DATE: March 18, 2022 FROM: Cathleen Gent

TO: Richmond Transportation Committee

RE: Packet for March 22 Meeting

As a reminder, our regular meeting takes place next Tuesday at 5:30 PM. This is a zoom-only meeting.

- 1. Meeting Agenda March 22 Attached
- 2. Minutes from March 8 Meeting Attached
- 3. Committee Planning Session: Committee Priorities Attachments: 1) VTrans Municipal Assistance Bureau Annual Grant Program Timelines; 2) Master page from Google sheet titled RTC Project Tracking (I updated James Floyd's Google sheet, which you can find in our Google drive.); 3) Jon Kart's email regarding Congressionally Designated Spending opportunities; 4) Email exchange between Ravi and resident Laura Moltz regarding sidewalks at Huntington Road/Thompson Road.

Ravi has also provided these links to past awardees of the VTrans Bike/Ped program, to give the committee a sense of the projects VTrans funds and of how much.

- 2021 Apps Mail Merge Info.xlsx (vermont.gov)
- <u>2021 BP Small Scale Selected Projects.xlsx (vermont.gov)</u>
- 2020 Apps Mail Merge Info.xlsx (vermont.gov)
- 2019 BP Awards Mail merge data.xlsx (vermont.gov)
- 2019 BP Awards Mail merge data.xlsx (vermont.gov)

The goal of this planning session is to prioritize which Transportation Committee projects/infrastructure segments we wish to pursue in the short term (upcoming grant funding cycle) versus longer term, including the scheduling within the Capital Plan. See the Capital Plan at: http://www.richmondvt.gov/wp-content/uploads/2018/11/3g-FY23-Capital-Plan-2023.pdf

Please plan to be ready to offer your suggestions for priorities, with the goal of reaching consensus for our recommended short and long-term infrastructure projects. Having this list developed at this time will be very helpful when we meet with the Selectboard, hopefully in the very near future.

The Google sheet RTC Project Tracking includes projects, but here is my list in more detail:

- Bridge Street new sidewalks and curbing for eastern side of Bridge Street, between Jolina Court and Volunteers Green.
- New sidewalk or trail on westerly side of Jericho Road, between the Richmond schools and Valley View Road
- New sidewalk or trail along the northerly side of Huntington Road, between Stone
 Corral Brewery and the Cross Vermont Trail head at Johnnie Brook Road
- Bike/Ped trail/path between village and I-89 to Riverview Commons mobile home park
- Improvements for intersection of Huntington Road / Cochran Road / Thompson Road
- Phase 1 and 2: Pedestrian and Bicycle Master Plan
- Route 2 Repaying
- ADD AARP Walkability Audit
- UPWP FY23 Projects:
 - Green Mountain Transit Richmond Route
 - Gateway Scoping Study Updating "2014 Route 2 Bicycle and Pedestrian Scoping Report"

James' original list includes Electric Charging Stations, and I would like to confirm that item should be on the Transportation Committee's priority list.

There is no shortage of need for the sidewalk and bicycle facilities we are pursuing! The email from Laura Moltz to Ravi provides a sample of public sentiment about the importance of addressing the area of Thompson Road/Huntington Road/Bridge Street. [Please see the yellow highlighted text in Laura's original email.] At last night's village sidewalk scoping study public session, there was strong public support for other projects including Jericho Road. Now that we are really engaging with the public, they are making their thoughts known, which is so critical to moving forward.

Per Jon Kart's email discussing Congressionally Designated Spending Opportunities, please note that the Selectboard will be discussing a CDS request to Senator Leahy's office for funding for the town center campus. That may be a factor in whether other projects may be considered by the Selectboard for submission.

Note from Cathleen: Once we finalize our priorities, I think it is good to consider whether the Google sheet provides the best format for communicating with the public as well as providing a working list of projects for the committee. If possible, it would be better to have one document that could be used for both purposes. A listing with the current stage (planning/feasibility, scoping, engineering, construction) and with anticipated completion dates for each stage, and a link to the capital plan would seem like a good place to start. Unless there is time, this topic may need to be taken up at our next meeting, but it's worth setting the stage now.

Note from Ravi: There should be conversation with Highway Foreman Peter Gosselin and Finance Director Connie Bona about the timing for when the sidewalk projects would be implemented vis-a-vis the Capital Plan. Ravi suggests that, that once the sidewalk scoping projects are completed by June, the committee and Ravi should meet with Pete first and then the Selectboard to go over which projects should be prioritized, the project costs, and the expected completion date to make sure everyone in the town is on the same page.

4. Committee Membership and Staff/Committee Work – No attachments
Terms for Jon, Mark, and Allen expire this year and applications to re-apply for the
Transportation Committee are due by April 13th. Hopefully, all are re-applying and it would be
helpful to discuss whether that is the case and whether there are any expected openings. If
openings are expected, strategies for bringing in new members will be discussed.

Also during this topic, Ravi will talk about his general role in staffing the committee. In light of expected new Transportation Committee projects throughout the year, I would like to talk about staff and committee member roles in managing those. In addition, I would like to no longer be chair, once the committee has an organizational meeting. While I can take on project assignments, my preference is to give another member the opportunity to chair the committee.

- 5. UPWP FY22 Project Updates Ravi will provide updates for both projects.
 - Sidewalk Scoping No attachments
 Discuss March 17 public session regarding alternatives, next steps in the project and any updates from Ravi.
 - Phase 2: Pedestrian and Bicycle Master Plan South End *No attachments*Discuss March 15 Steering Committee meeting, next steps, and updates from Ravi.
- 6. Route 2 Repaying Update Attachment: VTrans response letter to Richmond Selectboard

Please note that VTrans has proposed that a meeting be held during the week of March 21st. I have asked Josh Arneson to let Ravi and the committee know when that meeting is scheduled.

Also please note that the bridge replacement and the Route 2 repaving projects are scheduled to be discussed by the Selectboard on Monday night, March 21st. I would encourage any committee members to attend that meeting.

7. AARP Walkability Audit Tool – *No attachments*

Ravi will either send separately or bring to the meeting some maps with segments within the village that could frame audit locations:

- A half-mile radius from the Bridge Street/Main Street intersection
- A half-mile radius from the schools
- A half-mile radius from the Round Church
- A half-mile radius from the Jonesville Post Office

Based on the tips from AARP staff member Kelly Stoddard-Poor and our review of the tool itself, we are ready to start implementing the project. During our committee meeting, Allen Knowles suggested a number of specific locations – all within the village area that Ravi will map – that could be part of the audit: US Route 2/Bridge Street intersection; several locations crossing Bridge Street; Thompson/Huntington/Bridge Street/Cochran roads intersection; Jericho Road and to the schools. If we have enough volunteers this year, we could all the segments and the Fays Corner area. We may want to do Phase 2 next year, to keep the project manageable.

8. Traffic Calming Policy – Ravi will send that documents out separately. If it is not ready for our meeting, we will pull this item from the agenda.

Ravi said that the police chief, highway foreman, town manager, and Ravi have reviewed this. Our committee has the opportunity to review the traffic calming policy before it is presented to the Selectboard.

9. Grant Opportunities – Attachments: SEID Grant documents

State Economic & Infrastructure Development Program (SEID) is offered through the Northern Border Regional Commission, a partnership between the federal government and the States of Maine, New Hampshire, New York, and Vermont. The mission of the NBRC is to fund economic development and infrastructure projects throughout designated counties in its four-state service area, including transportation infrastructure. All counties in Vermont are eligible.

Brett Chornyak, a Richmond resident, passed the grant program announcement to Linda Parent, who sent it to Ravi and Josh.

10. Old and New Business

These are items I will propose be added to the agenda under old/new business

- Update regarding Railroad and Bridge Street intersection if Ravi has any updates
- Agenda for next meeting
- Consider returning to hybrid meetings

11. Adjourn

Richmond Transportation Committee Tuesday, March 22, 2022 @ 5:30 PM Online via Zoom

PLEASE NOTE: In accordance with Act 78, this meeting will be held online and conference call via Zoom only. You do not need a computer to attend this meeting. You may use the "Join By Phone" number to call from a cell phone or landline. When prompted, enter the meeting information provided below to join by phone.

For additional information about this meeting, please contact Ravi Venkataraman at 802-434-2430 or at rvenkataraman@richmondvt.gov.

This meeting is accessible via Zoom:

https://us02web.zoom.us/j/87491380245?pwd=bG8xTU5qQzcyd0xwVWJHTlgrYTBBQT09

Meeting ID: 874 9138 0245

Passcode: 303372

Join by Phone: (929) 205-6099

AGENDA

- 1. Revisions to Agenda
- 2. Approve Minutes from March 8 meeting
- 3. Committee Planning Session: Committee Priorities
- 4. Committee Membership and Staff/Committee Work
- 5. FY22 UPWP Projects Update
 - Sidewalks Scoping
 - o Recap from Alternatives Presentation
 - Next Steps
 - Phase 2: Pedestrian and Bicycle Master Plan South End
 - o Recap from Steering Committee Meeting
 - Next Steps
- 6. Route 2 Repaving Update
- 7. AARP Walkability Tool Audit
- 8. Traffic Calming Policy
- 9. Grant Opportunities
- 10. Old and New Business
 - Agenda items for next meeting
- 11. Adjourn

Richmond Transportation Committee

Meeting Minutes – March 8, 2022

All participants attended the meeting remotely.

Committee members present: Cathleen Gent (chair), Chris Cole (vice-chair), Mark Damico, Jon Kart, Allen Knowles

Others present: Ravi Venkataraman (Town Planner), Kelly Stoddard-Poor (AARP), Jason Charest (CCRPC), Gary Bressor.

A quorum was reached and the chair convened the meeting at 5:34 PM.

- **1. Revisions to Agenda:** Gent asked to move the Gateway Zoning multi-use path idea to earlier in the agenda and to add the capital plan under old and new business.
- **2. Meeting Minutes:** February 22, 2022 minutes were moved by Damico, seconded by Knowles. Those minutes were approved unanimously. The February 28, 2022 minutes were moved by Damico, seconded by Knowles. Those minutes were approved unanimously.

3. AARP Walkability Audit Tool

Stoddard-Poor made a presentation about the audit tool. Questions and answers followed. Stoddard-Poor said a key is to train auditors ahead of time and AARP can assist with that. It is helpful to have a wide range of different users and decision-makers as part of the audit process. Stoddard-Poor said that speed guns are available for use through AARP. In terms of auditing a street or road, it's best to keep the audit to a half-mile in each direction. Stoddard-Poor said that vehicle speed is a big factor in affecting pedestrian safety. She also said that there are benefits in doing all audits on a single day (with follow up audits) but it also works to space out the audits on different days. Knowles suggested areas in Richmond village for the audits to be done. Gent proposed further discussion during the next Transportation Committee meeting to develop a plan for moving forward.

4. UPWP FY22 Project Updates

The sidewalks scoping was discussed. Charest and Venkataraman reviewed the proposed alternatives along Huntington Road to the Johnnie Brook trail. Knowles offered a suggestion to narrow the path near the farmhouse. Venkataraman has discussed the potential path with Ashley Farr, and the upcoming public meeting about alternatives. Committee members discussed options including moving the house or placing the path in the fields below the house, which may be under local and state floodplain regulations. All agreed that the committee does not have a preferred alternative. Venkataraman discussed the outreach that is taking place for the March 17th meeting. He will send the flier to committee members.

5. Gateway Zoning: Multi-Use Path Idea

Bressor shared his conceptual plans for the placement of a multi-use path from the cemetery to the property near the Crate Escape. Bressor has presented these ideas to the Planning Commission for consideration as part of discussions about zoning changes to the Gateway district. Because the topic is under the purview of the Transportation Committee, Bressor is bringing it forward now. Gent pointed out that, contingent on funding, the Transportation Committee will be re-examining path alternatives between the village and the Exit 11 park and ride, and beyond. That work will begin this summer, assuming funding is in hand.

- **6. Bridge Street and Railroad Street project** Venkataraman had no updates to share.
- **7. Route 2 Repaving Project Update** Venkataraman said the Selectboard discussed the Route 2 bridge project near the fire station. VTrans is working on replacing the bridge going over I89 which requires a realignment. VTrans is seeking the use of town property for project staging and the realignment and has presented a just compensation proposal to the town. The Selectboard is interested in getting assurance from VTrans about Richmond's interests being met for the East Main Street portion of the Route 2 repaving project. Town Manager

Josh Arneson is preparing a letter from the Selectboard about the bridge replacement and Route 2 repaving. Knowles asked whether sidewalks will be installed on the bridge. Cole and Venkataraman explained that VTrans would not add sidewalks unless sidewalks were already in place or engineering plans were prepared, neither of which are in place in this instance. Damico noted it may be difficult to site a temporary bridge for construction and Cole offered ideas of how VTrans may approach that.

8. Committee Planning Session

The Committee discussed two draft purpose statements prepared by Kart and Cole. The final versions were approved by consensus. Either may be used, depending on the context.

Short version: The Richmond Transportation Committee works to make all modes of travel within our town easier, safer, more efficient and more enjoyable for everyone. The RTC's specialty is developing projects that attract outside funding.

Longer Version: The Richmond Transportation Committee works to make all modes of travel within our town easier, safer more efficient and more enjoyable for everyone. The Committee is guided by the town plan and implements transportation projects for the benefit of the Richmond community. The committee, established in 2019, has a short, but successful track record of securing outside funding for plan development.

During the next meeting, the Transportation Committee will discuss project priorities and implementation along with a timeline.

9. Old and New Business

Capital Plan – Venkataraman said that the Selectboard did not make any changes to the capital plan and voted to hold a public hearing on April 4th to take public comment. There was a brief discussion about elements of the plan pertaining to the committee's focus.

