

**RICHMOND WATER AND SEWER
COMMISSION MEETING
July 20, 2015 MINUTES**

Members Present: Bard Hill, Chair; David Sander; Bruce Bailey; Robert Fischer

Members Absent: Lincoln Bressor

Others Present: Geoffrey Urbanik, Town Manager; Kendall Chamberlin, Water Resources; Alan Huizenga, Green Mountain Engineering; Chris Fischer; Sheila Bailey; Maureen Kangley; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 5:30 pm.

Welcome and Public Comment

Mr. Hill asked if there was any public comment, but there was none.

Water Storage Tank Update

Alan Huizenga of Green Mountain Engineering explained that the contractor has been moving lots of material on the site and is almost down to the level of the bottom of the tank. They will begin forming in about two to three weeks and retaining walls are being built now. Mr. Hill said it would be good to get some photos of the site as work progresses and Mr. Huizenga said he would be doing that.

East Main Street Update

The Manager explained that the bond had passed, and the next steps would be to review Green Mountain Engineering's contract for completing an update to the plan and then moving towards bid specs and bidding over the winter.

Mr. Huizenga said that permitting for this project was complete but only small updates needed to be made. The bid was expected in the February time frame. Mr. Hill wanted to know the financial timeframe and the Manager said that we had applied for funding and would work on the State loan, which should be completed in a few months.

West Main Extension Update

The Manager said that the only thing to report was the July 23rd meeting that would be held in Riverview Commons mobile home park to talk about the income survey and the project. This would start at 7pm. Mr. Bailey, Mr. Fischer and Mr. Hill said they would be able to attend.

Sterling House Culvert Update

The Manager reported that the same week as our last meeting, the owners of Sterling House had replaced the culvert beneath the driveway. The Manager noted that it was a 48 inch culvert that was replaced with a 36 inch culvert. There was some discussion on how would we know if this was enough, but the Manager said it was a private culvert and not much we could do. Mr. Chamberlin said this was the reason we had the public works spec and needed to have it able to be enforced.

Mr. Hill said we should have a discussion about whether or not the culvert failure could be the cause of a loss for the town for the water break. It was noted that the cost for Todd Chagnon to repair this

1 break and restore the driveway was \$4,200. This did not include overtime costs for the department
2 nor the value of the water lost, or other economic impacts.

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4 Mr. Hill said we should pursue the direct cost of \$4,200 from their insurer.

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6 Chris Fischer said if the town lost 250,000 gallons of water we should seek reimbursement of that.
7 There was significant discussion on this topic.

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9 Maureen Kangley spoke of a culvert near her house that had been replaced with a smooth bore
10 design and it had worked better than the original even though it was smaller.

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12 Following the discussion, the board agreed to file a claim against Sterling House' insurer for the
13 \$4,200 cost of the repair plus direct costs of labor and other materials. The value of the water should
14 be calculated but would not be added to the claim.

15 16 Superintendent's Report

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18 Mr. Chamberlin reported that the culvert was in fact replaced and inspected by his staff. He said that
19 the water service for the Bressor home on Bridge Street was relocated and the end of the four inch
20 line that burst last Winter was deactivated and capped. There was still about \$3,000 worth of paving
21 to be done in town for various road openings related to water work. Some water meter repairs had
22 been made, and the lead and copper survey would be happening soon. The SCADA system would
23 need to be updated once the brewery came on line, which should happen soon.

24
25 Mr. Chamberlin then presented a purchase order for repairs to the influent pump and backup. The
26 repairs were considered normal but the contractor suggested that the "stuffing box" also be replaced.
27 Mr. Chamberlin said the original boxes were more than 40 years old. A new pump was \$30,000 but
28 the rebuild of these pumps were about \$3,000 with \$1,000 more for a new stuffing box. He
29 recommended doing both at the same time, for about \$8,500 total.

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31 Mr. Sander offered a motion to approve Purchase Order #2531 to VIP Sealing for pump rebuilds in an
32 amount not to exceed \$8,500 and was seconded by Mr. Bailey. The motion carried 4-0.

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34 Mr. Chamberlin then offered a suggestion for a longer-term consideration. He noted that the plant
35 was limited in its BOD treatment capacity but this could be increased by adding a second "blower"
36 and aerator. If we had two blowers, we could increase treatment capacity by about 1/3. There was
37 some discussion on this.

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39 Mr. Hill said we needed to understand the cost of the investment and what we would get in return.
40 Mr. Chamberlin agreed and said we'd need an engineer to determine this.

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42 Mr. Bailey said in addition to this, we should explore some special price for bulk purchase of pressure
43 valves for system users. Mr. Chamberlin said he is exploring a "group discount" on these.

44 45 Review of Financial Reports

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47 The Board reviewed the year-end budget status. The Manager noted that the first quarter billing
48 would be transferred out and the new fourth quarter transferred in, due to the 90-day due on quarterly
49 billing. What was shown was a calendar-date receipt. The difference between the revenues shown
50 was not likely to be significant. It was discussed that septage was \$125,000 more than budgeted.
51 Mr. Chamberlin said that we usually had a profit of 100% over the cost to treat and dispose of that
52 septage, so we would net about \$62,500.

53 54 Approval of Minutes

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1 Mr. Sander offered a motion to approve the minutes of June 15, 2015 and was seconded by Mr.
2 Bailey and the motion carried 4-0.

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4 Mr. Sander offered a motion to approve the minutes of July 6, 2015 and was seconded by Mr. Bailey
5 and the motion carried 4-0.

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7 Mr. Bailey offered a motion to approve the minutes of July 7, 2015 and was seconded by Mr. Fischer
8 and the motion carried 3-0-1 with Mr. Sander abstaining.

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10 **Next Agenda**

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12 The board agreed that the next agenda should include reports on the three large projects: Water
13 Storage Tank, East Main and West Main; and update on the Sterling House claim; and the allocation
14 ordinance.

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16
17 **Adjourn**

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19 Mr. Sander offered a motion to adjourn at 6:57 pm and was seconded by Mr. Fischer. So voted.

