

**Town of Richmond
Town Center and Library Committee
Minutes – August 11, 2022**

Present: Josh Arneson, Jeff Forward, Dave Healy, Laurie Dana, Amy Wardwell and Jay Furr

- I. Welcome & Public Comment – None**
- II. Additions or Deletions to Agenda – None**
- III. Items for Presentation or Discussion**

a) Review of draft agreement with Black River Design

The Committee reviewed the draft contract with Black River Design which is for \$65,000, a \$15,000 increase over the not-to-exceed \$50,000 approved by the Selectboard. Jeff reported that he, Josh and Dave met with John Hemmelgarn from Black River. John mentioned 2 reasons for the increase. First, the estimate from the landscape architect came in higher than he had anticipated. Second, he had not fully understood that the Town's expectation was to have design documentation and cost estimates to present for a bond vote. Jeff, Dave and Josh felt these changes were warranted. After some discussion, the committee agreed that in order to have the best possible design and costs estimates to support a successful bond vote we should ask the Selectboard to approve the additional \$15,000. This request will be made at the August 15 Selectboard meeting, Laurie will attend that meeting, Jeff will try to attend.

b) Approval of minutes from July 28, 2022.

Minutes from July 28 were unanimously approved.

c) Preservation Trust of Vermont retreat attendance by committee member

Amy and Jeff are not able to attend this Oct. 11-12 retreat on energy efficiency in historic buildings. Linda was not present at this meeting to ask if she is interested. Laurie is interested. Further discussion and a decision was tabled until the Sept. 1 meeting. The registration deadline is September 26.

d) Agenda items for September 1 meeting

1. Preservation Trust Retreat decision
2. If the Black River contract has been signed, potentially invite John to meeting to discuss schedules, planning and process for working with Black River. If not, the committee can discuss their wishes. Jeff offered to be the architect contact during the planning phase.

Next meeting is Thursday, September 1 at 7:00 p.m.