- **10.** Adjourn At 7:08 PM, motion to adjourn by Knowles seconded by Damico. Approved unanimously.
- -Minutes taken by Cathleen Gent

VTrans Municipal Assistance Bureau Annual Grant Program Timelines

Bicycle and Pedestrian Program

Milestone	Anticipated Date					
Application Materials Available	End of April/Beginning of May					
Applications Due End of June/Beginning of July						
Project Selection Complete	End of August					
Funds Available/Project Work Begins	December/January					

Transportation Alternatives Program

Milestone	Anticipated Date
Application Materials Available	August/September
Applications Due	End of November
Project Selection Complete	Early February
Funds Available/Project Work Begins	Early March

Municipal Mitigation Program

Milestone	Anticipated Date
Application Materials Available	June
Applications Due	August
Project Selection Complete	September
Funds Available/Project Work Begins	January/February

Municipal Park and Ride Program - Status of program unknown at this time

Milestone	Anticipated Date
Application Materials Available	
Applications Due	
Project Selection Complete	
Funds Available/Project Work Begins	

Better Roads Program

Milestone	Anticipated Date
Application Materials Available	September
Applications Due	November
Project Selection Complete	February
Funds Available/Project Work Begins	July

RTC Project Tracking – Master sheet only

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From: jonj kart

To: Chris Cole; Cathleen Gent; Mark D"amico; Allen Knowles; Ravi Venkataraman

Cc: <u>Josh Arneson</u>

Subject: Paying for all of Richmond Sidewalks with CDS

Date: Thursday, March 17, 2022 10:12:01 PM

Transportation Committee Colleagues, we've got an interesting opportunity that could help Richmond address many of its transportation needs.

I've been corresponding with friends in the Southview and Valley View neighborhoods for the past week, encouraging them to attend tonight's Sidewalks Alternatives discussion. One of those attendees, Valley View resident Katherine Long, voiced her support for the project during the meeting. Afterward she texted to say "I could seriously cry over this!!"

Since Katherine is an aide to Senator Leahy, I asked if her boss might help with funding. She responded "I think the Town would need to ask...soon." Katherine's specialty is veterans' affairs, so she's not sure if Leahy's staff is "doing transportation CDS" (and it'd be improper for her to weigh-in on a proposal for her home town), but she followed up with "I'm serious that the town should ask."

CDS is short for "Congressionally Designated Spending," the new-ish term for what used to be called "Congressional Earmarks", the now outdated term for what used to be called "pork."

So, do we want to prepare a package of projects that could be included in one or more of the CDS that the Senator's staff must be preparing for his final budgets as chairman of the Senate Appropriations Committee? I can't imagine we'd have another opportunity like this for direct funding at the scale that could build a Rt 2 path, install sidewalks everywhere, move the Farr house/straighten Huntington Rd (and fix up the Town Center).

Of course, we'd need the Selectboard's blessing first, and we'd need someone with good connections to talk with the right people in Leahy's office.

Jon

jon kart jonjkart@hotmail.com 802-999-7515 From: Ravi Venkataraman
To: Cathleen Gent
Subject: Fwd: Sidewalks!

Date: Tuesday, March 15, 2022 8:57:01 AM

See highlighted below. I'll send this over to Pete too. Maybe the Transportation Committee can have discussions sometime soon about ways to implement the Bridge Street corridor study in the near future and far future?

Thanks,

Ravi

Ravi Venkataraman, AICP (he/him) Town Planner Town of Richmond 203 Bridge St. Richmond, VT 05477

office: 802-434-2430 cell: 802-448-0211

http://www.richmondvt.gov/

To note: All emails, and any respective attachments to the Town may be considered public records and may be subject to disclosure under the Vermont Open Public Records Act.

----- Forwarded message -----

From: **Ravi Venkataraman** < rvenkataraman@richmondvt.gov >

Date: Tue, Mar 15, 2022 at 8:55 AM

Subject: Re: Sidewalks!

To: Laura < laura.b.brennan@gmail.com > Cc: Jay Moltz < Jaymoltz@gmail.com >

Thanks for letting me know, Laura. The draft designs for the sidewalks will be up on CCRPC's website sometime next week: Richmond Village Sidewalks Scoping Study - CCRPC (ccrpcvt.org). Any feedback you may have about the draft designs would be much appreciated.

About the safety concerns, I'll pass those along to the Transportation Committee and town staff. We did a study of the Huntington Road/Bridge Street intersection last year:

https://studiesandreports.ccrpcvt.org/wp-

<u>content/uploads/2021/09/20210827_RichmondBridgeStreet_ScopingMemo_WithAppendices.pdf</u>. I'll see if I can get the ball rolling on discussions about installing the recommendations in the study and making the intersection safer.

Do feel free to let me know if you have any other questions.

Thanks,

Ravi

Ravi Venkataraman, AICP (he/him) Town Planner Town of Richmond 203 Bridge St. Richmond, VT 05477

office: 802-434-2430 cell: 802-448-0211

http://www.richmondvt.gov/

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On Mon, Mar 14, 2022 at 4:26 PM Laura < <u>laura.b.brennan@gmail.com</u>> wrote: Dear Ravi,

I can't make the meeting on Thursday evening (I have a newborn and there's too much chaos), but I just wanted to register my wholehearted enthusiasm for more sidewalks in Richmond! I have a young family and live at the intersection across from the Old Round Church (23 Huntington Rd. to be exact) and we walk into town several times a week and would love as many sidewalks as possible!

I also wanted to note that people are terrible about stopping at the two crosswalks on Huntington Rd. I can't tell you how many times I have stood there with a stroller and cars have just driven straight past. It's appalling. Is there any way we can reinforce those crosswalks?! Especially because there are tons of families that walk from Bridge St. to Thompson St. to go to the daycare on Thompson. At the very least could we get those flashing light signs? Or maybe ask the police department to give out warnings for cars that don't stop?

Thanks so much!
Laura Moltz

Sent from my iPhone



State of Vermont Highway Safety & Design Section

Agency of Transportation Project Delivery Bureau

TO: TOWN OF RICHMOND

FROM: JOE FLYNN, SECRETARY OF TRANSPORTATION

DATE: MARCH 11, 2022

SUBJECT: RESPONSE TO SELECTBOARD LETTERS DATED FEBRUARY 16, 2022 AND MARCH 9, 2022

Dear Chairperson Heston,

Thank you for reaching out in the letters from the Selectboard dated February 16, 2022, and March 9, 2022 regarding additional comments on the Richmond-Bolton STP 2924(1) Final Plans and the easement request for the Richmond IM 089-2(52) bridge project on US 2.

To respond first regarding the Richmond-Bolton STP 2924(1) paving project, you're likely aware that the contract is on schedule to be advertised on March 16, 2022. While we understand that the requested review period for the Final Plans was limited, this abbreviated duration was necessary to maintain the schedule for advertisement and subsequent construction and was a continuation of the collaboration between the Town and VTrans during development. We've provided an overview to your questions below and in the attached plans, and our Project Manager, Matt Bogaczyk, will continue to work with you on any additional questions you may have — Matthew.Bogaczyk@vermont.gov (802) 793-5321.

The design team has reviewed your letter and offers the following responses:

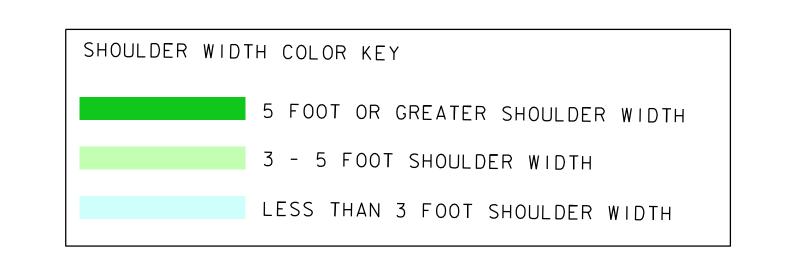
- It is the opinion of the Transportation Committee that the shoulder widths identified in the VTrans plans between the Park and Ride and the village are more than pinch points and present an unsafe infrastructure for pedestrians, bicyclists and vulnerable users of Route 2 for transportation. The Transportation Committee requests VTrans to minimize the length of the pinch points and ensure five-foot shoulders as much as feasible without incurring exorbitant costs.
 - VTrans has worked closely with the design consultant, Stantec, to ensure that any areas where five-foot shoulders could not be achieved are as abbreviated as possible. The pinch points have been identified as locations where box culverts or bridges, retaining walls, and other sharp topographic features would not allow for expansion while remaining in the existing ROW or creating unstable slopes or other environmental impacts. At each of the six pinch points, the shoulders were narrowed and extended in as short of a linear distance as reasonable without creating an immediate, and unsafe reduction in paved width. It should be noted that while five-foot shoulders will provide a safer and more comfortable shoulder for bicyclists and other users, the width is not intended to create an appropriate on road ADA compliant pedestrian facility or shared use path.
- [Regarding the response provided to Mr. Arneson on January 26, 2022] This response is inadequate and it does not adhere to the agreement to maintain five-foot shoulders with the exception of a few pinch points...
 - As discussed in previous correspondence, VTrans has modeled the roadway and investigated any areas where five-foot shoulders are possible within the scope of this project. The scope is restrictive in that there will be no extraneous environmental permitting required, and all work

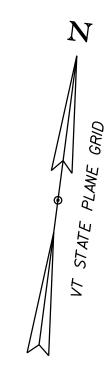
will remain within the existing State of Vermont Right-of-Way (ROW). The scope limitations are set to ensure that the project is able to meet the original intent as programmed, which in this case is to maintain and rehabilitate US-2's surface condition in the most expeditious and fiscally responsible manner as possible. Examples of items that were deemed "out of scope" are the replacement of bridges and large box culverts, major expansion, and large slope activities that would require work outside of the ROW to create a stable engineered slope. Each of these items would have significant impacts to the schedule which would further delay the rehabilitation of the roadway. With these restrictions in mind, we have reviewed the 1.59 mile stretch to define the areas where pinch points were encountered. The corresponding plan sheets are attached to display a breakdown of the shoulder widths which were achieved and the infrastructure or topography which limited further expansion.

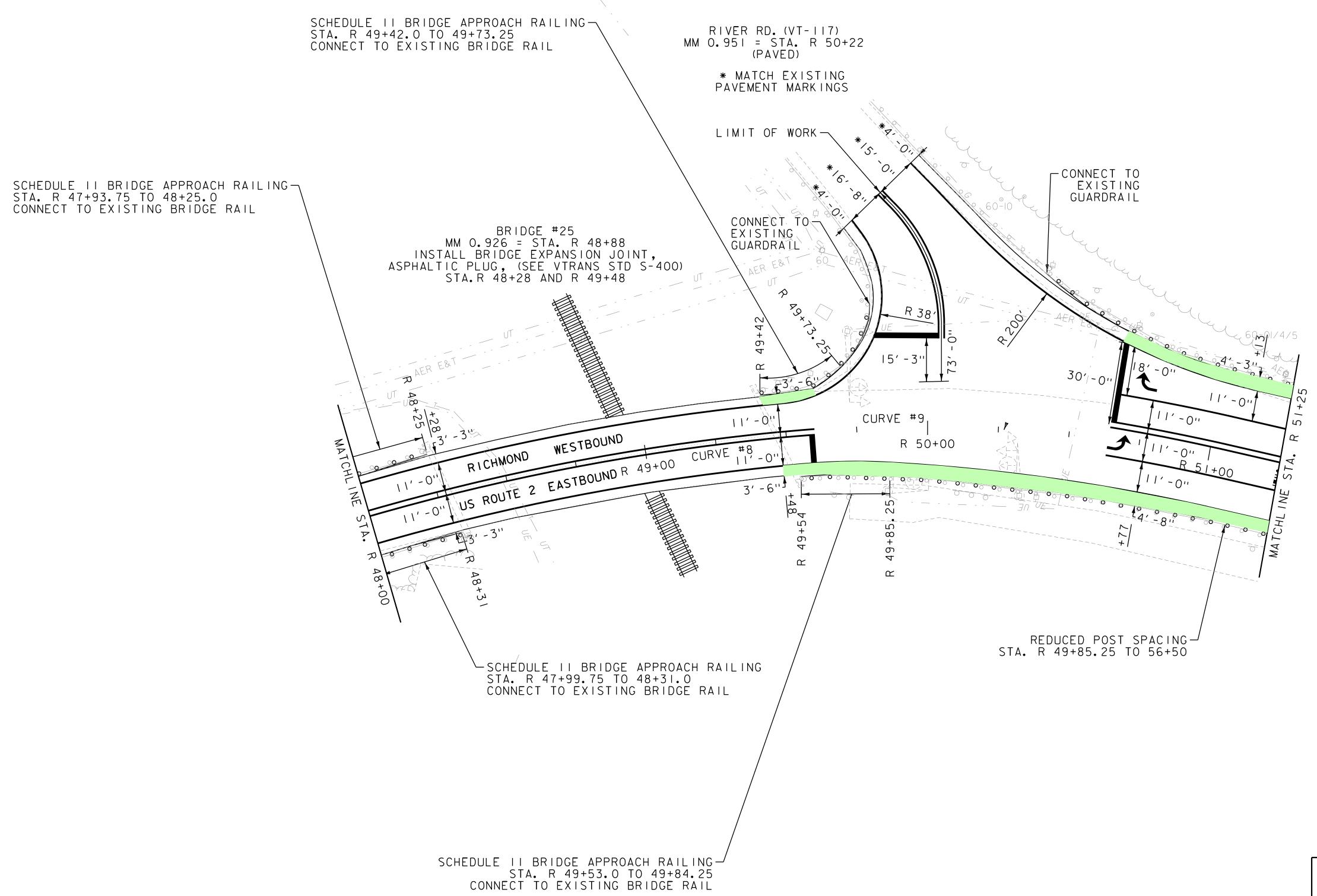
To summarize the attached sheets, it was found that 73% of the total length was able to meet or exceed five-foot shoulders. Further, we identified areas where we were able to achieve three to five-foot shoulders to indicate where minimum accepted shoulder widths by bicyclists were able to be achieved. It was found that roughly 26% of the total length meets or exceeds the minimum three-foot desired shoulder width due to infrastructure or topographic constraints. The remaining 1-2% of total length does drop below three-foot shoulders, which is limited to the noted location in Josh Arneson and Matt Bogaczyk's email chain referenced above and in your letter.

