

R I C H M O N D S E L E C T B O A R D
R E G U L A R M E E T I N G
M a r c h 4 , 2 0 1 3 M I N U T E S

Members Present: Chris Granda, Chair; June Heston, Vice-Chair; Neil Boyden, Amy Lord; Ashley Lucht
Absent: None
Others Present: Geoffrey Urbanik, Town Manager; Clint Buxton, Town Moderator; Linda Parent, Town Clerk; Cathleen Gent, Town Planner; Wright Preston, Brad Elliot and Ernest Buford of the Conservation Commission; and no one was present to videotape the meeting for MMCTV Channel 15.

Chair Granda called the meeting to order at 7:00 p.m.

1. Public Comment

Chair Granda asked if there was any comment from the public but there was none.

2. Presentations and Discussion Items

Planning Commission Request for Conservation Reserve Funds

Cathleen Gent, Ernest Buford, Brad Elliot and Wright Preston came forward to discuss the request to use conservation reserve funds to match a grant from the ECOS sustainability project. This would be a request to fund a match of \$3,195 for the Natural Resources Inventory. There was some discussion about the project, which the town had previously been awarded the ECOS grant. This project conducted a Natural Resource Inventory in Richmond, Bolton, Huntington and Jericho. There was a current balance of \$171,000 in the Conservation Reserve Fund.

Ms. Lord offered a motion to approve a funding request for a grant match of \$3,195 from the Conservation Reserve Fund and was seconded by Ms. Lucht and the motion carried 5-0.

3. Other Business

Approval of Minutes

Mr. Boyden offered a motion to approve the minutes of February 19, 2013 with minor edits and was seconded by Ms. Lucht and the motion carried 5-0.

Ms. Lucht offered a motion to approve the minutes of the special meeting of February 25, 2013 with minor edits and was seconded by Ms. Lord and the motion carried 3-0-2 with Chair Granda and Ms. Heston abstaining.

Approval of Contract for Special Services – Glenna Pound

The Manager explained that this contract was for three years, where the CPA would close the year end books and produce auditable financial statements. The rate was to be \$65 per hour, with an estimated 220-245 hours in year one, 170-195 hours for year two, 135-150 hours for year three.

1 There was some discussion among the board but it was agreed that this was a necessary part of the
2 plan to build the financial strength of the town.

3
4 Ms. Heston offered a motion to approve the contract with Glenna Pound, CPA, and was seconded by
5 Mr. Boyden and the motion carried 5-0.

6 7 Reports from Selectboard and Town Manager

8
9 Ms. Lord reported that the Western Slopes Business Association and the Richmond Economic
10 Development Committee held a member breakfast that had approximately 60 attendees. Many
11 presentations were given, and the food was prepared by Karyl Kent and the event was a success.

12
13 Chair Granda echoed Ms. Lord's statements, and said that many topics were covered. Mr. Granda also
14 noted the Historical Society's Old Round Church bicentennial committee was holding a series of
15 concerts and the most recent one was a success.

16 17 Consent Agenda

18
19 The Manager explained the consent agenda, which were appointment of Neal Leitner as 911
20 Coordinator; Approval of Access Permit 13-008 83 Bradford Terrace; Approval of Access Permit 13-
21 009 1724 Kenyon Road; and approval of ROW Permit 13-015 402 Stage Road. There being no
22 questions, Ms. Heston offered a motion to approve the Consent Agenda and was seconded by Ms.
23 Lucht, and the motion carried 5-0.

24 25 Budget Presentation

26
27 The Manager provided a test run of the budget presentation to be used at Town Meeting. There was
28 discussion, and changes made to the presentation at this time.

29 30 Thank you to Neil Boyden

31
32 The Selectboard took a moment to thank Neil Boyden for his service, not only his most recent but his
33 past service as well. Mr. Boyden was retiring from the Selectboard and Town Meeting would be his
34 last as a member of the board. Mr. Boyden had previously served six years as a Selectboard member
35 and had worked for the village early in his career. His years of service and perspective would be
36 missed.

37 38 **4. Adjourn**

39 Motion by Ms. Heston to adjourn the meeting at 9:05 p.m. Seconded by Ms. Lucht. So voted.