

**RICHMOND WATER AND SEWER
COMMISSION MEETING
March 21, 2013 MINUTES**

Members Present: Ashley Lucht; Chris Granda; Amy Lord
Members Absent: Harold Irish; Bruce Bailey
Others Present: Kendall Chamberlin, Richmond Water/Sewer Superintendent; Geoffrey Urbanik, Town Manager; Gary Bressor; Harriet Riggs; and Ruth Miller was present from MMCTV to tape the meeting.

Chair Lucht called the meeting to order at 6:00 PM.

1. Public Comment

Ms. Lucht asked for comments from the public but there were none.

Gary Bressor spoke, saying that he had a subdivision approval for two lots on Cochran Road. The DRB had approved his request for a shared pump station sewer connection for the two lots, but Richmond Wastewater rules required Water Commissioner approval as well. Mr. Bressor went on to explain a little more about his connection.

Kendall Chamberlin agreed that this was a requirement and said that the Water Commissioners had recently given the same approval for the duplex on Jericho Road where there was one sewer connection that was shared by the two units. Mr. Chamberlin had no objection to the setup described by Mr. Bressor.

Mr. Granda offered a motion to approve the shared sewer connection for 298 Cochran Road and 300 Cochran Road and was seconded by Ms. Lord. The motion carried 3-0.

Superintendents Report

Mr. Chamberlin said that some repairs had to be made recently to filter screens. Mr. Chamberlin also explained that competitors were starting to lower septage rates, which would affect Richmond's revenue. Mr. Chamberlin said he did not recommend lowering rates at this time, but he would monitor the situation and he may recommend a rate change soon.

Water Tank

Mr. Chamberlin noted that we were under contract for a tank cleaning. He felt that more repairs would be identified and they might be expensive. There was discussion. Ms. Lucht said that a new tank was several years away and we need to know what the existing tank needs. Mr. Granda said that he'd rather spend \$10,000 in repairs than not know when the tank might fail. The inspection was ordered to proceed.

Depot Street Design Contract – Mike Weisel

Mr. Chamberlin submitted a proposal from Mike Weisel for the design work for the Depot Street water line. The estimate range was between \$2,000 and \$2,500. This was a similar cost for what was done on Thompson Street and Browns Court. There was discussion on this and how the project would differ with Mr. Weisel's approach versus Green Mountain Engineering. After the discussion, the

1 Water Commissioners decided to use Mr. Weisel in an amount not to exceed \$2,500. The Manager
2 said he would sign a purchase order for this.

3 4 New Water Tank Location

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6 The Manager explained that letters had been sent to residents in the Valley View Road area, near
7 Jericho Road, who might have land suitable for the new water tank location. Two residents had
8 responded with interest and today he, Ashley Luch, Pete Pochop of GME and Kendall Chamberlin met
9 with one resident.

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11 Ms. Lucht said that there was some interest and the next step was to investigate the property on foot,
12 and see if further negotiation was warranted. It was the board's intention that eminent domain was
13 being avoided in this project.

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15 Mr. Granda said he hoped that more than one resident would respond since more choice would get the
16 best situation for the town.

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18 Mr. Camberlin agreed that today's meeting was a good move forward.

19 20 Rates and Capital Plans

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22 Ms. Lucht opened the discussion on capital plans. The capital plans would largely dictate the revenue
23 needs for the FY2014 budget, and therefore the rates would need to be set to meet those needs.

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25 The Manager said the board needed to finalize the list of capital items, and prioritize the projects.
26 Some projects, such as the Chlorine Contact Time might be funded by the State. If that is the case,
27 some savings would be realized in this budget, but the town would pay more for a longer period later
28 when other, larger projects would be necessary.

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30 Ms. Lucht said she wanted to see an "all in" budget were she could see all of the projects and what
31 was necessary.

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33 There was more discussion, and it was agreed that this would be taken up again at the next meeting.

34 35 Approval of Minutes: February 19, 2013

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37 Mr. Granda offered a motion to approve the minutes with minor corrections and was seconded by Ms.
38 Lord and the motion carried 3-0.

39 40 Warrants

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42 The warrants were reviewed and approved. Mr. Chamberlin noted that meetings in the middle the
43 month were helpful in getting bills paid promptly.

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45 Ms. Lucht said that the annual customers meeting would be on May 16th at 6:00 pm. The water rate
46 task force would include Ms. Lucht, Mr. Granda, Harriet Riggs, three members of the economic
47 development committee, with the possibility of some other representatives. Staff members would be
48 the Manager and Mr. Chamberlin.

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2 **2. Adjourn**

3 Motion by Ms. Lord to adjourn the meeting at 7:00 p.m. Seconded by Mr. Granda. So voted.