Secondly, as it relates to the easement request for the Richmond IM 089-2(52) bridge project on US 2, we are happy to discuss any questions you have. Our Project Manager, Carolyn Cota, can assist you as questions arise along the way – <u>Carolyn.Cota@vermont.gov</u> and (802) 917-4891.

VTrans understands the desire to hold a meeting to discuss both projects in more detail. Please let us know your availability during the week of March 21st, and we would be happy to work with you to set something up.



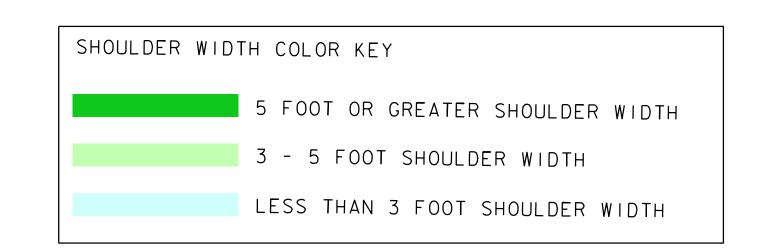


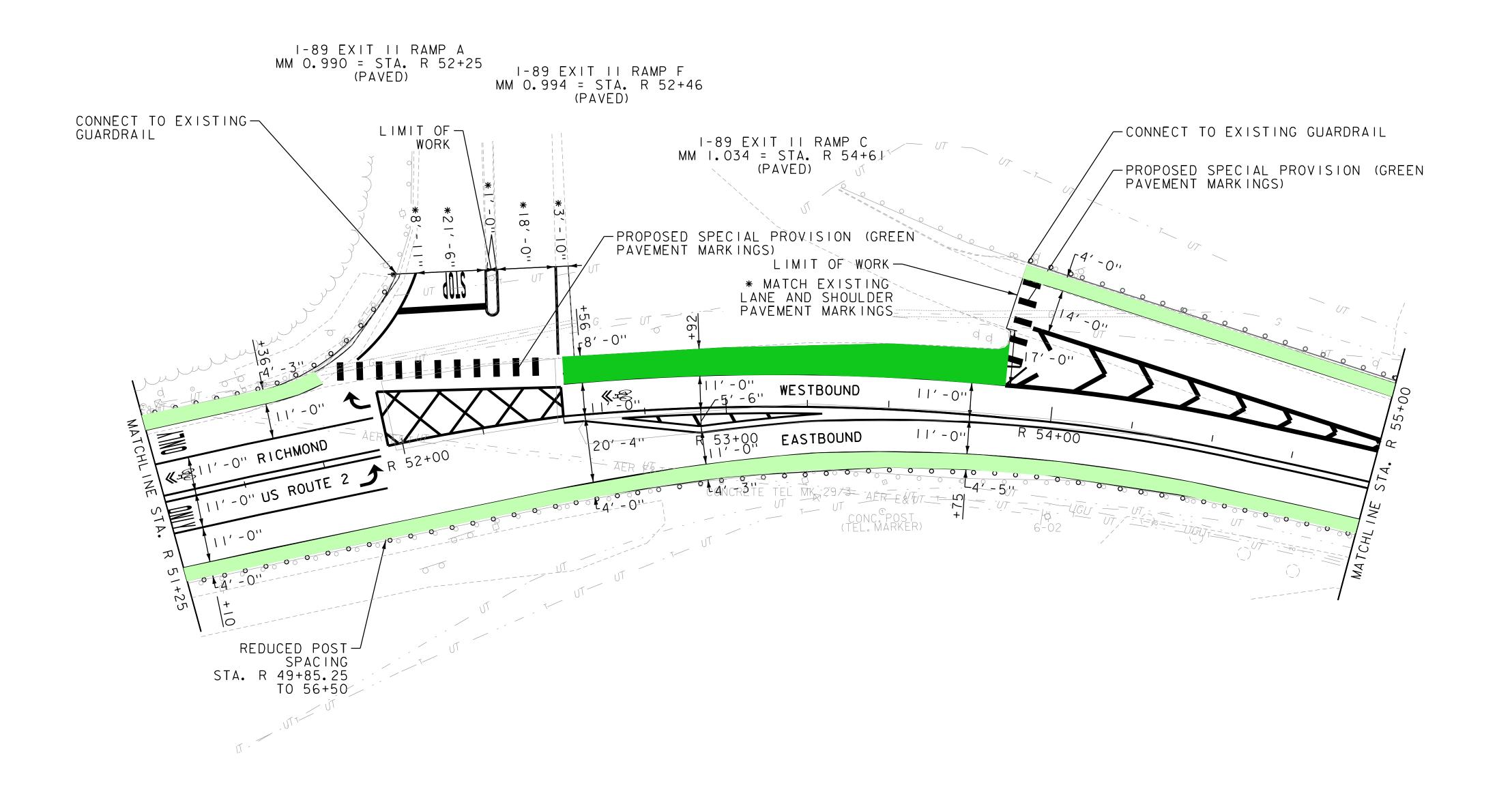


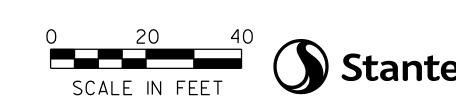
PROJECT NAME: RICHMOND-BOLTON

PROJECT NUMBER: STP 2924(1)

FILE NAME: zIOc254bdr_shoulder Widths.dgnPLOT DATE: 2/23/2022
PROJECT LEADER: M.FOISY DRAWN BY: G.BARRETT
DESIGNED BY: G.BURGMEIER CHECKED BY: G.SANTY
PLAN SHEET I OF 18

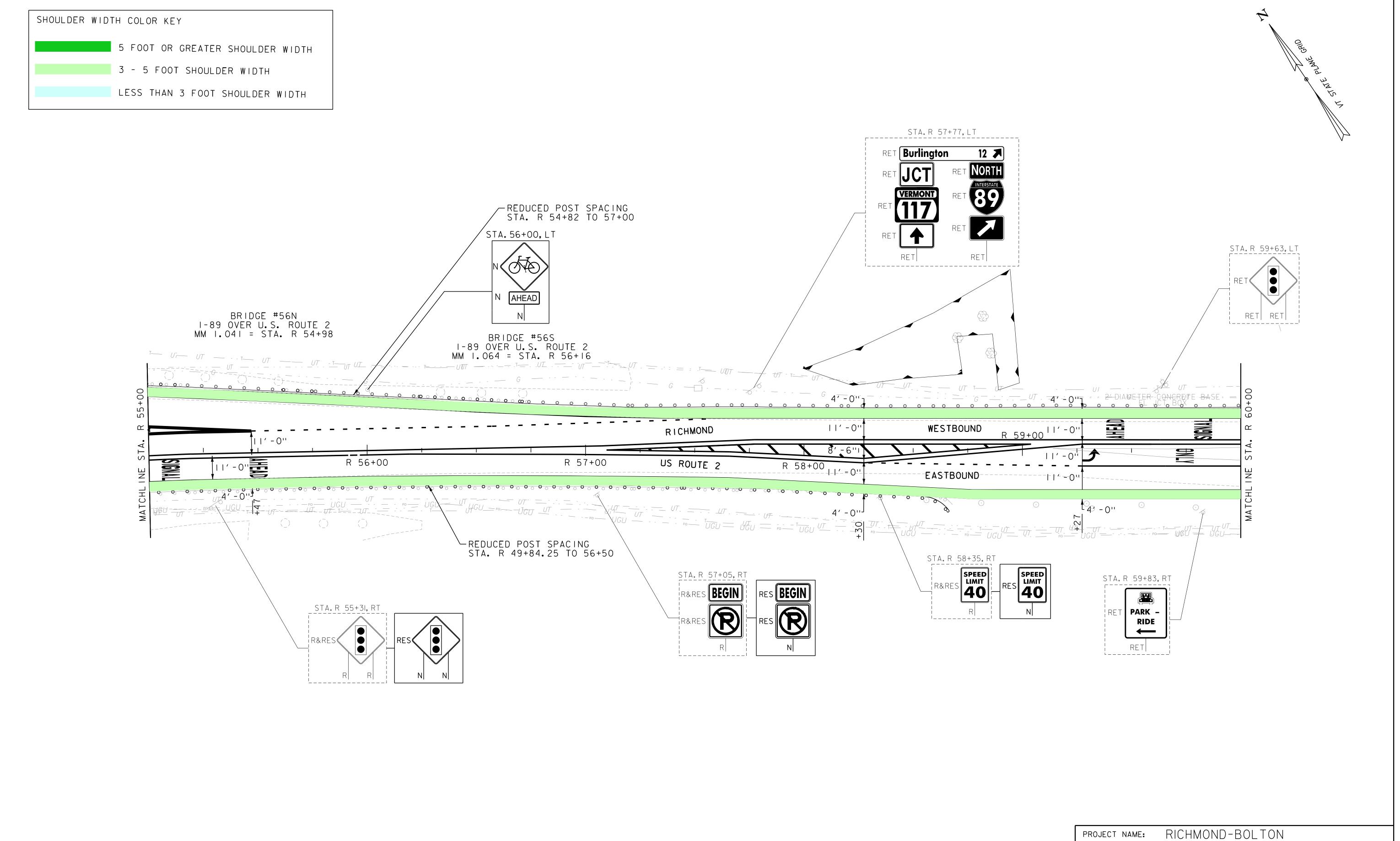






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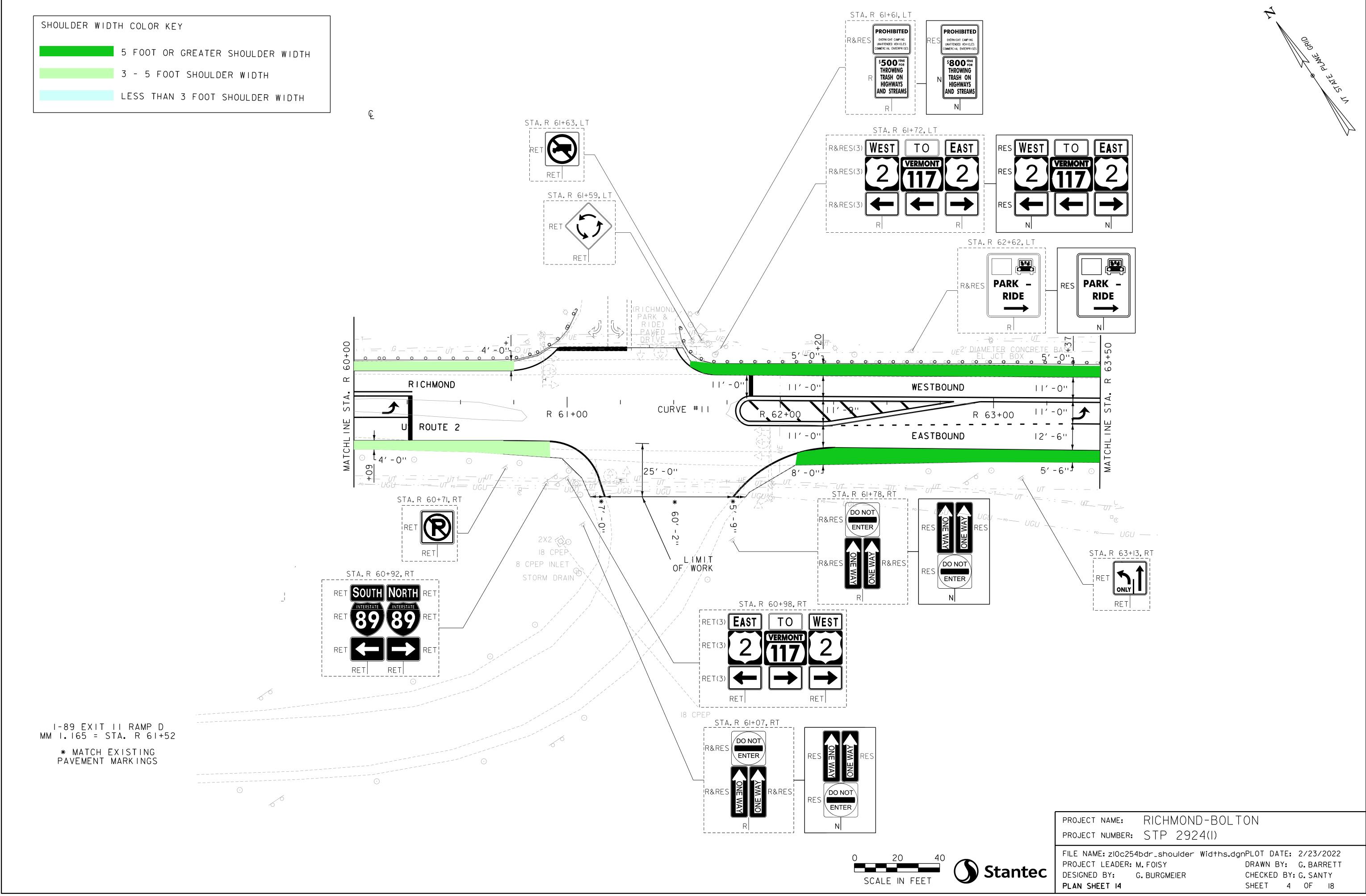
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PROJECT LEADER: M. FOISY DRAWN BY: G. BARRETT
DESIGNED BY: G. BURGMEIER CHECKED BY: G. SANTY
PLAN SHEET 12 SHEET 2 OF 18

