

**RICHMOND WATER AND SEWER
REGULAR MEETING
November 17, 2014 MINUTES**

Members Present: Bard Hill; David Sander; Chris Granda; Bruce Bailey; Bob Fischer

Members Absent: None

Others Present: Geoffrey Urbanik, Town Manager, Kendall Chamberlin, Water Resources; Chris Fischer; Sheila Bailey; Peter Pochop, Green Mountain Engineering; Harold Irish; Robert Reap; Gary Bressor; Morgan Wolaver; Gretchen Paulsen; Marshall Paulsen; Mary Houle; Linda Parent; Tom Levesque; Jon Kart; Lauren Esserman; and Ruth Miller was present from MMCTV to tape the meeting.

Mr. Hill called the meeting to order at 6:00 pm.

1. Welcome and Public Comment

Mr. Hill asked if there were any comments from the public, but there were none.

FY2016 Budget – 1st Draft

The Manager explained that Mr. Chamberlin had prepared a first draft of the proposed FY2016 budget, in a slightly revised format. This year they were separating the water from the sewer for budget purposes.

Mr. Chamberlin explained his proposal. He highlighted the capital changes and said we should consider what we would be budgeting for the West Main project. He said there were no significant operating expenses but some capital increases. He also advocated for funds to start a reserve for the East Main water replacement, going up in stages over three years to the estimated bond payment.

Mr. Chamberlin noted that Shelburne was having a problem with its sewer treatment plant and we may take some of their sludge for processing and some of the septage that was normally processed there, may come here. This would mean some additional revenue for Richmond.

West Main Extension Report

Peter Pochop of Green Mountain Engineering explained the results of the Phase 3 modifications to the proposal. Mr. Pochop brought a presentation where he showed the areas to be served, and how the costs associated with each phase required some sort of developer contribution, however, with each phase, that amount was markedly less. In the end, completing all three phases would generate enough revenue to both cover the debt expense and bring additional revenue into the system. This was a complicated project, with many unanswered questions, however, it was clear that this was possible.

Mr. Pochop went into detail on the costs and contributions required, the revenues generated and capacity. Mr. Pochop explained that the system will still have more than half of its reserve capacity in both water and sewer available after phase 3 of the project.

Mr. Hill asked if we still had to amend the zoning for this project to work? Mr. Pochop said no.

1 Mr. Fischer asked about hook-up fees and Mr. Pochop showed Mr. Fischer where they were in the
2 document.

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4 There was some discussion about this, and additional connection charges. Ms. LaBounty said that if
5 this goes to the park, they would have to pay the same rates as everyone else. This accounted only
6 for existing connections, not future development.

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8 There was additional discussion on this project. Mr. Hill noted we would take this up again on
9 December 1st.

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11 **2. Adjourn**

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13 Mr. Sander offered a motion to adjourn at 7:10 pm and was seconded by Mr. Hill. So voted.

DRAFT