

Town of Richmond

Development Permit Fees

(per Development Fee Ordinance 2015-3)

This schedule of fees, effective June 5, 2015 applies to zoning, subdivision and public works fees.

Zoning and Construction	
Zoning -- Minimum permit fee (includes recording fee)	\$ 40.00
Zoning -- Per Square Foot, Residential (includes recording fee)	\$ 0.20
Zoning -- Per Square Foot, Commercial (includes recording fee)	\$ 0.30
Request for Permit Information (includes site visit)	\$ 50.00
Boundary Adjustment (includes recording fee)	\$ 75.00
Certificate of Occupancy (includes recording fee)	\$ 10.00
DRB Conditional Use Hearing (except Subdivision)(does not include recording fee)	\$300.00
Site Plan Review (Administrative)(does not include recording fee)	\$ 50.00
Site Plan Review Hearing (DRB) (does not include recording fee)	\$ 100.00

Subdivision (does not include recording fee)	
Sketch Plan Review	No fee
Preliminary Subdivision (4 or less lots)	\$200.00 plus \$100.00/new unit
Preliminary Subdivision (5 or more lots)	\$400.00 plus \$100.00/new unit
Administratively Created Lots	\$ 100.00
Subdivision Amendment (Administrative)	\$ 60.00
Subdivision Amendment (DRB)	\$200.00

Public Works	Residential	Commercial
Town Highway Access [includes recording fee]	\$ 100.00	\$100.00
Use of Public Right-of-Way [separate inspection fee applications/no recording fee applies]	\$100.00	\$100.00

Impact Fees	Single-Family	Multi-Family/unit	Mobile Home	Non-Residential
Fire	\$ 218.70	\$ 153.09	\$ 153.09	\$ 0.11 per s.f.

Recording Fees	Cost per page
All permits and DRB Decisions are recorded within the land records	\$10
All Subdivision Final Plats (Mylar) are recorded within the land records	\$15

Other Fees		
Water and Sewer Allocation and Service Fees	For development on the municipal water and sewer system additional fees apply for new development and changes of use.	Please contact the Municipal Manager for rates and approvals.
Technical Review Fees	Some development projects may require the submission of an additional fee. See <i>Procedures and Standards for Technical Review Fees</i> for more information.	Minimum Fee \$500