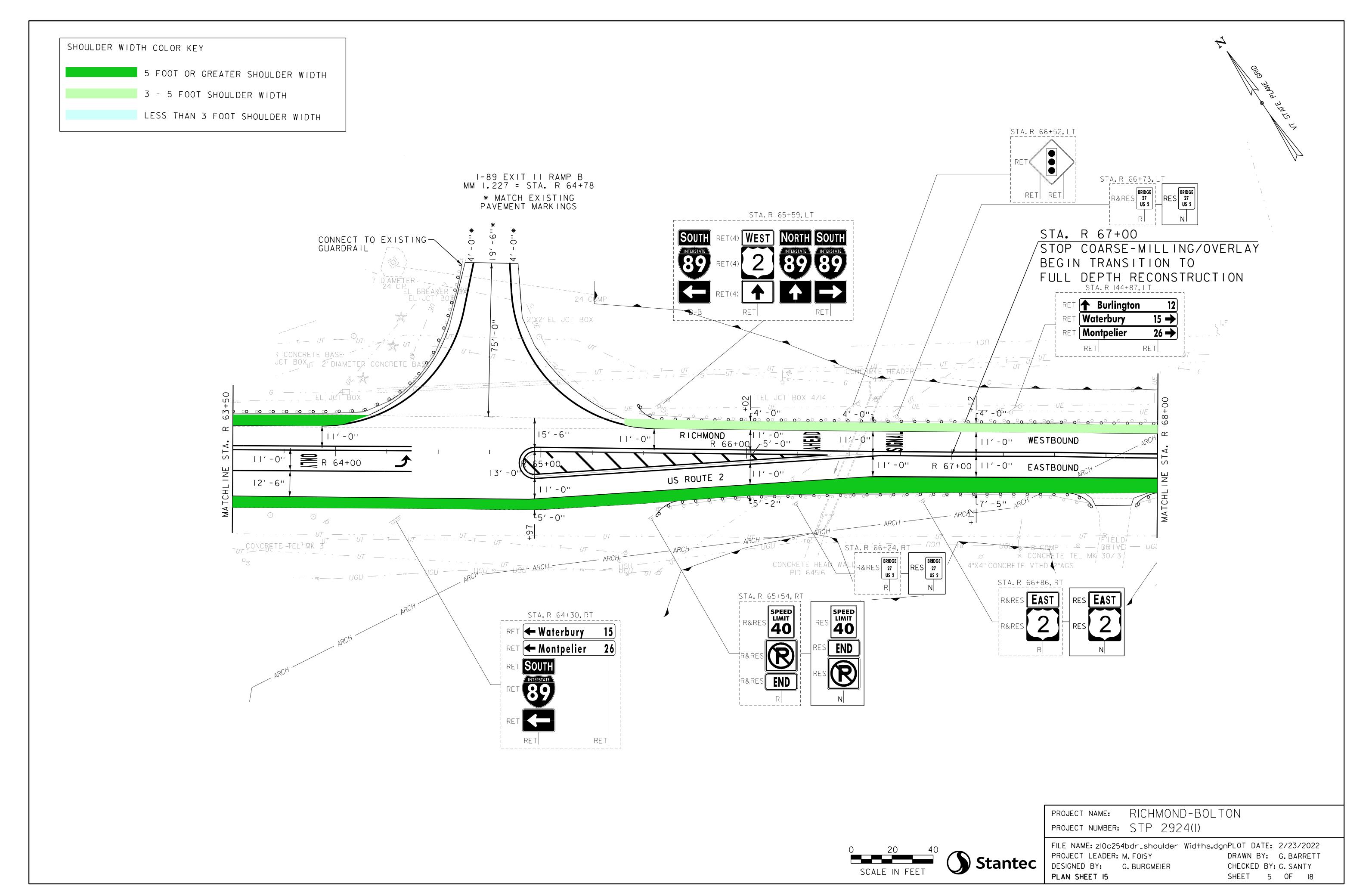


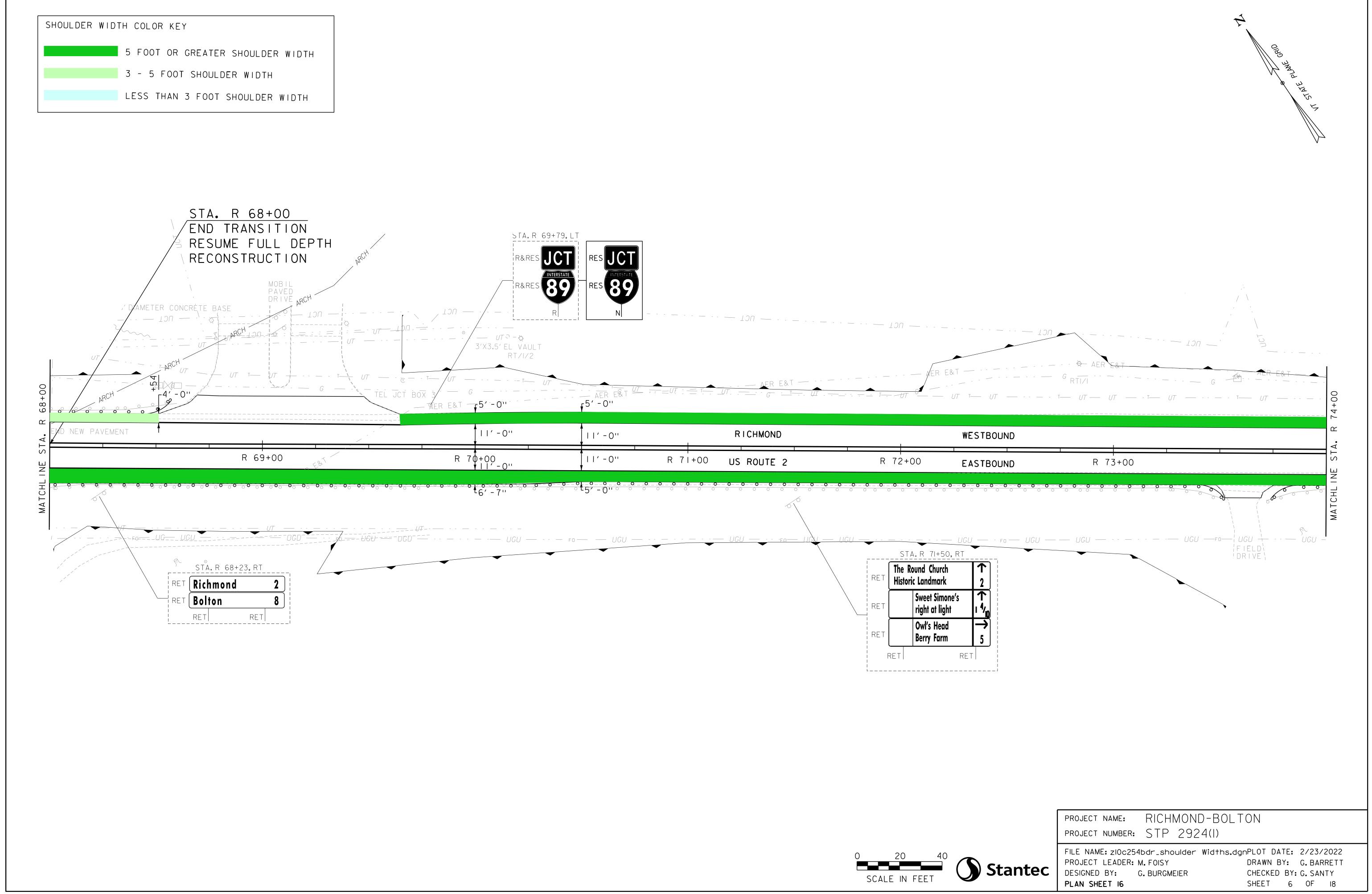
PROJECT NAME: RICHMOND-BOLTON PROJECT NUMBER: STP 2924(1)

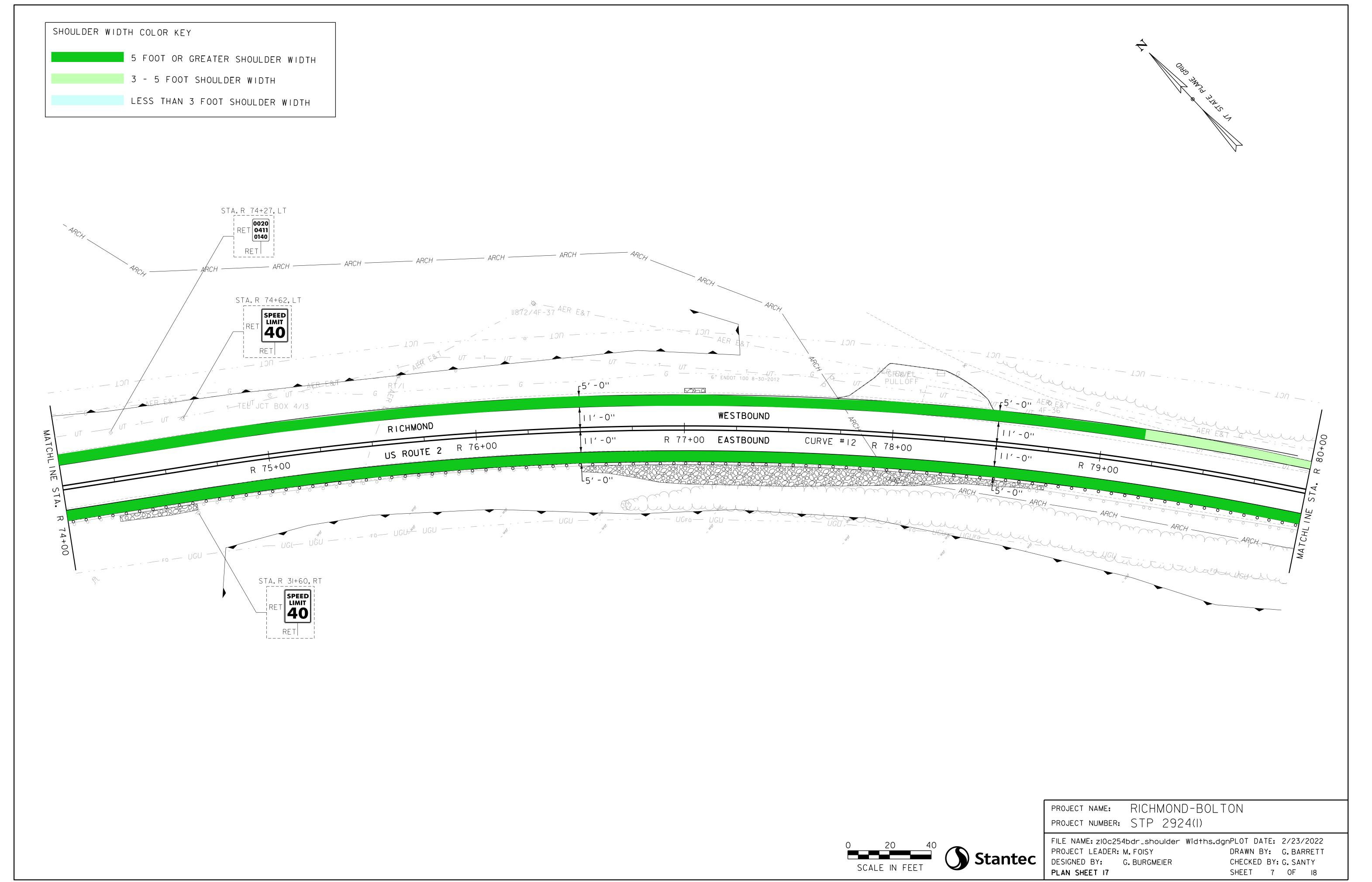
PLAN SHEET 13

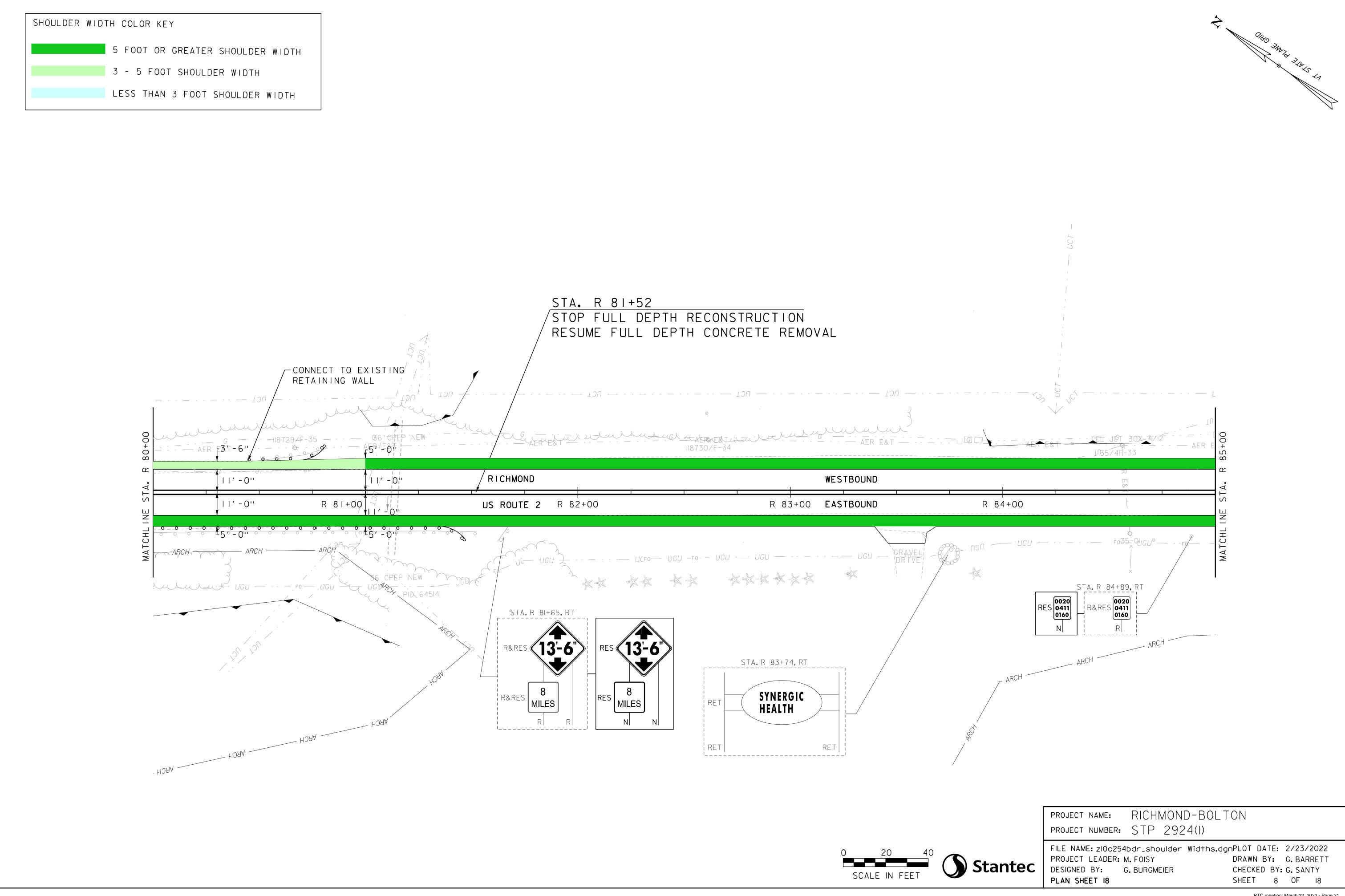
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PROJECT LEADER: M. FOISY DRAWN BY: G. BARRETT
DESIGNED BY: G. BURGMEIER CHECKED BY: G. SANTY

