

**RICHMOND WATER AND SEWER
COMMISSION MEETING
September 21, 2015 MINUTES**

Members Present: Bard Hill, Chair; David Sander; Lincoln Bressor; Bruce Bailey (arrived 5:50); Robert Fischer

Members Absent: None

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Alan Huizenga, Green Mountain Engineering; Chris Fischer; Sheila Bailey; Harold Irish; Heidi Bormann; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 5:30 pm.

Welcome and Public Comment

Mr. Hill asked if there was any public comment, but there was none.

Water Storage Tank Update

The Manager asked Mr. Huizenga to report. Mr. Huizenga said that two walls are going in and they have the five-day wait between pours but substantial work is being done. Mr. Huizenga reported that the color additive for the tank was only \$52 so it was agreed that the color would be Yosemite Brown.

East Main Street

The Manager reported that the town has been assigned a new loan, RF3-335, for this project. The application was submitted and probably will be approved by the end of October.

West Main Street

The Manager reported he was unable to get in touch with Mr. Clark for tonight's meeting, but was told last week by the park's representative (Cara LaBounty) that the park's owner, Peter Brown, would be sending out a letter attempting to dispel some of the myths that have been floating around the park.

Mr. Hill said that may or may not help the survey. He asked if Mr. Clark could go door to door. Mr. Bressor said that we couldn't keep this going indefinitely. There was discussion.

Mr. Hill said we'd need to check in at the next meeting to see how this was going.

Superintendent's Report

Mr. Chamberlin said we had a draft of the Pressure Reducing Valve letter. The board reviewed the letter and said that the December date needed to be emphasized, and that plumbers were often busy at that time of year.

Mr. Chamberlin said that the new water valve on Pleasant Street was installed. The contractor ran into some difficulties with over night rain and the valve had to be adjusted, but the work was complete. This morning, a leak was discovered on Pleasant Street but not in the area of the valve. It would be repaired on Tuesday.

1 Mr. Chamberlin said it was past the deadline for the sewer connection on Browns Court to be made.
2 He said that this private septic tank was installed sometime after 1972 but it is unknown to the town
3 who actually installed it, but our ordinance was clear, they had to connect to the system. The home
4 was already connected, but this was a below-grade bathroom.

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6 After some discussion, the board agreed that a notice compelling them to connect, if not, fines would
7 be charged, should be sent certified mail to the homeowner.

8 9 Financial Reports

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11 The board reviewed prior year and current year budget status reports. There were some questions
12 on the revenues and expenses. Mr. Hill requested reserve account balances for the next meeting.

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14 There was also discussion on septage revenue. Mr. Chamberlin said he felt things were going well
15 now, but he felt that South Burlington might try and compete with us. Also, the State has initiated
16 new fees, and we had been receiving substantial quantities of septage from Keene, New Hampshire,
17 but that had stopped.

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19 The warrants were reviewed and approved.

20 21 Approval of Minutes

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23 Mr. Sander offered a motion to approve the minutes of August 17, 2015 and was seconded by Mr.
24 Bressor and the motion carried 4-0-1 with Mr. Fischer abstaining.

25
26 Mr. Sander offered a motion to approve the minutes of September 8, 2015 and was seconded by Mr.
27 Bailey and the motion carried 5-0.

28 29 Stone Corral Water Allocation Request

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31 The Manager explained that Stone Corral had requested additional water and wastewater allocation
32 for expansion of their seating area. The requested an additional 12 seats at 30 gallons per day, for
33 360 gallons.

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35 Mr. Sander offered a motion to approve the final allocation addition of 360 gallons per day of water
36 and sewer for the Stone Corral, Account #1760, and was seconded by Mr. Bressor. The motion
37 carried 5-0.

38 39 Wastewater Allocation Ordinance

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41 Mr. Chamberlin presented the latest draft ordinance for wastewater allocation. The board had some
42 questions about the allocations and if they matched what was currently in use. There were some
43 questions on flow monitoring, also. This would come back to the board at the next meeting.

44 45 Next Agenda

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47 The board agreed that the next agenda should include reports on the three large projects: Water
48 Storage Tank, East Main and West Main; an update on the income survey; the allocation ordinance;
49 and an update on the Saks sewer connection in addition to the Superintendent's report.

50 51 Adjourn

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53 Mr. Bressor offered a motion to adjourn at 7:00 pm and was seconded by Mr. Sander. So voted.