

**R I C H M O N D   S E L E C T B O A R D  
R E G U L A R   M E E T I N G  
M a r c h   2 ,   2 0 1 5   M I N U T E S**

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Members Present: Taylor Yeates; Chris Granda; Ellen Kane; David Sander  
Absent: Bard Hill  
Others Present: Geoffrey Urbanik, Town Manager; about twenty-five audience members; and Ruth Miller was present to videotape and live-stream the meeting for MMCTV Channel 15.

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This was the annual pre-town meeting and information sessions for Australian Ballot items, held at the Camels Hump Middle School gymnasium.

Taylor Yeates called the meeting to order at 6:00 PM.

**1. Welcome and Public Comment**

Mr. Yeates asked if there was any comment from the public for items not on the agenda, but there were none.

**2. Other Business**

Fee Ordinance

The Manager explained that the ordinance was the same as discussed at the previous meeting, and the technical review fee implementation procedure was updated. The Manager went through the changes in the document, noting that the School Impact Fee was planned for removal.

Mr. Granda asked about the technical review fees. The Manager explained that they would be estimated based on consultations with the applicant and the town’s engineer. Unused review fees would be eligible for return following completion of the project. There was some additional discussion.

Mr. Sander offered a motion to offer for first reading the amendments to the Fee Ordinance, and setting a public hearing date for April 6, 2015 at 7:30 PM in Town Center and was seconded by Mr. Granda and the motion carried 4-0.

Animal Control Ordinance

The Manager explained that this ordinance would replace our existing animal control ordinance and closely conforms to State law, unlike our existing ordinance. One key change is that since State law allows the Selectboard to act upon a potentially vicious dog not on its owners property, the ordinance would allow this. VLCT warns of additional liability, particularly in instances where the board fails to act. VLCT also warns of additional caseload. The Manager said he was not concerned with the additional liability since the Selectboard has shown a willingness to pay the necessary attention to these cases, and he didn’t feel that it would dramatically increase the caseload for the board.

1 Mr. Yeates was concerned over this. He asked why we would want to act on an instance where the  
2 dog was on its own property. He said this would be discussed at the public hearing.

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4 Mr. Sander offered a motion to approve first reading of Ordinance 2015-02 Animal Control  
5 Ordinance, and set a public hearing date of April 6, 2015 at 7:30 PM at Town Center. Mr. Granda  
6 seconded the motion and the motion carried 4-0.

#### 7 8 Richmond Farmers Market – Clarification Request

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10 The Manager explained that the Farmers Market had written a letter requesting clarification on  
11 whether or not an alcoholic beverage vendor had to be the same vendor all season, or could rotate, as  
12 long as there was only one vendor per market, as stated in the Park Ordinance. The Manager noted  
13 that they had explained that their wine vendor was not going to be available, and several other vendors  
14 had expressed an interest. The Farmers Market wanted to rotate different vendors, but keep only one  
15 active during any market.

16  
17 Mr. Granda asked about how we would know how many vendors there were and the identities of other  
18 vendors, or who had access to the market? The Manager said that the market chooses its vendors.

19  
20 Mr. Yeates wanted to confirm it would be tasting of samples only, and the Manager said yes, in  
21 accordance with the current ordinance. Ms. Kane said she would agree that vendors could be rotated.  
22 Mr. Granda asked if samples would be sold? The Manager said he didn't think so.

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24 Mr. Yeates said that the board has no apparent opposition to this interpretation.

#### 25 26 Reports from Selectboard and Town Manager

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28 The Manager reported that the Economic Development Committee has met the past two Fridays, and  
29 has developed a position supporting the West Main Utility Bond proposal.

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31 Mr. Granda asked if we should continue the trickling water guidance to prevent frozen water service,  
32 and the Manager said we should, we had five sub-zero nights last week and the ground continues to  
33 get colder, not warmer.

#### 34 35 Approval of Minutes

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37 Mr. Sander offered a motion to approve the minutes of February 17, 2015 and was seconded by Ms.  
38 Kane and the motion carried 3-0-1 with Mr. Yeates abstaining.

#### 39 40 Approval of Purchase Orders

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42 The Manager explained that the bids had been received for the FY2016 Highway Truck and reviewed  
43 first by Highway Foreman Peter Gosselin, and then by himself and Selectboard member David Sander.  
44 The initial bid opening caused some confusion among the lowest bidder, as the low chassis bid from  
45 J&B International omitted two key items. The lowest conforming bid was from Clark's. That issue  
46 had been straightened out, but more importantly, there was a bid option for a pre-made truck, and there  
47 as only one bidder, which was Clark's. Their price on the option was lower than their core bid, and  
48 the Highway Foreman reports that the option truck exceeded the bid spec in several ways and was  
49 therefore a better deal. The recommendation from staff was to award the chassis bid to Clark's for the

1 option truck and award the plow and body package to Viking, the low bid on that separate bid. These  
2 were all contingent upon funds available in the FY2016 budget, being approved by the voters.  
3

4 Mr. Sander offered a motion to approve Purchase Order #2461 to Clark's Trucking for an International  
5 chassis, pre-built, in the amount of \$63,667 and to sign the letter agreeing to hold the truck until July  
6 1<sup>st</sup>. Mr. Granda seconded the motion, and the motion carried 4-0.  
7

8 Mr. Sander offered a motion to approve Purchase Order #2457 to Viking Cives for a plow and body  
9 package for the International chassis, in an amount of \$68,945. Ms. Kane seconded the motion and the  
10 motion carried 4-0.  
11

12 The Manager noted that the body repair on the damaged highway truck was quoted and required a  
13 purchase order. This would be reimbursable by insurance, less the \$1,000 deductible.  
14

15 Mr. Granda offered a motion to approve Purchase Order #2462 to HP Fairfield, in the amount of  
16 \$27,591 for a replacement dump body. Mr. Sander seconded the motion, and the motion carried 4-0.  
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18 Warrants  
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20 The warrants were approved and signed.  
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22 **3. Town Meeting Information Sessions and Presentations**  
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24 The Selectboard and Town Manager presented information on the following ballot items:  
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- 26 1) West Main Utility Bond of \$2,500,000 (Australian Ballot)
- 27 2) The Conservation Commission presented information on the Conservation Reserve Fund  
28 (Australian Ballot)
- 29 3) The Manager presented information on the Tax Stabilization question, the Richmond Rescue  
30 Tax Exemption, and a brief runthrough of the budget presentation  
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32 There were quite a few audience members present and many questions were asked on each item.  
33

34 **4. Adjourn**

35 Motion by Mr. Granda to adjourn the meeting at 9:15 p.m. Seconded by Mr. Sander. So voted.