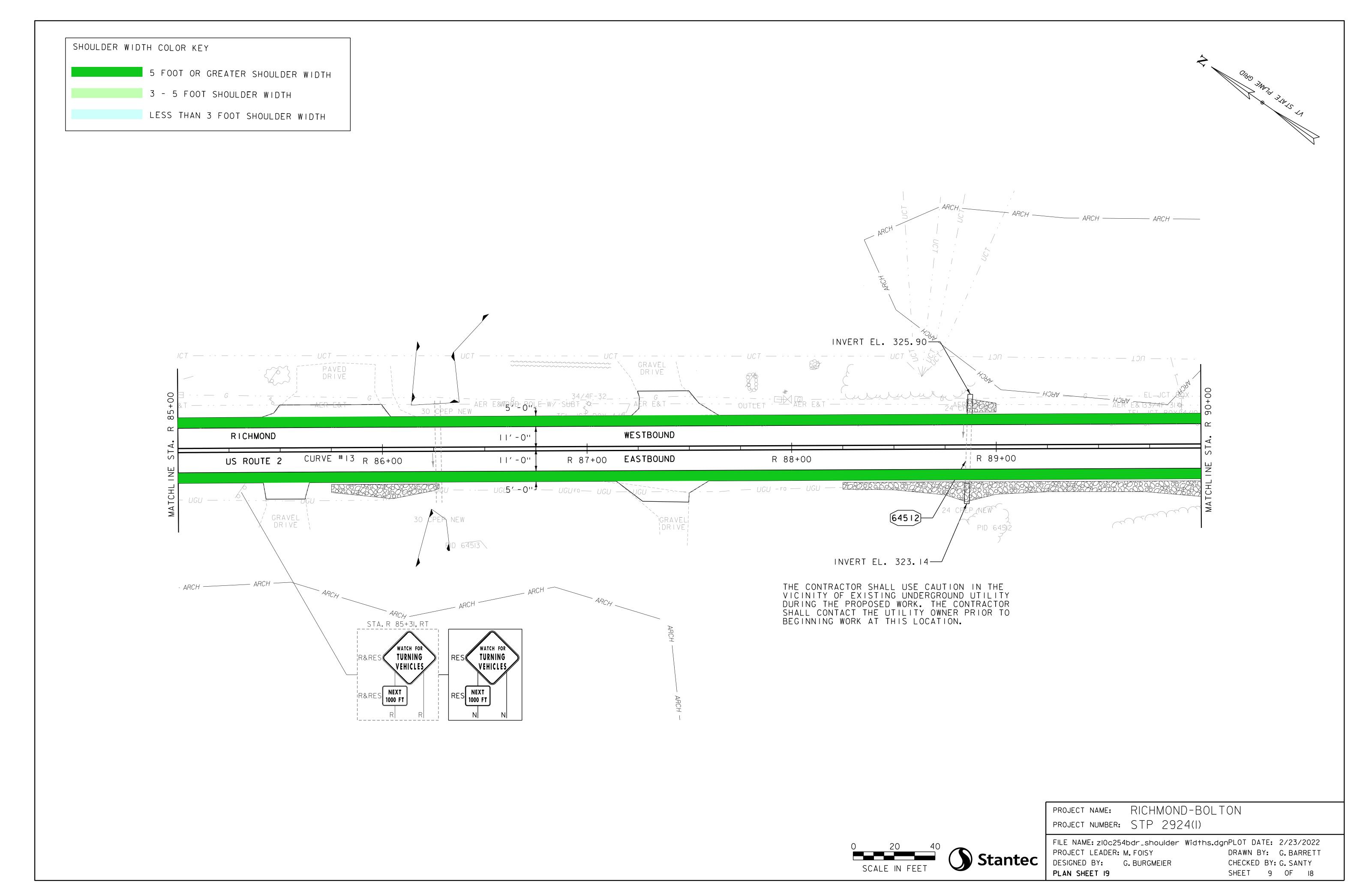


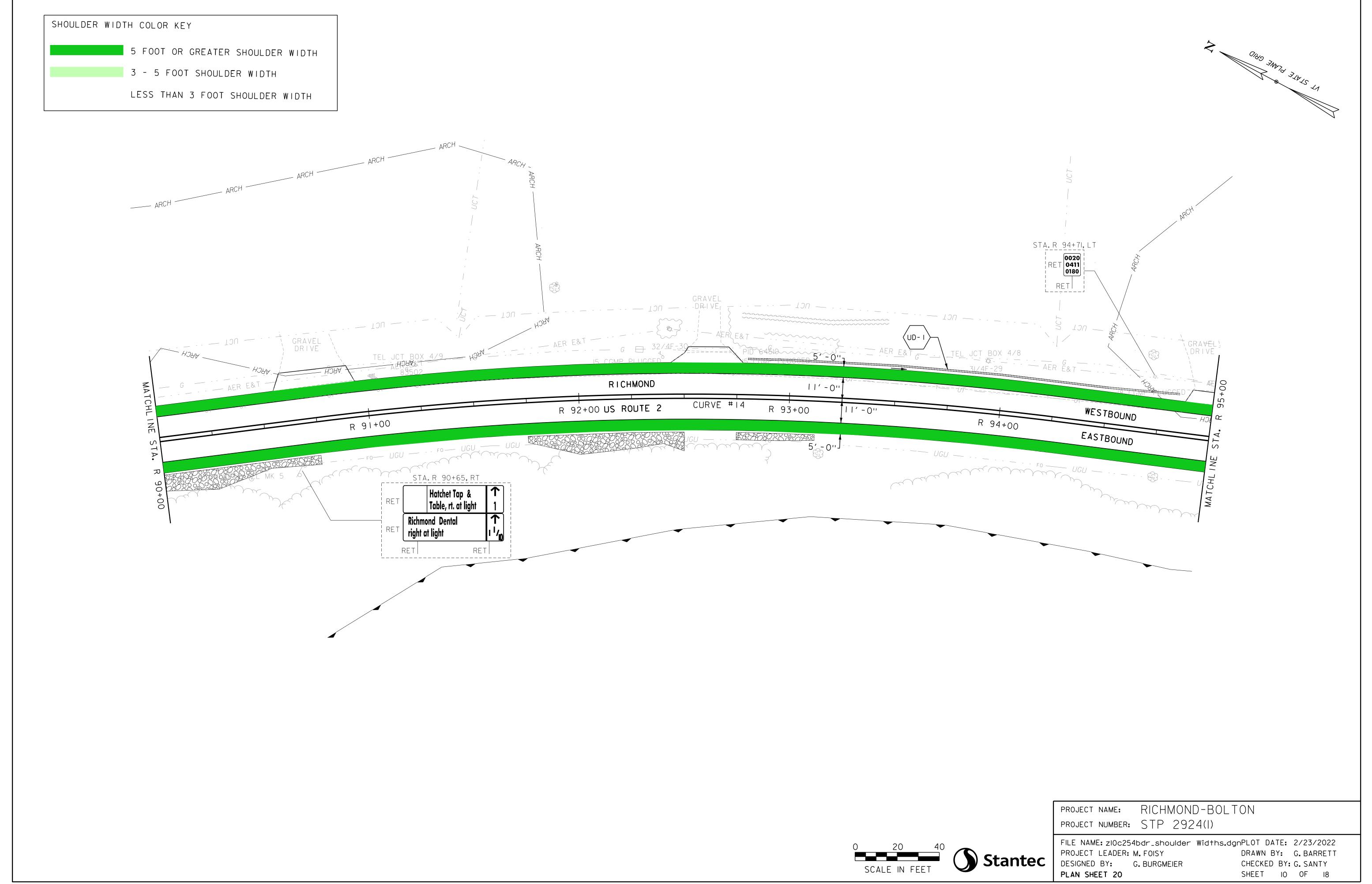


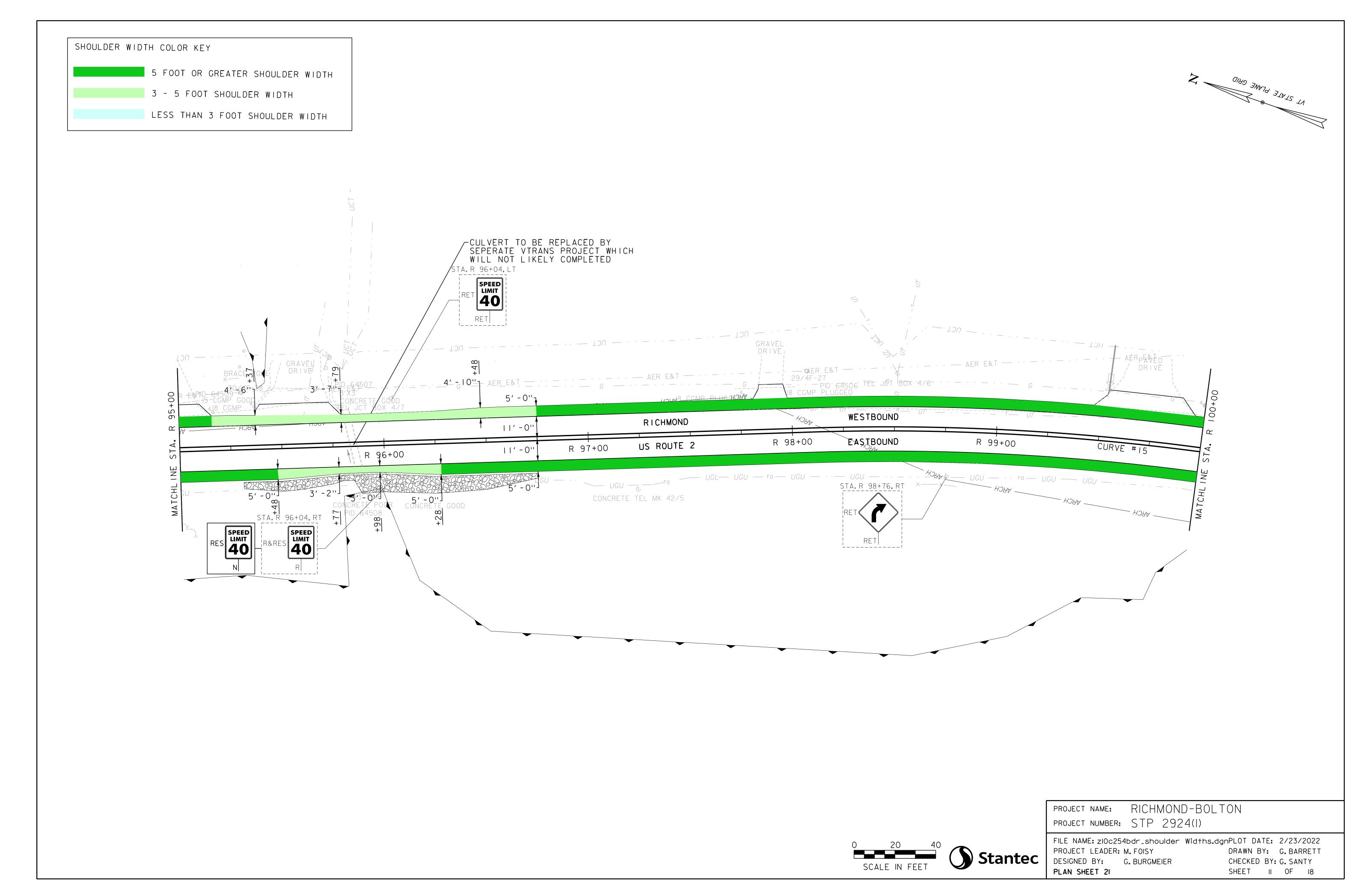


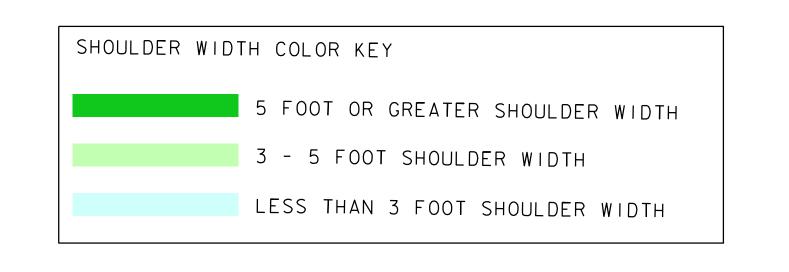


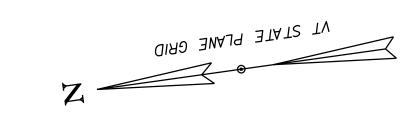


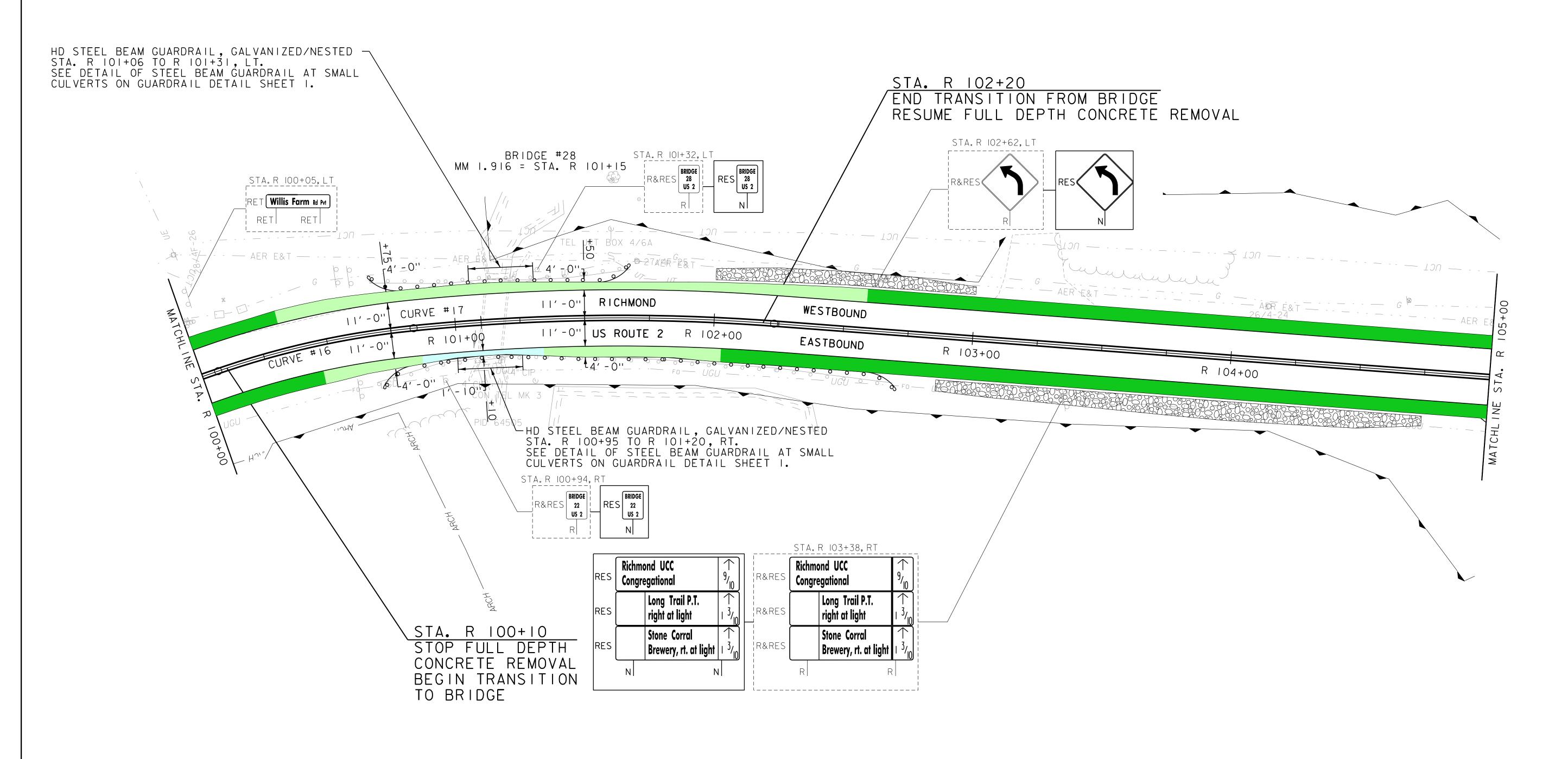












PROJECT NUMBER: STP 2924(1)

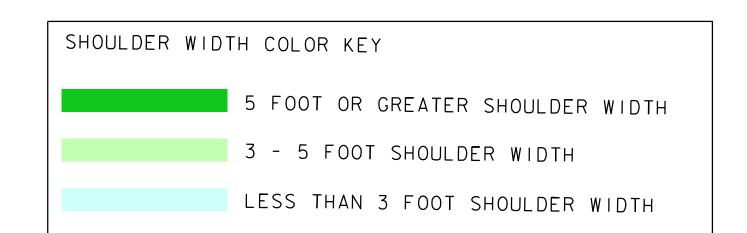
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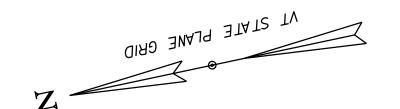
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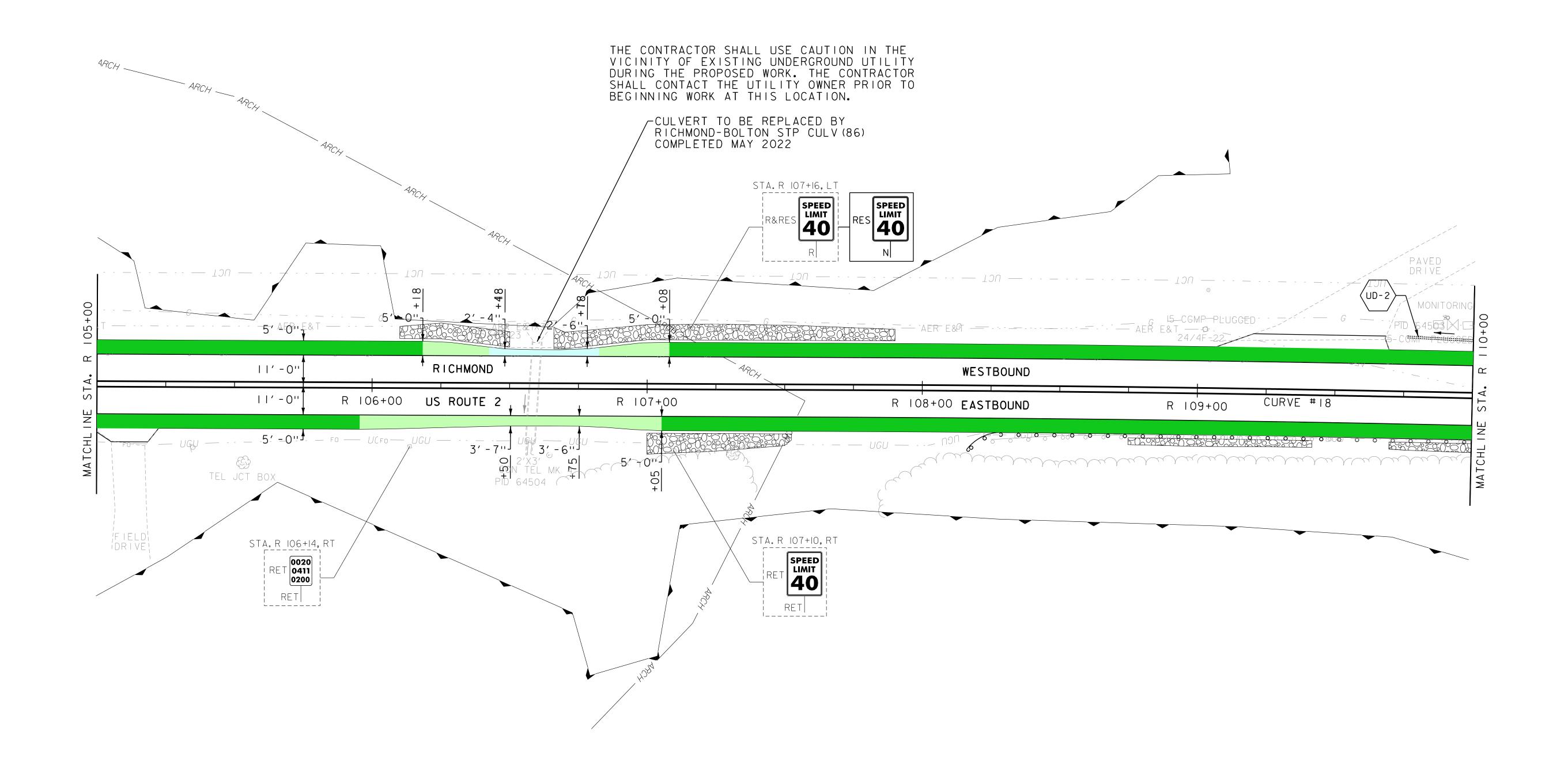
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PLAN SHEET 22

