was going to be fixed following our contractor's new license to install new software, and the cost was expected to now be about $12,000 in all.

The Manager reported that the delinquencies at year-end were below $5,000 and thanked the Finance Assistant Connie Bona and Delinquent Tax Collector Laurie Brisbin for their efforts to bring the balance down.

Warrants

The warrants were reviewed and approved.

Next agenda items were reviewed, with project reports and superintendent report. The commissioners requested a preliminary year-end financial report in September.

Adjourn

Mr. Bressor offered a motion to adjourn at 6:40 pm and was seconded by Ms. Huntoon. So voted.

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