

Planning Timeline for Sewer System Expansion into Gateway District

Draft as of 4/1/21

Changes from the March 1 version are in red.

Item	Goal Completion Date	Status	Notes
RFQ for Engineers		Completed	
Review of timeline with Green Mountain Engineering	2/25/2021	Completed	
Submit to Priority List	2/25/2021	Completed	
Confirm 50% subsidy for PER	2/25/2021	Pending as of 4/1/21	
Phase 1a Cost	2/25/2021	Completed as of 2/19/21	Jericho Rd. to Reaps
Phase 1b Cost	2/25/2021	Completed as of 2/19/21	Village to Reaps
Phase 2 Cost	2/25/2021	Completed as of 2/19/21	Reaps to Synergic Health
Phase 3 Cost	2/25/2021	Completed as of 2/19/21	Synergic Health to Mobile Home Park
Water and Sewer Commission Meeting	3/1/2021	Completed	
Confirm cost of all phases and address questions raised at the 3/1/21 meeting	3/11/2021	Pending as of 3/12/21	
Clarity of CWSRF Subsidy for Construction	3/15/2021	Initial conversation Completed as of 3/11/21	
Clarify how financing/subsidy would work for construction conducted in phases over several years.	3/15/2021	Some progress on this as of 3/12/21	
Explore USDA Funding Option	3/11/2021	Completed as of 3/12/21	
Water and Sewer Commission Meeting	3/15/2021	Completed	
Discussion with attorney regarding process to expand water and sewer district.	3/23/2021		
Clarify process for customer approval of expansion and joining the district	3/31/2021	Completed as of 3/12/21	Determine process and who has a say in the process, property owners? Renters? Both? How many votes do owners of multiple properties get?
Determine timeline and costs for holding special meeting to expand the Sewer District	3/31/2021	Timeline has been worked on. Cost estimates are pending.	
Determine if Reaps, Mobil Station, and/or Mobile Home Park are interested in water service.	3/31/2021		
Discussion with Peter Brown regarding lack of substantial subsidies for the project and voting requirements.	3/31/2021		
Discussion with attorney to clarify the process to expand the district and to discuss the need for a bond vote	4/1/2021	Completed	
Discuss the process to expand the district and to the need for a bond vote with the Water and Sewer Commission	4/5/2021		
Water and Sewer Commission Meeting	4/5/2021		
Water and Sewer Commission Meeting	4/19/2021		
Potential date for Water and Sewer Commission to vote on recommending bond vote and vote on water and sewer district expansion.	5/3/2021		
Water and Sewer Commission Meeting	5/3/2021		
Consult with Town attorney regarding allocation of costs to new users	5/3/2021		
Determine if cost of PER will be borne by the new users	5/3/2021		
Guidelines for cost of private infrastructure for new customers	5/3/2021		
Determine incremental increase in O&M	5/3/2021		
Estimated flow per each Phase and Determine if there is a need to reduce septage received based on not exceeding 80% capacity	5/3/2021		
Update Rate Structure	5/3/2021		
Re-Calculate fixed costs and variable costs and Increased customers	5/3/2021		
Re-Calculate rate structure based on estimated uses and usage in each Phase	5/3/2021		
Informational sheet for water and sewer district expansion vote	5/3/2021		

Item	Goal Completion Date	Status	Notes
Meet with Thomas Brown and Peter Brown on funding options and Mobile Home Park interest and desired timeline for construction	5/15/2021		
Meet with Reaps and Mobil Station to discuss their desired timelines for construction	5/15/2021		
Potential date for Selectboard to vote on passing resolutions to hold a bond vote and to hold a vote on water and sewer district expansion.	5/17/2021		
Water and Sewer Commission Meeting	5/17/2021		
Annual Meeting	5/18/2021		
Water and Sewer Commission Meeting	6/7/2021		
Finalize Financing Structure	6/21/2021		
Water and Sewer Commission Meeting	6/21/2021		
Potential date for to hold a bond vote and to hold a vote on water and sewer district expansion.	6/22/2021		
Preliminary Engineering Report Completed	7/1/2021	Received cost of \$9,900 from Green Mountain Engineering.	
Water and Sewer Commission Meeting	7/6/2021		
Meet with customers in each Phase to review costs, discuss interest in joining the district, and provide deadline for commitment	7/15/2021		
Water and Sewer Commission Meeting	7/19/2021		
Water and Sewer Commission Meeting	8/2/2021		
Decision point: Determine which phases (if any) go to bid for Construction?	8/15/2021		
Water and Sewer Commission Meeting	8/16/2021		
Water and Sewer Commission Meeting	9/7/2021		
Begin Final Design and Permitting	9/10/2021		This is a 6 month process
Determine Coordination with Rt. 2 re-paving project scheduled to begin Fall of 2022	9/15/2021		
Water and Sewer Commission Meeting	9/20/2021		
Water and Sewer Commission Meeting	10/4/2021		
Proceed with bid for construction as necessary	10/15/2021		
Water and Sewer Commission Meeting	10/18/2021		
Construction begins	Spring 2022		