FILE NAME: zIOc254bdr_shoulder Widths.dgnPLOT DATE: 2/23/2022
PROJECT LEADER: M. FOISY DRAWN BY: G. BARRETT
DESIGNED BY: G. BURGMEIER CHECKED BY: G. SANTY
PLAN SHEET 22 SHEET 12 OF 18

RICHMOND-BOLTON







PROJECT NUMBER: STP 2924(1)

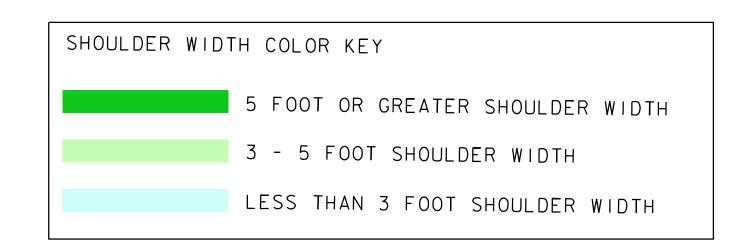
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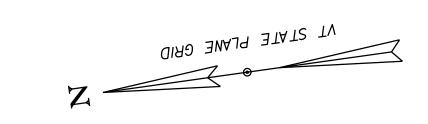
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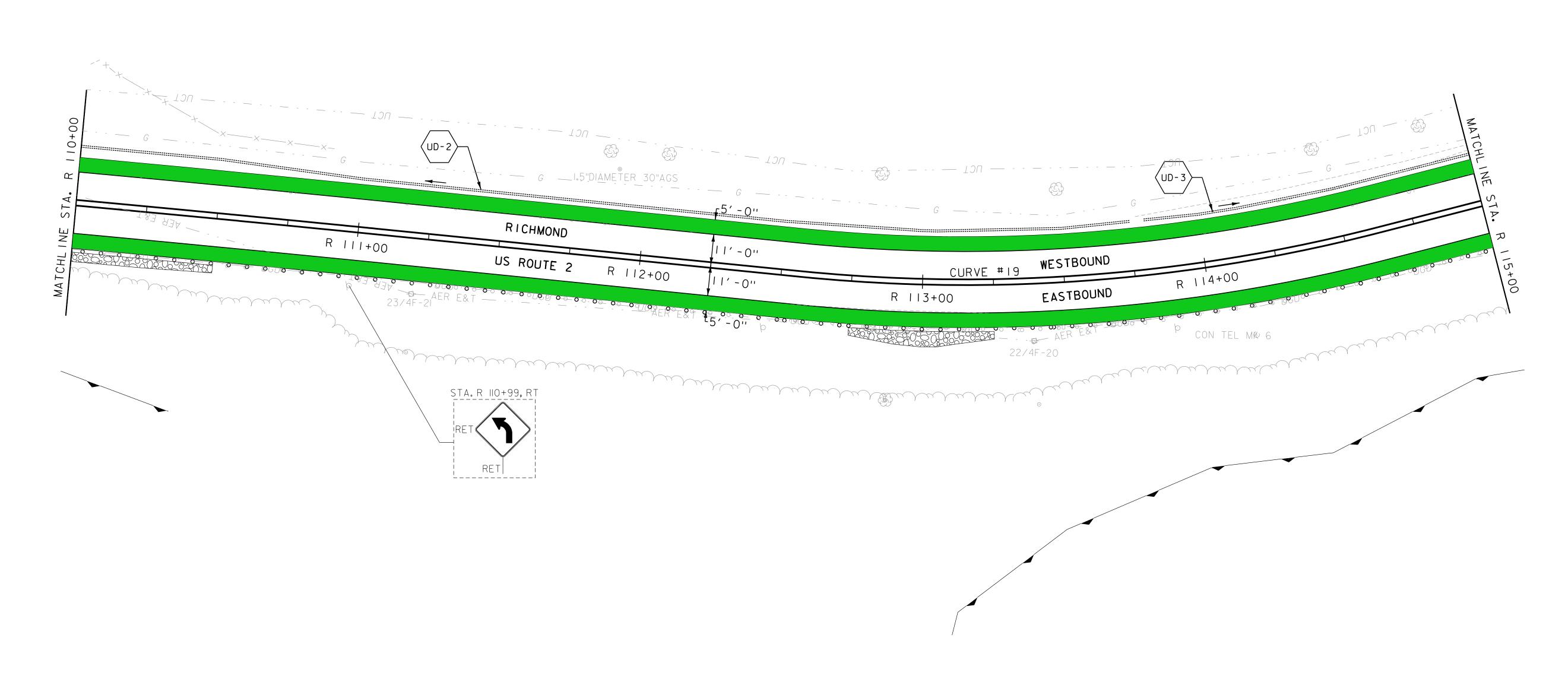
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PROJECT LEADER: M.FOISY DRAWN BY: G.BARRETT
DESIGNED BY: G.BURGMEIER CHECKED BY: G.SANTY
PLAN SHEET 23 SHEET 13 OF 18

