December 12, 2017

Mr. Geoffrey Urbanik
Town Manager
Town of Richmond
P.O. Box 285
Richmond, VT 05477

Re: Legal Services Agreement

Dear Geoff:

Thank you for stopping by the Firm last week. It was good to catch up on active projects in the Town.

As we discussed, we want to formalize the extension of our arrangement and the modification of the rates for our services. We agreed on an increase in our professional services fees to $175/hour for Owners, $155/hour for Associates, and $60/hour for Paralegal services. These rates will become effective July 1, 2018, and remain in effect through December 2019. In all other respects, our arrangement will remain unchanged.

Also, should the Town become involved in litigation either as a plaintiff or as a defendant (where defense of the Town is not provided by counsel assigned by the carrier), we recommend that we sit down together at the earliest convenient point in the litigation (or prior to commencement if the Town is the plaintiff) to discuss ways to possibly control litigation expense and to discuss a budget for the matter. This process should provide the Town with an ability to better predict the costs of litigation (subject to the development of changed/additional facts or developments in the litigation outside our control).

If you have questions about this arrangement or wish to discuss an alternative means to memorialize it, please feel free to call. If this Letter Agreement sets forth the arrangement between the Town and the Firm

accurately, please sign and return the original of this letter and retain a copy in your files.

Enjoy your Holidays.

Sincerely,
STITZEL, PAGE & FLETCHER, P.C.

By: _____
Robert E. Fletcher
For the Firm

I HAVE READ AND HEREBY ACCEPT AND AGREE TO THIS ARRANGEMENT ON BEHALF OF THE TOWN OF RICHMOND:

TOWN OF RICHMOND

By: _____   __12/28/2017__
Its Duly Authorized Agent   Date

REF/sem
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