

## Water Commission Minutes 6-3-19

Called to Order 6:01pm

Present: Bob Reap, Bard Hill, David Sander, Fran Huntoon, Christy Witters, Josh Arneson, Kendall Chamberlin, Jessica Draper, Rod West, Mary Houle, Bruce Bailey, Greg Elias, Lauck Parke, Scott Nickerson, Gretchen Paulsen

Public Comment: None

Agenda Changes: Kendall asked to add purchase order approvals for his annual purchase orders

Bard Hill read off the current average online views for each meeting that is taped.

Membership: Josh explained that he had received 3 letters of interest to serve on the water commission. The applicants were Fran Huntoon, Bob Reap, and Don Morin. It was discussed that the water commission is bound by a membership of 5. David Sander moved to recommend Bob and Fran to the selectboard for appointment and encourage other applicants to apply in the event of a vacancy. Seconded by Christy Witters. David, Bard, and Christy voted in favor. Bob and Fran abstained. So moved.

Utility Connection Policy Updates: Josh gave an update about the edited policy and that he had not received feedback from any developers. The water commission suggested formatting and typo edits, and asked for some language to be clarified. Staff agreed to make the changes and bring the draft back for approval. Jessica explained that she had amended her previously proposed fees for the new permits based on hourly rates of staff that will review these permits, and that the fees will be reviewed and approved by the water commission and selectboard.

Camels Hump Extension: Kendall presented a draft letter to the school regarding how the extension should proceed.

Delinquent Accounts: It was explained that 8% interest is in the town charter and that statute dictates that interest for utility accounts be the same as taxes, so 8% could only be changed via charter change.

Conflict of Interest: Josh explained that there is a thorough section of the ethics policy that covers conflict of interest in detail.

Warrants and PO's: David Sander moved to approve the following purchase orders: 3804, 3083, 3802, 3549, 3548. Seconded by Christy Witters. All were in favor, so moved.

Minutes: Fran moved to accept the minutes of 5-20-19. Seconded by Christy. All were in favor, so moved. David moved to accept the minutes of 5-21-19 annual meeting. Seconded by Fran. All were in favor, so moved.

Next Agenda: Connection policies, Stone Corral, CHMS extension, penalties for unauthorized digging, purchase orders for loans

Christy Witters moved to adjourn. Seconded by Fran Huntoon. All were in favor, adjourned  
6:58pm