

Water Commission Minutes
5-6-19

Called to Order 6:02pm

Present: Bob Reap, Fran Huntoon, David Sander, Bard Hill, Christy Witters, Josh Arneson, Kendall Chamberlin, Jessica Draper, Gary Bressor, Geoff Urbanik, Judy Rosovsky, Hillary Holmes

Bob requested that the west main extension be discussed first. Bob said he had talked to Franklin County Economic Development and they said that match can be tentative and that they pulled it together in 4 days. He said he could get a letter of intent about what they intended to build as well as a letter from a brewery that is also interested in the location. Bob agreed to meet with Josh the following day to get those materials finalized. Bob then left the meeting early. Christy Witters asked that the commission get to see a copy of the grant. Bard wanted to reiterate that the water commission agreed that this project would not impose any cost to the water users and had to provide a net benefit to the system.

Annual Meeting: The commission reviewed the proposed annual meeting agenda topics. The topics will be accomplishments, budget, rates, capital projects, upcoming projects, west main extension, disconnection policy, and commission membership.

Budget & Rates: Josh and Kendall reviewed the new rate spreadsheet. The fire protection fee structure was discussed. The commission asked for more clarity and for adjustments to no longer be based on fairness, but to be based on some mathematical reasoning. Bard asked how the brewery figure could have remained the same. Kendall said it was an estimate. Bard asked to see how that figure is calculated.

Next Agenda: They agreed to review the annual meeting materials, budget documents, west main extension grant update, and pick up where they left off discussing the rates. It was announced that consumer confidence reports went out earlier that day. They also agreed to start at 5:30pm with the Utility Connection Permit Policy and the Public and Private System Policy and Jess and Kendall would lead that discussion in Josh's absence until 6pm.

Purchase Orders and Warrants: There was a question about the bill from Central Vermont Properties, and Kendall explained it was the annual fee for the railroad right of way crossing of the town's infrastructure. There was another question about the Staples bill. Kendall explained that they had a battery failure at the plant a few weekends ago and that was the cost of replacement batteries.

Minutes: David moved to approve the minutes from 4-15-19. Seconded by Fran. David, Bard, and Fran were in favor. Christy abstained. So moved.

Superintendent's Report: Kendall gave a brief update about the asset management program.

David moved to adjourn. Seconded by Fran. All were in favor. Adjourned 7:04pm