RICHMOND-BOLTON



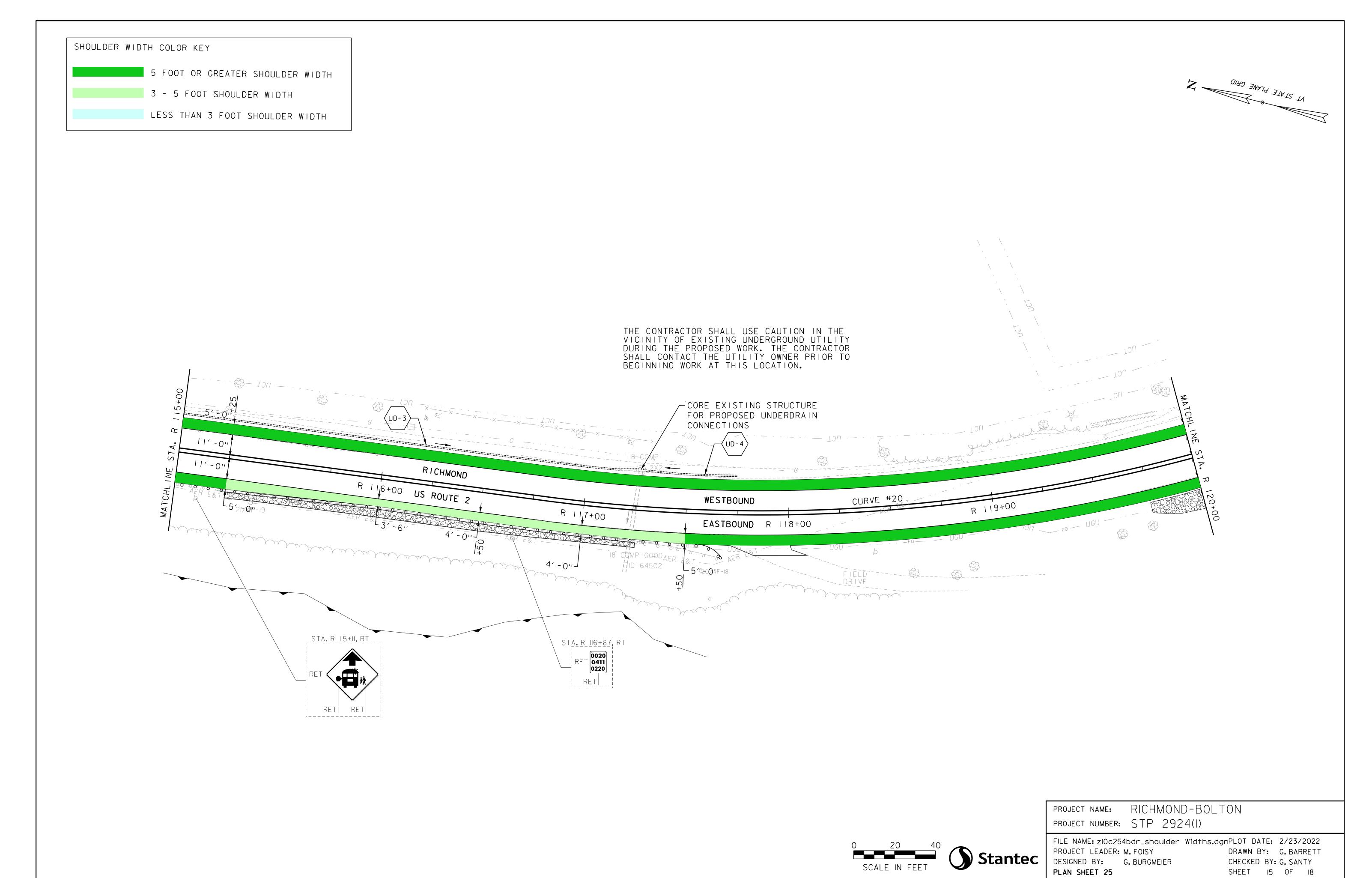


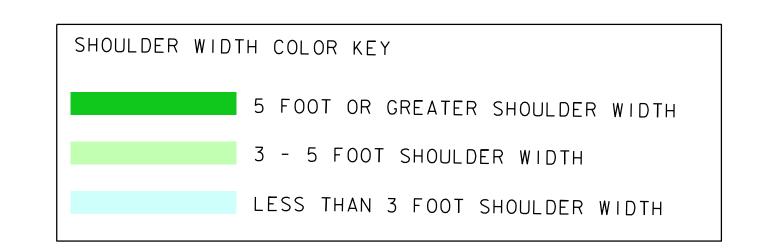


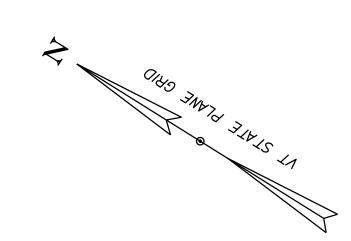
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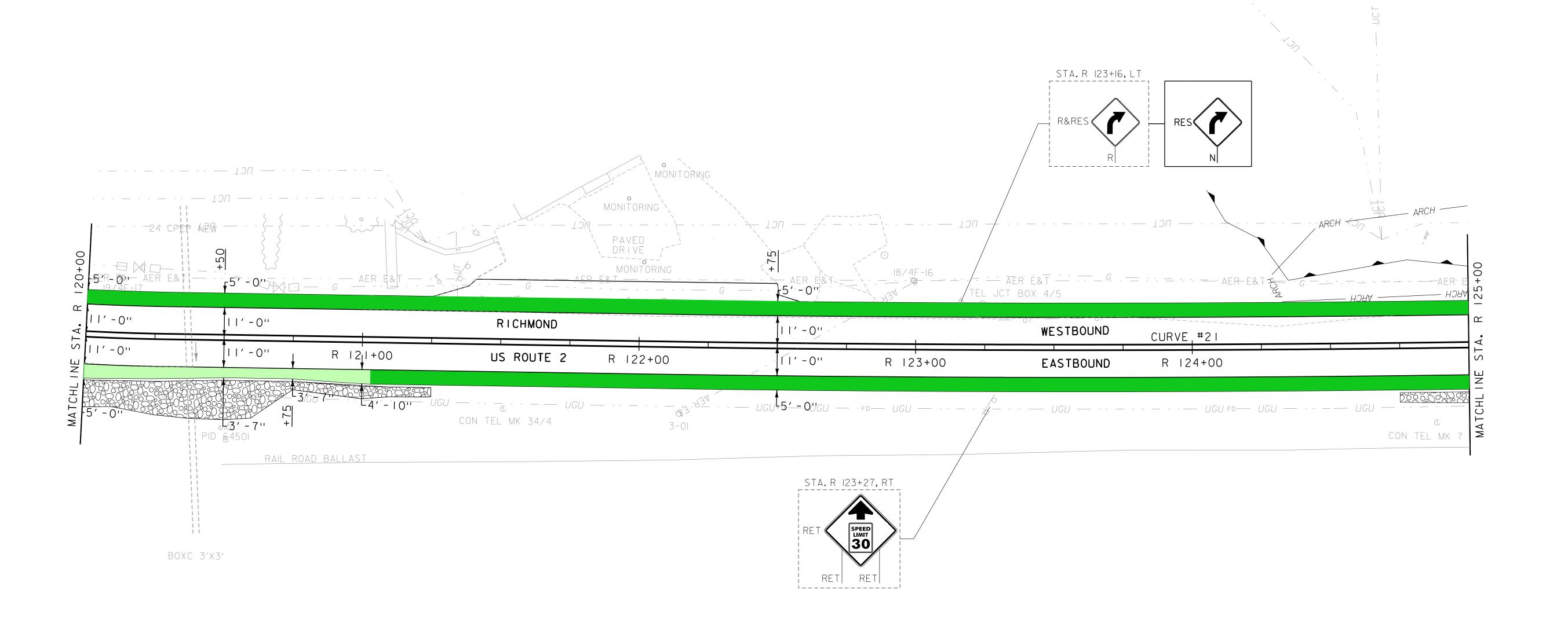
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FILE NAME: zIOc254bdr_shoulder Widths.dgnPLOT DATE: 2/23/2022
PROJECT LEADER: M. FOISY DRAWN BY: G. BARRETT
DESIGNED BY: G. BURGMEIER CHECKED BY: G. SANTY
PLAN SHEET 24 SHEET 14 OF 18











PROJECT NAME: RICHMOND-BOLTON PROJECT NUMBER: STP 2924(1)

FILE NAME: zlOc254bdr_shoulder Widths.dgnPLOT DATE: 2/23/2022
PROJECT LEADER: M. FOISY DRAWN BY: G. BARRETT

PROJECT LEADER: M. FOISY

DESIGNED BY:

CHECKED BY: G. SANTY

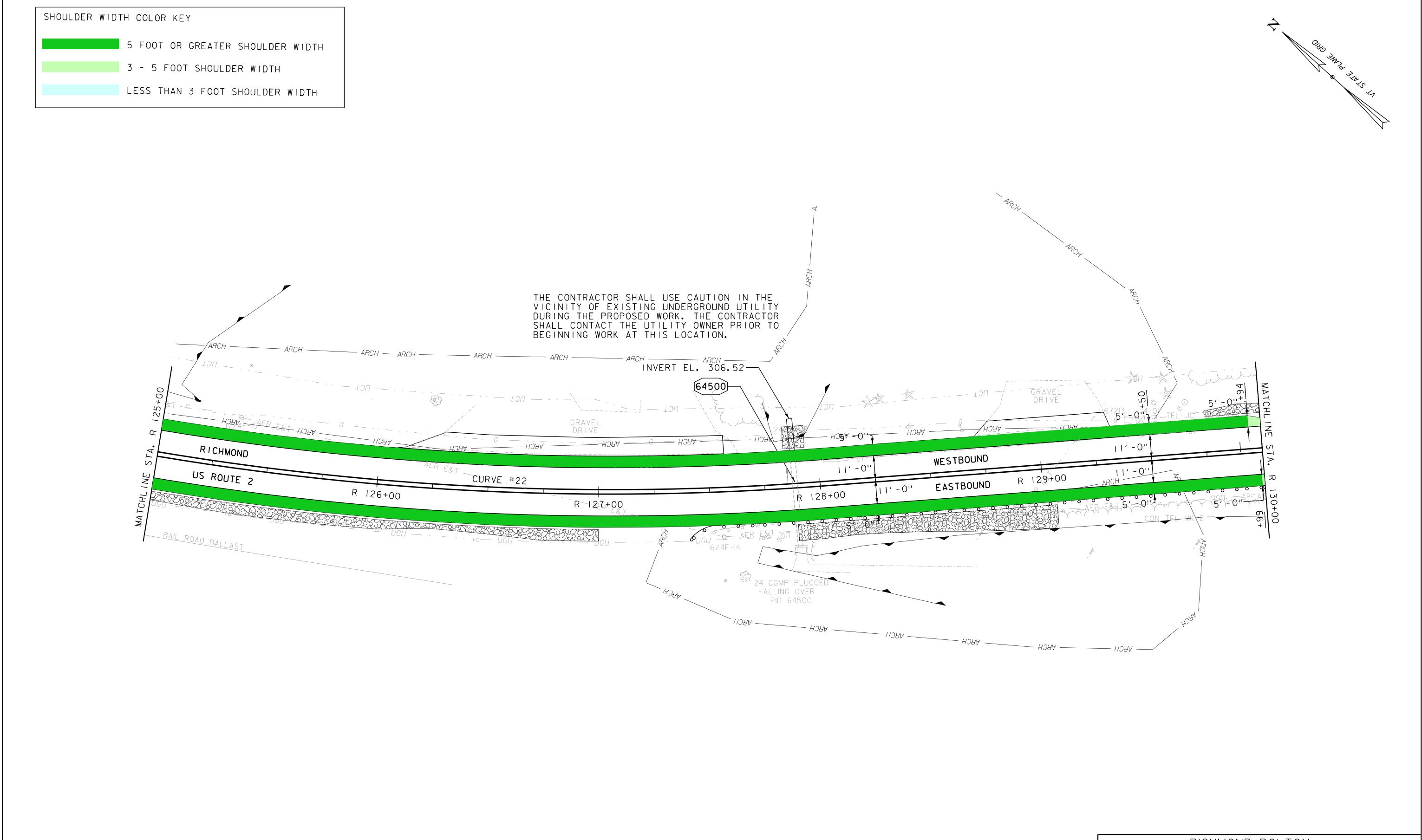
PLAN SHEET 26

PROJECT LEADER: M. FOISY

DRAWN BY: G. BARRETT

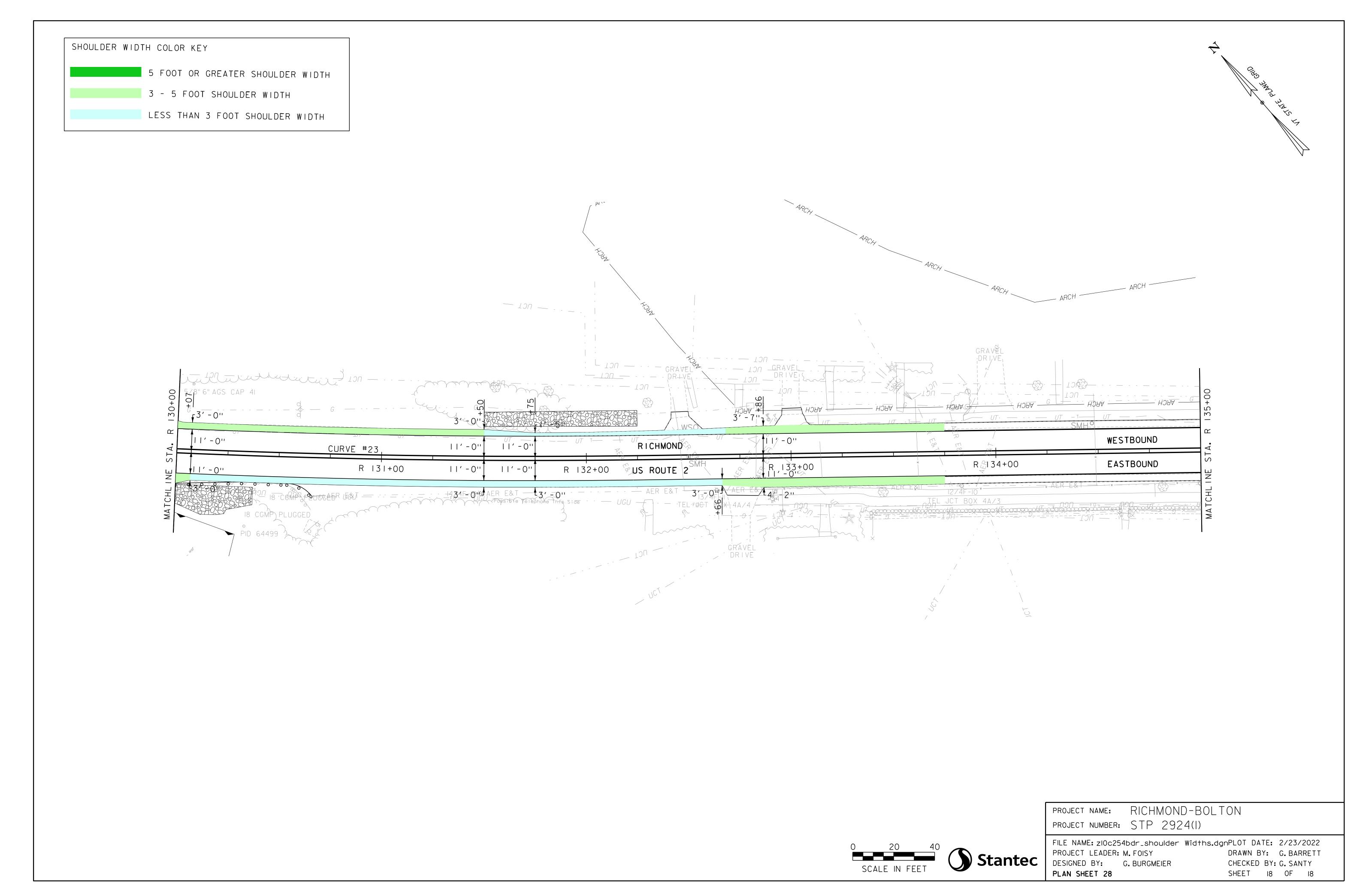
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SHEET 16 OF 18



