

**TOWN OF RICHMOND
PLANNED UNIT/RESIDENTIAL DEVELOPMENT CHECKLIST
Master Development Plan Requirements & Application**

Landowner: _____
Mailing Address: _____
Phone Number (Day): _____

Professional Advisors: _____
Mailing Address: _____
Phone Number (Day): _____

The below items must be included on the site plan or responded to on attached documents. The applicant shall check off all items and submit this application to the Planning & Zoning Office.

- Name and address of the owners of record of adjoining lands. Name and address of person or firm preparing the map. Scale of map, north point, and date. Name, address, and interest of the applicant in the subject property.
- Survey of the property showing all existing, proposed or potential lot boundaries, and all existing or proposed easements, rights of way and deed restrictions.
- Site resource map, at the same scale as the site plan, showing contours, indicating soils suitable for on-site sewage disposal, wetlands, flood hazard areas, bodies of water, slopes of 20% grade or greater, ridge lines, agricultural and forest land, critical wildlife habitat, and identified natural or historic features.
- Site plan showing the locations of proposed structures and their use; streets, driveways, traffic circulation, parking, and pedestrian ways; landscaping, including site grading, landscape design, and screening; utility lines; lighting; water supply sources and sewage disposal areas; and land that may be set aside for common lands and/or public use.
- A statement setting forth the nature of all proposed modifications, changes, or supplements of these Zoning Regulations and the proposed standards and criteria which the applicant proposes for the development, including standards for the design, bulk and spacing of buildings and sizes of lots and open spaces.
- Construction sequence and time schedule for completion of each phase of buildings, streets and parking, landscaping and amenities.
- Proposed restrictive covenants for those developments that shall provide common open space, recreation, roads, parking areas, community water and sewer systems, or other facilities owned or maintained in common.

I hereby give my assurance that the above information is complete, accurate and included in this submittal.

Signed by Landowner or agent _____ **Date** _____
(letter of authorization must accompany submittal if an agent signs).