

**RICHMOND WATER AND SEWER  
COMMISSION MEETING  
December 19, 2016 MINUTES**

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Members Present: David Sander; Lincoln Bressor; Bob Reap; Fran Huntoon

Members Absent: Mr. Hill

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Maureen Kangley; Alan Huizenga, Green Mountain Engineering; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Sander called the meeting to order at 5:30 pm.

Welcome and Public Comment

Mr. Sander asked if there was any comment from the public, but there was none.

Pleasant Street Update

Alan Huizenga of Green Mountain Engineering reported that on the final section of the water line that was to be completed before Winter shut-down, the line on Lemroy Court would be tested, and if passed, will be put into service on the December 23<sup>rd</sup>. The old line would be discontinued at that time.

Mr. Chamberlin mentioned that the short section of the Bridge Street water line beneath the crumbling drainage culvert should be replaced at the same time as the culvert. Mr. Huizenga was asked to explore possible DWSRF funding for replacement of this section of culvert.

West Main Street

A draft interlocal agreement for water and sewer connection to the mobile home park was discussed. Mr. Bressor offered some edits, but suggested that on the whole the document could work as a basis for an agreement.

The Manager explained that this was the last necessary part of the town's application to USDA. The mobile home park representative wanted some changes to this, but to qualify for the low interest rate before it was to rise (according to USDA) we only had until December 31<sup>st</sup>.

Mr. Bressor wanted to make this agreement a public document. Mr. Reap agreed, following an approval. Mr. Bressor did have concerns about the nature of the document and the senior housing, which he felt was a basis for the USDA application but there was no guarantee from anyone that this would be built. Ms. Huntoon agreed, and there was additional discussion on this item.

The board reviewed the document section by section, offering edits, additions and deletions. There was discussion on how to structure rates, and whether to approve this document without rates or not.

The Manager explained that next steps would be for us to get in touch with the park's representative to work out final details. If that could be done, then a special meeting in the next week would be required to approve a final document. The board agreed to entertain a special meeting to approve a document that could be considered finalized.

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## FY2018 Budget

The Manager explained that the final item, the additional Fire Protection fee for the General Fund, had been tentatively approved in that budget by the Selectboard. No further changes to the Water/Sewer budget were proposed.

## Superintendent Report

Mr. Chamberlin reported that the DWSRF priority list for the short Bridge Street section of water line, talked about earlier, should be a goal for the town. He explained the project and the need for replacement drains in the street – which would preclude future work on the water line for some time.

The short repair on the West Main sewer in the village was complete, and there was a short section of 4" water line in that area which was not replaced when the prior section was replaced. There was some discussion on this and the board agreed that an application to the State was in order.

Mr. Chamberlin reported that Bolton Valley had a water issue and had purchased 30,000 to 40,000 gallons of water per day recently for potable uses. They were working on identifying their problems and correcting them.

He urged that the town's Public Works specifications be followed at the Buttermilk, LLC project, and listed reasons why.

He explained that the dewatering equipment at the plant was down but septage was good and competitive. Lead and Copper testing was an important issue, and wanted the Consumer Confident Report, which listed our annual test results, shown on the front page of the website to answer questions.

Mr. Chamberlin was asked about the "weeping wall" at the water storage tank, and he said that it would be further addressed in the Spring by SD Ireland, if need be.

## Warrants

The warrants were reviewed and approved.

Purchase Order 3321 to Green Mountain Engineering for asset management in the amount of \$1,806.25 was moved by Mr. Bressor and seconded by Ms. Huntoon and the motion carried 4-0.

Purchase Order 3323 to Green Mountain Engineering for Pleasant Street in the amount of \$16056.50 was moved by Mr. Bressor and seconded by Mr. Reap, and the motion carried 4-0.

## Adjourn

Mr. Bressor offered a motion to adjourn at 6:58 pm and was seconded by Ms. Huntoon. So voted.