PROJECT NAME: RICHMOND-BOLTON PROJECT NUMBER: STP 2924(1)

FILE NAME: zIOc254bdr_shoulder Widths.dgnPLOT DATE: 2/23/2022
PROJECT LEADER: M.FOISY DRAWN BY: G.BARRETT
DESIGNED BY: G.BURGMEIER CHECKED BY: G.SANTY
PLAN SHEET 27 SHEET 17 OF 18



2022 State Economic & Infrastructure Development Program (SEID) PROGRAMMATIC INFORMATION SESSIONS

I. NBRC and State contacts

- Points of contact
 - NBRC staff
 - State Program Managers
 - o Local Development Districts (LDDs)

II. 2022 SEID Timeline

- Key dates
- · Letters of Interest (LOI) deadline
- Waiver deadlines

III. What's New in 2022?

- Letters of Interest (LOI) required
- Prior SEID Recipients 75% Expenditure Requirement/Waiver
- Local Development Districts (LDD) Grant Administration
 - Removal of restriction to EDA certified entities only
 - · Change to grant administration formula

IV. Questions

V. Resources and Wrap-up

- Review of NBRC website
- Programmatic materials

Thank you for your interest in NBRC's SEID program. These programmatic information sessions are scheduled for 1 ½ hours and are designed to cover updates to the 2022 program and new requirements such as the required Letter of Interest (LOI), 75% prior SEID Expenditure Requirement, and for the States of Vermont and New Hampshire, additional information as it relates to Attainment Counties.

We will also cover important deadline dates and where detailed information on the program is located on NBRC's website. The intent of these sessions is not to get into the details of application requirements, state-specific scoring priorities, etc., as those will be covered during the four sessions NBRC will be hosting following the issuance of invitations to apply, which will occur in early May.

The above agenda will be covered with plenty of time made available for questions. If you are unable to attend on the date and time assigned for the State where your project is located, you may register for a session in another state. The content of each session will be the same. A PowerPoint of the sessions will be made available on the 2022 SEID Program page of NBRC's website at https://www.nbrc.gov/content/EID.

CLICK ON YOUR STATE'S INFORMATION SESSION LINK TO REGISTER!

Maine – Tuesday, March 22, 2022, at 11:00 AM Eastern Time

Register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZwpdeCsrDMuHd1Ir_8m0p70Vxw7sEcjlhPU

After registering, you will receive a confirmation email containing information about joining the meeting.

New Hampshire – Thursday, March 24, 2022, at 1:00 PM Eastern Time

Register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZ0sc02trDktGN2P9ZPngiHHu0nHk3IKMWTE

After registering, you will receive a confirmation email containing information about joining the meeting.

New York – Wednesday, March 23, 2022, at 02:00 PM Eastern Time

Register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZUsceqorDktH9zD0PlgipHpaQgrCq07VT5Y

After registering, you will receive a confirmation email containing information about joining the meeting.

Vermont – Tuesday, March 29, 2022, at 10:00 AM Eastern Time

Register in advance for this meeting:

 $\underline{https://us02web.zoom.us/meeting/register/tZIId-ugqDkjGNGpkPL8YuY2QfrBSa1H7rGW}$

After registering, you will receive a confirmation email containing information about joining the meeting.

STATE ECONOMIC & INFRASTRUCTURE DEVELOPMENT PROGRAM 2022 OVERVIEW

The total amount of SEID funds available for 2022 is subject to the enactment of full-year FY 2022 appropriations by Congress. The SEID dollar amounts to be allocated to each of the states is also pending full year appropriations. The available amounts will be updated within NBRC's program materials once appropriations are passed.

2022 SEID Program Information Sessions (Virtual)

March/April

Letters of Interest (Required)*NEW April 22, 2022 by 5:00 p.m. EST

75% Waiver Requests for Prior SEID Recipients*NEW April 22, 2022 by 5:00 p.m. EST

Significant Benefit Waiver Request April 22, 2022 by 5:00 p.m. EST

Responses to LOIs including Invitations to apply

By May 1, 2022

LDD Waiver Request By May 6, 2022

Application portal open May 16, 2022

2022 SEID Program Application Sessions (Virtual) May

(One per State will be scheduled)

SEID Applications due June 3, 2022 by 5:00 p.m. EST

NBRC Commission Meeting August 2022

NBRC notification of awards & notice to unsuccessful applicants

By August 31, 2022

Mandatory 2022 SEID grant recipient and LDD training (virtual)

September 2022

(One per State will be scheduled)

NBRC grant agreement preparation & distribution September/October 2022

NBRC/EDA notification of awards & notice to unsuccessful applicants
October 2022

NBRC/USDA notification of awards & notice to unsuccessful applicants October 2022

^{*}Significant Benefit Waiver Affidavit must be submitted together with the Letter of Interest

^{**75%} Expenditure for prior SEID awardees must occur by April 15, 2022. The 75% Expenditure Waiver Affidavit must be submitted together with the Letter of Interest

RTC meeting: March 22, 2022 - Page 34

WHAT'S NEW IN 2022:

- Letters of Interest submission required
 - O LOIs will be submitted electronically to NBRC for eligibility review via our loi@nbrc.gov e-mail address. A Letter of Interest fillable PDF will be made available.
 - O The SF424cbw (Budget) form is a required LOI document
 - O NBRC, in coordination with the States, will issue invitations to apply by early May
- Prior SEID projects will be required to be 75% expended (NBRC funds and match funds) to be eligible to apply for additional SEID funding. If an applicant has an outstanding SEID investment with NBRC, they cannot receive additional NBRC SEID investments until their current project has both: submitted reimbursement requests totaling 75% or more of the project and demonstrated that 75% of the cost share has been expended by April 15, 2022. If the 75% expenditure cannot be met, the entity can apply for a waiver. A project that has encountered delays directly related to the impacts of COVID-19 are also eligible to submit a waiver. The waiver request will not be considered complete if it does not contain a fully executed Affidavit and supporting documentation. The waiver must be approved by the State(s) where the prior award(s) were made and NBRC for the applicant to be eligible to seek 2022 SEID funding.
 NOTE: If an applicant needs to submit a 75% expenditure waiver, the Affidavit together with documentation supporting the waiver request may be submitted together with the Letter of Interest and must be received no later than 5:00 p.m. EST April 22, 2022. The waiver must be approved by NBRC for the applicant to be eligible to seek 2022 funding. NBRC's waiver policy and a link to the fillable PDF waiver form will be provided within the 2022 SEID application manual.

Grant Administration

- O SEID Grant Administration can be performed by any Local Development District (LDD). The LDD is either an already existing federally designated Economic Development District, as certified by the US Economic Development Administration (EDA), or an organization similar in nature to a regional planning commission. Previously only the entities certified by EDA were eligible to provide grant administration on NBRC SEID awards. NBRC is no longer restricting grant administration to EDA certified entities only. As a reminder, each SEID NBRC award is required to utilize an LDD for grant administration assistance unless they are an agency of State government or have requested and received LDD waiver approval from NBRC prior to the submission of the SEID application.
- o SEID Grant Administration formula. Beginning with SEID 2022 the grant administration formula is 2% of the NBRC grant award. LDDs are compensated for their administrative work, through a reimbursement process with the grantee, based on the formula of 2% of the NBRC award. LDD grant administration costs are an eligible NBRC cost for an amount not to exceed the formula. If grant administration assistance beyond the total available under the formula, those must be paid for with matching funds. LDD grant administration costs must be reflected as a line item within the SF424cbw (Budget) submitted in support of a SEID application for funding. A grantee is required to provide a copy of the executed LDD contract as part of the documentation necessary to receive a Notice to Proceed.

National Environmental Policy Act (NEPA) Intake form

SEID Applicants will need to complete the NBRC NEPA Intake Form and submit it as one of the required application support documents. The NEPA policy and access to the fillable PDF intake form will be provided within the Appendix of the 2022 SEID Application. This intake form will provide NBRC staff with project information relevant to the NEPA process. This information will be utilized to determine the appropriate level of NEPA analysis that will be required if a proposed project is funded.

If a project will require the completion of additional environmental review as part of the NEPA process, such as an environmental assessment, these costs should also be identified in the SF424cbw (Budget) form and account for the cost of any mitigation that may be required as part of implementation. it is important to consider that National Environmental Policy Act (NEPA) requirements must be completed before implementation or the irretrievable commitment of funds for the proposed project. For this reason, completion of NEPA should also be included as a milestone in the Work Plan presented. NOTE: Completion of the NEPA Intake form does not satisfy NEPA but will assist in determining the NEPA analysis required. Completion of NEPA is required before NBRC will issue a Notice to Proceed.

Additional SEID items to be aware of:

COVID Match Waiver Remains Available:

- Based on the NBRC's interpretation of FY'22 appropriations language, the NBRC will accept requests
 from 2022 grant applicants for "no match" applications if the grantee indicates that matching funds
 are not available because of the impacts of COVID-19. Both Match Relief Policy Guidance and an
 Affidavit to request the waiver are provided within the 2022 SEID Manual. An applicant seeking a
 match waiver must submit the executed Affidavit as part of the required application support
 documentation.
- An applicant seeking a match relief waiver must complete the Affidavit template, provided by NBRC within the 2022 EID Application manual, which must be signed by the "authorizing official" and included with the "additional documents" submitted with the application. By completing the Affidavit, the Applicant is indicating they can show that match funding is unavailable due to the economic impacts of COVID-19. If an applicant follows the template and submits a waiver, the request will be accepted without further documentation.

Local Development District Grant Administration Waiver:

Each NBRC award is required to utilize an LDD for grant administration assistance unless they are an
agency of State government or have requested and received LDD waiver approval from NBRC prior to
the submission of the SEID application. The LDD waiver policy and access to the fillable PDF waiver
form will be provided within the Appendix of the 2022 SEID Application.

Significant Benefit Waiver:

• If a community or organization is located within an Attainment County, but outside of one of the identified "Isolated Areas of Distress" as referenced in the NBRC's 2022 Distress Witter 22, 2022

to allow for an application is possible for projects that could bring significant economic benefits to distressed areas. Applicants for NBRC funding, located in an Attainment County, will need to show clear and convincing evidence of a project's economic impact beyond the border of the Attainment County. The Significant Benefit policy and access to the fillable PDF waiver affidavit will be provided within the Appendix of the 2022 SEID Application. If a Significant Benefit waiver is being requested, the documentation supporting the waiver request may be submitted together with the Letter of Interest and must be received no later than 5:00 p.m. EST April 22, 2022. The significant benefit waiver exception requires approval of the Federal Co-Chair and the Governor's Alternates of the four NBRC States for the project to be considered eligible to submit an application.

2022 New SEID Grantee and LDD Training:

These required training sessions, for our 2022 SEID Grantees, and the LDDs located within NBRC's service area, will be held following the notice of award and prior to the issuance of Grant Agreements.
 NBRC expects these training sessions to occur in September and will be held via a virtual platform.

SEID Programmatic Outreach:

- NBRC will be conducting 2022 SEID Program Information Sessions following release of the program materials on March 14th and prior to the LOI deadline of April 22nd. There will be one session per state and an entity in one state can attend another session if they have a conflict with the date. NBRC will release those dates via our constant contact list and post them on our website.
- There are 4 Attainment Counties in NBRC's Service Area this year, 3 in NH and 1 in VT. Information sessions in those states will include additional guidance on the nuances of an entity being in an Attainment County. NOTE: There are three Attainment Counties in NH and 1 in VT. Please see the 2022 SEID Application Manual and the <u>Distress Criteria for 2022</u> for more information on eligibility when an entity is located within an Attainment County.
- NBRC will conduct additional outreach sessions following the issuance of invitations to apply in early
 May. These sessions will occur in May and there will be one session per state. These sessions will
 be focused on application requirements and state-specific scoring priorities. An entity in one state can
 attend another session if they have a conflict with the date. NBRC will release those dates via our
 constant contact list and post them on our website.